



**WESTBROOK CITY COUNCIL  
SPECIAL CITY COUNCIL MEETING MINUTES  
MONDAY JANUARY 25, 2021  
WESTBROOK PERFORMING ARTS CENTER**



**READING THE CALL**

Ms. Holmes noted for the record that this Special City Council Meeting was called by Mayor Foley on January 21, 2021. Notice was sent to all City Councilors and was posted to the City's website.

**CALL TO ORDER**

Meeting called to order at 6:30pm by City Council President Gary Rairdon.

**City Councilors Present:** David C. Morse (Ward 1); Victor Chau (Ward 2); Anna A. Turcotte (Ward 3, Vice President); Elliot Storey (Ward 5); Claude Rwaganje (At-Large); Michael Shaughnessy (At-Large) Gary Rairdon (Ward 4, President)

**City Councilors Absent:** None

**Other City Officials Present:** Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Michael T. Foley (Mayor); Angela Holmes (City Clerk); Lillian Ranco (Student Representative); John Wall (Legal Counsel).

**EXECUTIVE SESSION**

Motion to enter Executive Session at 6:30pm pursuant to 405-6(E) regarding the City's legal rights and duties, inviting the Mayor, City Administrator, Asst. City Administrator, Student Representative, and legal counsel to attend.

Moved by Councilor Chau, seconded by Councilor Rwaganje.

**Motion carried by a show of hands. None opposed.**

**RECONVENE**

Called to order at 7:06pm by City Council President Gary Rairdon.

**City Councilors Present:** David C. Morse (Ward 1); Victor Chau (Ward 2); Anna A. Turcotte (Ward 3, Vice President); Elliot Storey (Ward 5); Claude Rwaganje (At-Large); Michael Shaughnessy (At-Large) Gary Rairdon (Ward 4, President)

**City Councilors Absent:** None

**Other City Officials Present:** Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Eric Dudley (Director of Engineering & Public Services); Michael T. Foley (Mayor); Angela Holmes (City Clerk); Sean Lally (Police Chief); Lillian Ranco (Student Representative); Daniel Stevenson (Economic Development Director).

**PLEDGE OF ALLEGIANCE**

President Rairdon led all present in the Pledge of Allegiance.

## **MINUTES**

President Rairdon stated that unless any objections are received, the minutes from the Special City Council meeting and the Public Safety Committee meeting held on December 21, 2020 and the Regular City Council meeting held on January 4, 2021 would stand as presented. No objections received. Minutes stand as presented.

## **MAYOR'S MESSAGE**

Mayor Foley read his message into the record. The full text of the Mayor's Message is attached to these minutes.

Proclamation – Martin Luther King, Jr. Day

## **STUDENT REPRESENTATIVE UPDATE**

Lillian Ranco shared that the High School is back to the hybrid scheduling model. This week Juniors and Sophomores have PSATs. Spring sports resumed today.

## **PUBLIC COMMENT**

President Rairdon opened the floor for the first public comment portion of the evening's meeting. The following individuals spoke: Councilor Rwaganje, Councilor Shaughnessy, Vice President Turcotte.

## **ORDERS OF THE DAY (SECOND AND FINAL READING)**

Included below are the City Council Orders which require second and final reading.

- 1. Order 2021-01. Authorizing Expenditure of School Safety Grant Funds.**  
**Order 2021-02. Authorizing Acceptance & Expenditure of 2021 STOP Grant.**  
**Order 2021-04. Authorizing Expenditure for Westbrook Trail Blazes Snowmobile Club.**  
**Order 2021-05. Approving Sale of Lot 1 in Westbrook Heights Business Park.**

Motion to approve second and final reading of Orders 2021-01 through 2021-02 and Orders 2021-04 through 2021-05.

Moved by Councilor Morse, seconded by Councilor Rwaganje.

President Rairdon asked if any Councilor wished to consider any item separately. No one spoke.

President Rairdon opened the floor for comments on the motion. No one spoke.

**Motion carried. Orders 2021-01 through 2021-02 and Orders 2021-04 through 2021-05 adopted. (Votes 7-0)**

Ayes: Shaughnessy Morse, Chau, Turcotte, Storey, Rwaganje, Rairdon  
Nays: None
- 2. Order 2021-03. Authorizing Acceptance & Expenditure of DRE/FP Training & Call Out Grant**

President Rairdon noted that the administration requested a motion to amend this legislation on the floor, as an additional \$2,400 was received.

Motion to approve second and final reading of Order 2021-03.

Moved by Councilor Morse, seconded by Councilor Chau.

Motion to amend Order 2021-03 to increase the amount from \$6130.80 to \$8530.80 total.

Moved by Councilor Morse, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion. No one spoke.

**Motion to amend carried by a show of hands. None opposed.**

Revisiting motion to approve second and final reading of the legislation, as amended.

President Rairdon opened the floor for comments on the motion. No one spoke.

