



**WESTBROOK CITY COUNCIL
SPECIAL CITY COUNCIL MEETING MINUTES
MONDAY, JANUARY 23, 2023 AT 6:00 PM
WESTBROOK HIGH SCHOOL (ROOM 114)
125 STROUDWATER ST.**



I. READING THE CALL FOR A SPECIAL CITY COUNCIL MEETING

Asst. City Administrator/City Clerk Angela Holmes noted for the record that a Special City Council meeting was called by Mayor Michael T. Foley on Thursday, January 19, 2022. Notice of the meeting was emailed to City Councilors and posted to the City's website.

Call for Special City Council Meeting

II. LAND ACKNOWLEDGEMENT STATEMENT

Meeting called to order at 6:00pm by City Council Vice President David C. Morse. City Clerk Angela Holmes read the City Council Land Acknowledgement statement into the record.

III. ROLL CALL

City Councilors Present: Michael Shaughnessy (At-Large), David C. Morse (Ward 1, Vice President), Victor Chau (Ward 2), Gary Rairdon (Ward 4), Jennifer Munro (Ward 5), Claude Rwaganje (At-Large)

City Councilors Absent: Anna A. Turcotte (Ward 3, President)

Other City Officials Present: Jerre Bryant (City Administrator), Michael T. Foley (Mayor), Angela Holmes (Asst. City Administrator/City Clerk), Suzanne Knight (Finance Director), Sean Lally (Police Chief), Ellis Ledoux (Executive Assistant), Daniel Stevenson (Director of Economic Development), Alyssa Tibbetts (Legal Counsel), John Wall (Legal Counsel)

IV. PLEDGE OF ALLEGIANCE

Vice President Morse led all present in the Pledge of Allegiance.

V. EXECUTIVE SESSION

Motion to enter into Executive Session at 6:02pm as below above.

Moved by Councilor Chau, seconded by Councilor Rairdon.

Motion carried by a show of hands. None opposed.

Request to enter into Executive Session pursuant to 1 M.R.S.A. Section 405-6(C) to discuss economic development where premature disclosure of information would prejudice the competitive or bargaining position of the City, and pursuant to Section 405-6(E) to discuss the City's legal rights and duties and settlement offers, inviting the following individuals to attend: Mayor, City Administrator, Asst. City Administrator/City Clerk, Finance Director, Director of Economic Development, Project Manager, and Legal counsel.

VI. RECONVENE

City Council reconvened at 7:11pm.

City Councilors Present: Michael Shaughnessy (At-Large), David C. Morse (Ward 1, Vice President), Victor Chau (Ward 2), Gary Rairdon (Ward 4), Jennifer Munro (Ward 5), Claude Rwaganje (At-Large)

City Councilors Absent: Anna A. Turcotte (Ward 3, President)

Other City Officials Present: Jerre Bryant (City Administrator), Eric Dudley (Director of Engineering & Public Services), Jennie Franceschi (Director of Planning & Code Enforcement), Michael T. Foley (Mayor), Angela Holmes (Asst. City Administrator/City Clerk), Suzanne Knight (Finance Director), Sean Lally (Police Chief), Ellis Ledoux (Executive Assistant), Greg Post (Director of Community Services), Daniel Stevenson (Director of Economic Development)

VII. APPROVAL OF MINUTES

Vice President Morse stated that unless any objections were received, the minutes would stand as presented. No objections received. The following minutes stand as presented:

January 9, 2023 - Finance Committee Meeting

January 9, 2023 - Regular Council Meeting

VIII. MAYOR'S MESSAGE

Mayor Foley read his message into the record. The full text of the Mayor's Message is attached to these minutes.

IX. CITY COUNCIL MESSAGES

President Turcotte opened the floor for City Council messages. There were no updates.

X. STUDENT REPRESENTATIVE UPDATE

There was no Student Representative update.

XI. PUBLIC COMMENT

Vice President Morse opened the floor for the first public comment portion of this meeting. The following individuals spoke: None

XII. UNFINISHED BUSINESS

There was no unfinished business for consideration.

XIII. ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the City Council Orders which require second and final reading.

