



**WESTBROOK CITY COUNCIL  
REGULAR CITY COUNCIL MEETING MINUTES  
MONDAY, MARCH 22, 2021 AT 6:00 PM  
WESTBROOK PERFORMING ARTS CENTER  
471 STROUDWATER ST.**



**I. ROLL CALL**

**Call to Order.** Meeting called to order at 6:00pm by Committee Chair David C. Morse.

**City Councilors Present:** Michael Shaughnessy (At-Large), David C. Morse (Ward 1), Victor Chau (Ward 2), Anna A. Turcotte (Ward 3, Vice President), Gary Rairdon (Ward 4, President), Elliot Storey (Ward 5), Claude Rwaganje (At-Large)

**City Councilors Absent:** None

**Other City Officials Present:** Jerre Bryant (City Administrator), Natalie Burns (City Solicitor), Jennie Franceschi (Director of Planning & Code Enforcement), Michael T. Foley (Mayor), Angela Holmes (Asst. City Administrator/City Clerk); Sean Lally (Police Chief); Lillian Ranco (Student Representative)

**II. RESIDENTIAL LANDLORD REGISTRATION**

Committee Chair Morse invited Mayor Foley to introduce this item. The staff recommendation is to take no further action on this item. At present, there is no mechanism to track this data. Mayor Foley noted that in the future, the Planning & Code Enforcement Office will bring forward a software package proposal that would allow the department to track this information.

Mayor Foley noted that Ms. Franceschi and Eric Dudley, Director of Engineering & Public Services, have been tasked with developing a software investment recommendation that would address multiple needs from several departments, including a method to track citizen requests, Code Enforcement matters, Public Services work orders, and potentially landlord registrations. Ms. Franceschi noted that the intent is to bring forward a proposal to the Mayor in the next month or two, seeking Council approval and implementation by summer.

Committee Chair Morse opened the floor for Council and Administration comments on this matter. The following individuals spoke: Councilor Chau, Mayor Foley, President Rairdon, Ms. Franceschi, Councilor Storey, Committee Chair Morse

Committee Chair Morse opened the floor for public comment on this matter. No one spoke.

Motion to keep this item in Committee, as a reminder that the Committee wishes the Administration to develop a proposal to track this information.

Moved by President Rairdon, seconded by Vice President Turcotte.

Committee Chair Morse opened the floor for comments on the motion. No one spoke.

**Motion carried by a show of hands. (Vote 6-1)**

Ayes: Shaughnessy, Morse, Chau, Turcotte, Rwaganje, Rairdon

Nays: Storey

### III. HOURS FOR CONSTRUCTION & NOISE ORDINANCE

Committee Chair Morse invited Mayor Foley to introduce this item. The staff recommendation is to take no further action on this item.

Committee Chair Morse opened the floor for Council and Administration comments on this matter. The following individuals spoke: Ms. Franceschi, President Rairdon, Councilor Chau, Chief Lally, Vice President Turcotte, Councilor Storey, Councilor Rwaganje, Councilor Shaughnessy

Committee Chair Morse opened the floor for public comment on this matter. No one spoke.

President Rairdon asked if the start time for construction in a residential area could be delayed on weekends. Councilor Chau expressed a desire to have times for noise outlined in a section other than the excavation ordinance, in a stand-alone ordinance.

Motion to refer to the Administration for the development of a Noise Ordinance, amending the existing noise/dust debris ordinance language to refer to "construction" instead of "excavation."

Moved by Councilor Chau, seconded by Councilor Rwaganje.

Committee Chair Morse opened the floor for comments on the motion. The following individuals spoke: Mayor Foley

**Motion carried by a show of hands. (Vote 5-2)**

Ayes: Morse, Chau, Turcotte, Rwaganje, Rairdon

Nays: Shaughnessy, Storey

### IV. CITY COUNCIL RULES & PROCEDURES

Committee Chair Morse invited Mayor Foley to introduce this item. Mayor Foley gave the floor to Ms. Holmes to provide an in-depth review of the proposal. The staff recommendation is to approve a comprehensive update to the Council Rules of Order and to establish a Student Representative Policy.

Committee Chair Morse opened the floor for Council and Administration comments on this matter. The following individuals spoke: Committee Chair Morse, President Rairdon, Councilor Chau, Councilor Rwaganje, Councilor Shaughnessy, Mayor Foley, Ms. Holmes

Councilors requested the following amendments:

- Section 3A - clarify that requests must be submitted to the City Clerk
- Section 3 - add a deadline for scheduling an item to be reviewed by Committee
- Agenda - add a note to each agenda explaining that Committee Report items are not slated for discussion during that meeting, but that this section is included for Committee Chairs to provide an update on the items assigned to their Committees
- Section 5D - clarify recusal versus abstention
- Section 5K - update to include "or rescinded"
- Section 8A - correct to state "Freedom from Harassment"

Committee Chair Morse opened the floor for public comment on this matter. No one spoke.

Motion to refer the item to City Council for action, pending the changes requested by the Committee.

Moved by President Rairdon, seconded by Councilor Chau.  
Committee Chair opened the floor for comments on the motion. No one spoke.  
**Motion carried by a show of hands. None opposed.**

**V. AMENDING LAND USE ORDINANCE TO EXPAND MEDICAL & RECREATIONAL MARIJUANA BUSINESSES**

Committee Chair Morse invited Mayor Foley to introduce the item. Mayor Foley noted that this referral was requested by Councilor Storey, and once any proposed amendments are presented and the wishes of the Committee are determined, then City staff will be able to draft proposed amendments. He further noted that Ms. Franceschi has provided background information in the Committee packet concerning the existing rules and regulations. Staff are seeking direction from the Committee on what proposed changes are desired, so that proposed amendments to the Ordinance may be drafted.

Committee Chair Morse asked if any member of the Council would like to speak before public comment. The following individuals spoke: Councilor Storey

Committee Chair Morse opened the floor for public comment. The following individuals spoke: Jared Dinsmore (640 Saco Street), Councilor Storey, Larry McWilliams, Cesar Napolitano (640 Saco St), Cassidy Neal (on behalf of facility at 640 Saco Street), Dave Elowitch (640 Saco Street), Councilor Shaughnessy, Councilor Rwaganje, Councilor Chau, Mayor Foley, Committee Chair Morse, Vice President Turcotte, President Rairdon

Mayor Foley suggested that if the Committee wished to move forward with this matter, that a motion to refer this item to the Administration for the development of a preliminary framework for recreational marijuana recreation would be in order. The Administration would develop a proposal, and return it to the Committee for review, discussion and public input.

Motion to refer this matter to the Administration to conduct due diligence work, to draft a framework for recreational marijuana regulation and to return the item to the Committee for review.

Moved by Councilor Rwaganje, seconded by Councilor Storey.

Committee Chair Morse opened the floor for comments on the motion. The following individuals spoke: Vice President Turcotte, Councilor Chau, Councilor Rwaganje, Mayor Foley

**Motion carried by a show of hands. (Vote 6-1)**

Ayes: Shaughnessy, Morse, Turcotte, Storey, Rwaganje, Rairdon

Nays: Chau

**VI. ADJOURNMENT**

Motion to adjourn at 8:42pm.

Moved by Vice President Turcotte, seconded by President Rairdon.

**Motion carried by a show of hands. None opposed.**