



**WESTBROOK CITY COUNCIL
FINANCE COMMITTEE MEETING MINUTES
MONDAY, MAY 1, 2023 AT 8:00 PM
WESTBROOK HIGH SCHOOL (ROOM 114)
125 STROUDWATER ST.**



I. LAND ACKNOWLEDGEMENT STATEMENT

Meeting called to order at 7:52pm by City Council Finance Committee Chair David C. Morse. City Clerk Angela Holmes read the City Council Land Acknowledgement statement into the record.

II. ROLL CALL

City Councilors Present: Michael Shaughnessy (At-Large), David C. Morse (Ward 1, Vice President), Anna A. Turcotte (Ward 3, President), Victor Chau (Ward 2), Gary Rairdon (Ward 4), Jennifer Munro (Ward 5), Claude Rwaganje (At-Large, attending remotely via Zoom)

City Councilors Absent: None

Other City Officials Present: Jerre Bryant (City Administrator), Harrison Deah (Director of General Assistance & Social Services), Eric Dudley (Director of Engineering & Public Services), Michael T. Foley (Mayor), Tressina Germani (Deputy Finance Director), Angela Holmes (Asst. City Administrator/City Clerk), Katherine Kelley (Wastewater Division Manager), Suzanne Knight (Finance Director), Ellis Ledoux (Executive Assistant), Prosper Lohomboli (Diversity, Equity & Inclusion Coordinator), Dean Prindle (City Assessor)

III. PROPOSED FY 2023-2024 BUDGET PRESENTATIONS

For reference, the Mayor's Budget Message & Tax Rate Summary can be found under Tab 1. All General Fund Revenue can be found under Tab 2.

- **General Assistance (Tab 17)**
Presented by Director of General Assistance & Social Services Harrison Deah
- **Assessing (Tab 9)**
Presented by City Assessor Dean Prindle
- **Public Services & Engineering, Admin, Highway, Reuse, Fleet, Cemeteries, Buildings (Tab 16)**
Presented by Director of Engineering & Public Services Eric Dudley
- **Sewer (Tab 22)**
Presented by Wastewater Manager Katherine Kelley
- **Mayor (Tab 3)**
Legal & Risk Management (Tab 4)
Public Transit (Tab 6)

Presented by Mayor Michael T. Foley

- **Finance (Tab 8)**
Revenue (Tab 2)
Debt Service, County Taxes, School Transfers, TIF, Reserves (Tab 20)
Presented by Finance Director Suzanne Knight
- **Revisit List**

GENERAL ASSISTANCE

Mr. Deah was invited to the podium to present the proposed FY 2023-2024 budget for General Assistance & Social Services.

The following individuals presented comments and/or questions: Councilor Rairdon, Councilor Rwanje, Mayor Foley, Councilor Munro, Councilor Shaughnessy, Committee Chair Morse, Mr. Bryant

ASSESSING

Mr. Prindle was invited to the podium to present the proposed FY 2023-2024 budget for Assessing.

The following individuals presented comments and/or questions: Councilor Chau, Mr. Bryant, Mayor Foley

ENGINEERING & PUBLIC SERVICES, ADMIN, HIGHWAY, REFUSE, FLEET, CEMETERIES, BUILDINGS

Mr. Dudley was invited to the podium to present the proposed FY 2023-2024 budget for Engineering & Public Services and related budgets.

The following individuals presented comments and/or questions: President Turcotte, Councilor Rairdon, Mayor Foley, Councilor Shaughnessy, Councilor Chau, Finance Chair Morse

SEWER

Ms. Kelley was invited to the podium to present the proposed FY 2023-2024 budget for Sewer.

The following individuals presented comments and/or questions: Councilor Chau

MAYOR, LEGAL & RISK MANAGEMENT, PUBLIC TRANSIT

Mayor Foley was invited to the podium to present the proposed FY 2023-2024 budget for Mayor, Legal & Risk Management, and Public Transit.

The following individuals presented comments and/or questions: President Turcotte, Mayor Foley

FINANCE, REVENUE, DEBT SERVICE, COUNTY TAXES, SCHOOL TRANSFERS, TIF, RESERVES

Ms. Germani & Ms. Knight was invited to the podium to present the proposed FY 2023-2024 budget for Finance, Revenue, Debt Service, County Taxes, School Transfers, Tax Increment Financing (TIF) and Reserves.

The following individuals presented comments and/or questions: President Turcotte, Mayor Foley, Councilor Chau, Mr. Bryant, Councilor Shaughnessy, Councilor Rairdon

REVISIT LIST

Mayor Foley presented an update on the first item to revisit - the Library's general supplies line. Mayor Foley recommended no modification to the proposed budget line. No comments received.

Councilor Shaughnessy suggested additional investment in the mental health liaison program for the Police Department by adding a position or additional program support funding. He also suggested budgeting for a new Comprehensive Plan.

Motion to double the amount listed for the Mental Health Liaison position in the Police Department to establish a second similar position.

Moved by Councilor Shaughnessy. No second received.

Motion withdrawn.

The following individuals presented additional comments and/or questions concerning investment in the mental health liaison program: Mayor Foley, Mr. Bryant, President Turcotte, Councilor Munro, Finance Committee Chair Morse

Councilor Munro asked the Administration to determine whether the Mental Health Liaison position is subject to clinical supervision and oversight, and is so, whether the City could explore the concept of getting a clinical intern to support the mental health liaison program.

IV. REFERRALS

Request to refer the following items to City Council for action: (1) the FY 2023-2024 Annual Budget & Appropriations; (2) the FY 2023-2024 School Budget Warrants; and (3) the Wastewater Division Budget, Portland Water District Assessment, Sewer Assessment & Setting the Sewer User Rates for CY 2024.

Motion to refer the following items to City Council for action: (1) the FY 2023-2024 Annual Budget & Appropriations, and (2) the Wastewater Division budget, Portland Water District Assessment, Sewer Assessment & Setting the Sewer User Rates for CY 2024.

Moved by Councilor Rairdon and seconded by President Turcotte.

Comments on the motion: None

Motion passed. Items referred to City Council

Ayes: Shaughnessy, Morse, Chau, Rairdon, Munro, Rwaganje, Turcotte

Nays: None

(Vote 7-0)

V. ADJOURNMENT

Motion to adjourn at 10:14pm.

Moved by Councilor Rairdon, seconded by Councilor Munro

Ayes: Shaughnessy, Morse, Chau, Rairdon, Munro, Rwaganje, Turcotte

Nays: None

(Vote 7-0)

Motion passed. Meeting adjourned at 10:14pm.