Order 2023-01. Authorizing Purchase of Police Department Motorcycle

Order 2023-02. Authorizing Expenditure of National Opioid Settlement Funds to Support Westbrook Partners for Prevention

Order 2023-03. Authorizing Expenditures for Community Support Initiatives & Amending FY 2023 Annual Vendor List

Order 2023-04. Authorizing Acceptance & Expenditure of Grant Funds for the Keeping Cumberland County Warm Heating Assistance Program

Motion to approve second and final reading of Orders 2023-01 through 2023-04.

Moved by Councilor Rairdon, seconded by Councilor Chau.

Vice President Morse asked if any Councilor would like to consider any item separately. No one spoke.

Vice President Morse opened the floor for comments on the motion. The following individuals spoke:

None

Motion carried. Orders 2023-01 through 2023-04 adopted. (Vote 6-0-1)

Ayes: Shaughnessy, Morse, Chau, Rairdon, Munro, Rwaganje

Nays: None

Absent: Turcotte

XIV. NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings.

Resolves (One Reading Required)

Resolve 2023-01. Approving Appointments to the Zoning Board of Appeals and Planning Board

Motion to approve the first and final reading of the legislation.

Moved by Councilor Munro, seconded by Councilor Rairdon.

Vice President Morse opened the floor for comments on the motion. The following individuals spoke:

Councilor Shaughnessy, Mayor Foley, Councilor Chau, Councilor Munro, Councilor Rwaganje, Councilor Rairdon, Vice President Morse

Motion carried. Resolve 2023-01 adopted. (Vote 6-0-1)

Ayes: Shaughnessy, Morse, Chau, Rairdon, Munro, Rwaganje

Nays: None

Absent: Turcotte

Orders (One Reading Required)

Order 2023-05. Endorsing the 2022 PACTS Federal Highway Funding Applications

Motion to approve the first and final reading of the legislation.

Moved by Councilor Shaughnessy, seconded by Councilor Rairdon.

Vice President Morse opened the floor for comments on the motion. The following individuals spoke:

None

Motion carried. Order 2023-05 adopted. (Vote 6-0-1)

Ayes: Shaughnessy, Morse, Chau, Rairdon, Munro, Rwaganje

Nays: None

Absent: Turcotte

Order 2023-06. Amending Order 2022-167 Regarding Purchase of Mobile Data Terminals for Police Cruisers

Motion to approve the first and final reading of the legislation.

Moved by Councilor Rairdon, seconded by Councilor Munro.

Vice President Morse opened the floor for comments on the motion. The following individuals spoke:

None

Motion carried. Order 2023-06 adopted. (Vote 6-0-1)

Ayes: Shaughnessy, Morse, Chau, Rairdon, Munro, Rwaganje

Nays: None

Absent: Turcotte

Orders (Two Readings Required)

Order 2023-07. Authorizing Purchase of Laser Crime Scene Scanner for the Police Department

Motion to approve the first of two readings of the legislation.

Moved by Councilor Munro, seconded by Councilor Rairdon.

Vice President Morse opened the floor for comments on the motion. The following individuals spoke:

Councilor Munro, Chief Lally, Councilor Rairdon

Motion carried by a show of hands. None opposed.

Order 2023-08. Authorizing Purchase of Patrol Rifles for the Police Department

Motion to approve the first of two readings of the legislation.

Moved by Councilor Rairdon, seconded by Councilor Rwaganje.

Vice President Morse opened the floor for comments on the motion. The following individuals spoke:

None

Motion carried by a show of hands. None opposed.

Order 2023-09. Authorizing Acceptance & Expenditure of a FY22 STOP Violence Against Women Grant

Motion to approve the first of two readings of the legislation.

Moved by Councilor Shaughnessy, seconded by Councilor Rwaganje.

Vice President Morse opened the floor for comments on the motion. The following individuals spoke:

None

Motion carried by a show of hands. None opposed.

Order 2023-10. Authorizing Expenditure for Police Vehicle Upfit Project

Motion to approve the first of two readings of the legislation.

Moved by Councilor Rairdon, seconded by Councilor Chau.