**Motion carried. Order 2021-03 adopted (Votes 7-0)**

Ayes: Shaughnessy Morse, Chau, Turcotte, Storey, Rwaganje, Rairdon  
Nays: None

### **NEW BUSINESS**

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Resolve 2021-02. Appointing Westbrook Housing Authority Constables.**  
Motion to approve first and final reading of Resolve 2021-02.  
Moved by Vice President Turcotte, seconded by Councilor Morse.  
President Rairdon opened the floor for comments on the motion. No one spoke.  
**Motion carried. Resolve 2021-02 adopted. (Vote 7-0)**  
Ayes: Shaughnessy, Morse, Chau, Turcotte, Storey, Rwaganje, Rairdon  
Nays: None
2. **Resolve 2021-03. Approving Appointment of Aubrey Belanger to the Recreation and Conservation Commission.**  
Motion to approve first and final reading of Resolve 2021-03.  
Moved by Councilor Morse, seconded by Councilor Rwaganje.  
President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mayor Foley  
**Motion carried. Resolve 2021-03 adopted. (Vote 7-0)**  
Ayes: Shaughnessy, Morse, Chau, Turcotte, Storey, Rwaganje, Rairdon  
Nays: None
3. **Resolve 2021-04. Approving Appointments to the Greater Portland Transit District Board of Directors.**  
Motion to approve first and final reading of Resolve 2021-04.  
Moved by Councilor Shaughnessy, seconded by Councilor Rwaganje.  
President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mayor Foley  
**Motion carried. Resolve 2021-04 adopted. (Vote 7-0)**  
Ayes: Shaughnessy, Morse, Chau, Turcotte, Storey, Rwaganje, Rairdon  
Nays: None
4. **Order 2021-06. Authorizing Acceptance & Expenditure of Water Bottle Filling Station Grant.**  
Motion to approve first of two readings of Order 2021-06.  
Moved by Councilor Shaughnessy, seconded by Councilor Chau.  
President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mayor Foley, President Rairdon, Vice President Turcotte, Councilor Storey, Mr. Dudley, Councilor Shaughnessy, Ms. Ranco  
**Motion carried by a show of hands. None opposed.**
5. **Order 2021-07. Authorizing Agreement for Peer Review Services & Parking Garage Operations & Maintenance Plan.**  
Motion to approve first of two readings of Order 2021-07.  
Moved by Councilor Chau, seconded by Councilor Morse.  
President Rairdon opened the floor for comments on the motion. No one spoke.

**Motion carried by a show of hands. None opposed.**

6. **Order 2021-08. Authorizing Three-Party Partnership Agreement for Bridge Street Improvements.**

Motion to approve first of two readings of Order 2021-08.

Moved by Vice President Turcotte, seconded by Councilor Rwaganje.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mayor Foley, Councilor Rwaganje, Mr. Dudley, President Rairdon, Councilor Storey, Councilor Chau

**Motion carried by a show of hands. None opposed.**

7. **Order 2021-09. Authorizing Expenditure & Settlement Agreement.**

Motion to approve first of two readings of Order 2021-09.

Moved by Councilor Rwaganje, seconded by Councilor Shaughnessy.

President Rairdon opened the floor for comments on the motion. No one spoke.

**Motion carried by a show of hands. None opposed.**

8. **Order 2021-10. Authorizing FY 2022 Animal Shelter Contract with the Animal Refuge League of Greater Portland.**

Motion to approve first of two readings of Order 2021-10.

Moved by Councilor Rwaganje, seconded by Vice President Turcotte.

President Rairdon opened the floor for comments on the motion. No one spoke.

**Motion carried by a show of hands. None opposed.**

**PUBLIC COMMENT**

President Rairdon opened the floor for the second and final public comment portion of the evening's meeting. The following individuals spoke: Councilor Morse.

**ADJOURNMENT**

Motion to adjourn at 7:50pm.

Moved by Vice President Turcotte, seconded by Councilor Rwaganje.

**Motion carried by a show of hands. None opposed.**

## **MAYOR'S MESSAGE**

January 25, 2021

### **MAINE JUSTICE FOUNDATION**

I wanted to take a moment to congratulate City Council Vice President Anna Turcotte on her recent election to the Maine Justice Foundation Board of Directors. This organization specializes in pro-bono civil legal work to those in need and her skills & experience will be a tremendous added value to this group. Congratulations!

### **FISCAL YEAR 2022 BUDGET**

We have begun working on the FY22 budget that we hope to present to the City Council and community in April. Our goal is to bring forward a second consecutive budget with no tax increase given the pandemic's economic impact on residents and businesses. I have also directed City departments to begin drafting a FY22 Capital Improvement Plan for critical projects and equipment. I plan to bring this CIP budget to Council for review and approval this summer, following the adoption of the FY22 general budget.

### **COVID VACCINATION SITE**

We are excited to announce that we will be partnering with Maine CDC on a vaccination clinic here in the City! Thanks to our Local Health Officer, Fire Chief Andrew Turcotte, for his efforts to get this located in our community to help make it easy for residents to get vaccinated so we can begin to get back to normal following the pandemic. We are currently working out the logistics for this program and will release additional information as soon as it is available.

### **MARTIN LUTHER KING, JR DAY PROCLAMATION**

I will now read a Mayoral Proclamation issued last Monday for Martin Luther King, Jr. Day.