



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Revenues							
1000-30101-00000-000-0 Overlay		(70,893)	(209,951)	(218,793)	(250,000)	(250,000)	(521,751)
1000-31300-00000-000-1 PILOT	Payment in Lieu of Taxes	41,470	25,000	37,557	25,000	25,000	25,000
1000-31400-00000-000-1 Franchise Fees	Contractual Agreement with Time Warner	241,000	240,000	241,870	250,000	250,000	250,000
1000-31900-00000-000-1 Interest/Penalties onTax	Interest and fees charged on delinquent accounts	100,000	110,000	94,701	125,000	125,000	125,000
1000-32100-00000-100-2 Zoning Permits	Various Fees charged by the inspection division, application for Zoning Appeal (\$500), Request for Variance (\$250), Zoning Change (\$1,000)	5,000	7,500	2,085	5,000	5,000	5,000
1000-32101-00000-100-2 Building Permits	New Construction Permit Fee. \$25.00 plus \$9.00 per 1000 sq feet	95,000	125,000	277,905	100,000	100,000	100,000
1000-32102-00000-300-2 Excavator License		7,500	8,000	9,000	5,000	5,000	5,000
1000-32110-00000-100-2 Plumbing, Electrical & Heating Permits	Plumbing fees 75% City 25% State; Electrical 100% City \$9.00 per fixture or \$36 minimum	20,000	12,000	28,276	17,000	20,000	20,000
1000-32220-00000-100-1 Excise Taxes	Motor Vehicle Excise Tax	2,380,000	2,270,000	2,490,699	2,345,000	2,345,000	2,345,000
1000-33100-00000-200-3 Grants - Federal Government	Federal Grant Revenues - MEMA reimbursement	225,823	0	0	0	0	0
1000-33500-00000-000-1 State Shared Revenue	State Revenue Sharing - income and sales tax. Formula is (((population * tax commitment)/State Valuation)/all community totals]	1,384,535	1,461,981	1,493,743	1,461,981	1,461,981	1,461,981
1000-33522-00000-000-1 State Shared - BETE	The Business Equipment Tax Exemption (BETE) program exempts certain personal property from taxation, and reimburses the municipality for the tax loss on a sliding scale. Retail Businesses do not qualify.	859,526	798,055	806,115	798,055	798,055	779,556
1000-33523-00000-000-1 Homestead Reimb		0	339,126	339,126	339,126	339,126	334,341
1000-33525-00000-000-1 State Tree Growth	90% reimbursement of property taxes lost as a result of parcels enrolled in Tree Growth, assessed at current use rather than fair market	4,500	4,000	7,576	7,500	7,500	7,500
1000-33526-00000-000-1 State Veterans Reimb	State reimbursement for Veterans exemptions given in the tax process	7,000	15,000	29,445	14,500	14,500	14,500
1000-33527-00000-300-3 DOT Allocation		209,000	207,235	218,422	218,422	218,422	218,422
1000-33528-00000-000-1 State Welfare Reimbursements	50% allowable cost reimbursement from the State for General Assistance	133,250	135,000	181,961	167,335	166,335	166,335
1000-34110-00000-100-2 Registration Fees	Duplicate Registration Fees, New Registration Fees, Various Business Licenses, Boat Excise, MV Registration, ATV Registrations	77,950	110,000	186,604	110,000	110,000	110,000
1000-34120-00000-100-2 Clerk & Finance Fees	Dog fees, delinquent dog fees, various inland fishery licenses, Certified copies, Notary Fees and Passports	31,900	31,000	19,401	31,000	41,000	41,000
1000-34121-00000-100-2 Marriage Fees & Lic	\$40 Fee	5,250	5,000	6,792	5,000	5,000	5,000
1000-34199-00000-100-2 Misc Finance Fees	For FY2013 revenue has been combined with Clerk & Finance Fees	9,700	11,000	5,202	0	0	0
1000-34230-00000-200-2 Police Tickets	All parking fees set by City Council, and range from \$15 for speeding to \$60 for parking in a fire lane	10,000	10,000	18,813	7,000	7,000	7,000
1000-34231-00000-000-0		0	0	(4,012)	0	0	0