Vice President Morse opened the floor for comments on the motion. The following individuals spoke:

None

Motion carried by a show of hands. None opposed.

Order 2023-11. Authorizing Acceptance & Expenditure of Harold Alfond Workforce Development Grant & Amending FY 2023 Annual Vendor List

Motion to approve the first of two readings of the legislation.

Moved by Councilor Munro, seconded by Councilor Rwaganje.

Vice President Morse opened the floor for comments on the motion. The following individuals spoke:

None

Motion carried by a show of hands. None opposed.

Order 2023-12. Authorizing Expenditures for HD Broadcast Conversion Project

Motion to approve the first of two readings of the legislation.

Moved by Councilor Rwaganje, seconded by Councilor Shaughnessy.

Vice President Morse opened the floor for comments on the motion. The following individuals spoke:

Mayor Foley

Motion carried by a show of hands. None opposed.

Order 2023-13. Authorizing Purchase of Replacement Security Camera System at Westbrook Community Center

Motion to approve the first of two readings of the legislation.

Moved by Councilor Shaughnessy, seconded by Councilor Rairdon.

Vice President Turcotte opened the floor for comments on the motion. The following individuals spoke:

Councilor Rairdon, Mr. Post, Councilor Chau

Motion carried by a show of hands. None opposed.

Order 2023-14. Authorizing Payment of Insurance Deductible & Settlement of Litigation

Motion to approve the first of two readings of the legislation.

Moved by Councilor Munro, seconded by Councilor Rairdon.

Vice President Morse opened the floor for comments on the motion. The following individuals spoke:

None

Motion carried by a show of hands. None opposed.

XV. PUBLIC COMMENT

Vice President Morse opened the floor for the second and final public comment portion of this meeting. The following individuals spoke: Councilor Rwaganje, Councilor Rairdon

XVI. REFERRALS

There were no referrals for consideration.

XVII. COMMITTEE REPORTS

The following items remain in their City Council Committees for deliberation. No updates were provided by Committee Chairs.

Committee of the Whole

Residential Landlord Registration

Amending Land Use Ordinance to Expand Medical & Recreational Marijuana Businesses

Comprehensive Ethics Reform

Adopting Policy to Protect Employees' Access to Reproductive Healthcare Services

Facilities & Streets Committee

Austin Street Extension

Sidewalks & Traffic at Haskell Street

Condition of Westbrook Middle School Baseball Field

Public Safety Committee

Use of Force Policy Analysis

XVIII. ADJOURNMENT

Motion to adjourn at 7:42pm.

Moved by Councilor Rairdon, seconded by Councilor Rwaganje.

Motion carried by a show of hands. None opposed.



MAYOR'S OFFICE



Mayor Michael T. Foley

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MAYOR'S MESSAGE

January 23, 2023

VETERAN'S ACTIVITIES

Our Veterans coffee & information sessions continue at the Westbrook Community Center with our next event on February 9th at 9am. At these sessions our Veteran's Service Officer Arty Ledoux updates veterans on various issues affecting them and we hear stories from

DOWNTOWN PARKING, CONSTRUCTION, & TRAFFIC PATTERN UPDATES

Downtown streets were reopened to traffic last month, returning normal flow to our downtown this winter. Various closures or delays will begin to take place in the area for construction deliveries, and we encourage everyone to sign up for traffic and construction updates at www.seeingorangewestbrook.com. We thank everyone in advance for their patience as we work hard to lay the foundation for Westbrook's future in a safe & efficient manner.

WINTER PARKING UPDATES

We'd like to remind everyone that the City's Winter Parking Ban is in effect from November 15th through April 15th from 12am – 6am. In addition, we have special winter parking regulations for the downtown. These parking restrictions are necessary to help our Public Services crews clear the streets & lots in a safe and effective manner. This team does an outstanding job, and we thank them for their continued efforts to keep our roads safe and clean during the winter.

DOG LICENSES

All dog licenses in the State of Maine expire on December 31st. However, the State gives all dog owners a one-month grace period during the month of January to renew your dog's license without receiving a late penalty. Please remember to license your dogs, either online or in person at City Hall.