



**WESTBROOK CITY COUNCIL  
FINANCE COMMITTEE MEETING MINUTES  
MONDAY FEBRUARY 1, 2021  
WESTBROOK PERFORMING ARTS CENTER**



---

**CALL TO ORDER**

Meeting called to order at 6:00pm by Finance Committee Chair Victor Chau.

**City Councilors Present:** Michael Shaughnessy (At-Large); David C. Morse (Ward 1); Victor Chau (Ward 2); Gary Rairdon (Ward 4, President); Elliot Storey (Ward 5); Claude Rwaganje (At-Large, Vice Chair)

**City Councilors Absent:** Anna A. Turcotte (Ward 3, Vice President)

**Other City Officials Present:** Natalie Burns (City Solicitor); Jerre Bryant (City Administrator); Melanie Fernald (Deputy Clerk); Michael T. Foley (Mayor); Tressina Germani (Accounting Manager); Angela Holmes (City Clerk); Suzanne Knight (Finance Director); Dr. Peter Lancia (School Superintendent); Suzanne Salisbury (School Committee Member)

**PRESENTATION OF FY 2020 AUDIT**

Committee Chair Chau gave the floor to Mayor Foley to introduce the audit presentation. Mayor Foley introduced Christian Smith, the City of Westbrook's assigned auditor from Wipfli.

Committee Chair Chau gave the floor to Mr. Smith, who provided highlights of the audit statement. Wipfli has issued an unmodified opinion, which is a "clean" opinion. With respect to the City's finances, no comments were issued. No significant deficiencies were found and there were no best practices recommendations issued. For the School's finances, Wipfli identified two significant deficiencies and issued two best practices recommendations, both relating to conducting timely reconciliations. However, Mr. Smith noted that significant improvements were made over the past year relating to School finances.

Committee Chair Chau opened the floor for comments and questions. The following individuals spoke: President Rairdon, Mayor Foley, Councilor Rwaganje, Committee Chair Chau, Superintendent Dr. Lancia.

No Finance Committee action required.

**ADJOURNMENT**

Motion to adjourn at 6:32pm.

Moved by President Rairdon, seconded by Councilor Storey.

**Motion carried by a show of hands. None opposed.**