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1000-34231-00000-200-2 Misc Public Safety Fees	Police Guns Permits, Alarm Fees, Misc Reports and Offender Registry fees	6,450	6,300	10,497	10,300	10,300	10,300
1000-34232-00000-200-2 Police Court Time	Reimbursement for Police Court Appearances	10,000	15,000	5,359	5,000	5,000	5,000
1000-34245-00000-200-2 Ambulance Billing	The City is engaged in an intermunicipal agreement with the Town of Gorham for Rescue Billing. In accordance with Government Accounting Standards Boards (GASB), revenues are recognized when measurable and available.	425,000	525,000	827,187	525,000	525,000	525,000
1000-34246-00000-200-2 ALS Intercept Fees	Fees charged to other communities for providing Paramedic intercept services	500	1,000	0	100	100	100
1000-34310-00000-300-2 Cemetery Fees		30,000	32,000	53,680	32,000	50,000	50,000
1000-34311-00000-300-2 Bulky Disposal Tag Fee		0	250	710	450	400	400
1000-34312-00000-300-2 Recycling Revenue		0	0	2,489	3,000	2,000	2,000
1000-34313-00000-300-1 Surplus Metal Fees		0	0	0	5,000	0	0
1000-34599-00000-100-2 Misc Planning Fees	Includes applications for subdivisions, sketch plan review, site plans, public street acceptance, etc	15,000	15,000	37,628	20,000	20,000	20,000
1000-34600-00000-500-2 Misc Library Fees	Fees charged for the use of Walker Library, Fines collected for books returned late, other misc fees	10,200	7,000	12,560	10,000	10,000	10,000
1000-34700-00000-500-2 Recreation Fees		4,000	0	0	0	0	0
1000-34810-00000-100-2 Sewer Connection Fee	Fee to hook up to City Sewer \$25.00	5,000	5,000	8,500	3,000	3,000	3,000
1000-34895-00000-100-2 2% Inspection Fees	Project inspection fee - \$50 plus 2% of the estimated project cost for certain improvements: site work, utility work, infrastructure construction, drainage, erosion control, landscaping and buffering	0	10,000	110,250	20,000	25,000	25,000
1000-34899-00000-100-2 Misc PECE Fees	Sale of Copies & Project Plans PECE Dept	2,000	1,000	8,952	3,000	3,000	3,000
1000-36000-00000-000-1 Investment Earnings	Interest earned on bank accounts & interest earned on revolving loan funds	15,000	12,000	21,351	15,000	15,000	15,000
1000-36200-00000-000-1 Rental Revenues	Cable Tower Lease - Litchfield Tower (\$40,000)	43,000	40,000	48,064	40,000	40,000	40,000
1000-36400-00000-100-2 Contributions from Private Sources		0	0	294	0	0	0
1000-39000-00000-000-0 Other Financing Sources		0	0	0	0	0	183,259
1000-39102-00000-000-0 Trans from TIFs		2,310,169	2,374,173	2,374,173	2,439,778	2,439,778	2,439,778
1000-39190-00000-000-0 Trans from Trust & Agency	Transfer from Fluett Trust	30,000	50,000	50,000	60,000	60,000	60,000
1000-39201-00000-000-1 Proceeds from sale of assets		0	0	4,970	0	0	0
1000-39202-00000-000-0 Proceeds from GOB		9,189,219	0	7,931,521	0	0	0
1000-39900-00000-000-0 Use of Surplus		80,790	0	0	0	0	0
Total Revenues		<u>17,953,839</u>	<u>8,808,669</u>	<u>17,780,673</u>	<u>8,973,547</u>	<u>9,002,497</u>	<u>8,890,721</u>



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Mayors Office							
1000-41310-41100-100-0 Salaries - Regular FT/PT	Salary and wages for City Administrator and Executive Secretary per pay plan and contractual obligation. 100% of the wages for the Director of Business & Community Relations is funded by WEIC.	152,349	157,050	159,723	156,742	156,742	156,742
1000-41310-41110-100-0 Salaries - Elec/Boards	Mayor's Stipend \$6,500; City Council Stipend \$21,500	28,000	28,000	28,500	28,000	28,000	28,000
1000-41310-42960-100-0 Unused Comp Absences		0	0	4,338	0	0	0
1000-41310-42962-100-0 Car Allowance	Allowance per employment agreement	4,545	4,545	4,587	4,545	4,545	4,545
1000-41310-43210-100-0 Consultants -Prof.Gen	Costs of architects, designers, preliminary engineering, appraisals, surveys, and studies related to economic development initiatives. Examples of initiatives include Jr High Re-Use plan, Business Promotions Plans, Revolving Loan applicant review, etc	0	0	0	7,500	7,500	7,500
1000-41310-43213-100-0 ProfConsult - Legal		330,000	200,000	101,060	160,000	160,000	160,000
1000-41310-43420-100-0 Printing Services	Stationary, envelopes, and other related printing. Costs for the Director of Business & Community Relations include brochures, pamphlets, and materials need to campaign and market for the City	400	400	431	2,000	2,000	2,000
1000-41310-45410-100-0 Marketing	Costs associated with developing and broadcasting promotional materials for the City, including television, online and print mediums	0	0	0	7,500	7,500	7,500
1000-41310-45800-100-0 Travel	All travel is for seminars, meetings, and training that require extended use of personal vehicles	500	250	0	2,500	2,500	2,500
1000-41310-45810-100-0 Dues & Memberships	Dues & Memberships associated with the Director of Business & Community Relations	0	0	0	570	570	570
1000-41310-45820-100-0 Training	Conferences and training workshops for professional development.	0	250	70	500	500	500
1000-41310-46100-100-0 General Supplies	General supplies for the Director of Business & Community Relations	700	700	487	900	900	900
1000-41310-46199-100-0 Misc	Used for various business activities (coffee, catering business mtgs, etc)	13,000	13,200	8,587	2,000	2,000	2,000
1000-41310-48500-100-0 Employee Recognition	For retirement plaques, employee anniversary cards, etc	2,300	2,000	2,182	2,000	2,000	2,000
1000-41310-48501-100-0 Flowers	Sent for illness, sympathy, etc	500	500	582	0	0	0
1000-41310-49999-100-0 Contingency	Used for justifiable, unanticipated circumstances only.	24,686	90,000	77,555	90,000	90,000	90,000
Total Expenses		<u>556,980</u>	<u>496,895</u>	<u>388,102</u>	<u>464,757</u>	<u>464,757</u>	<u>464,757</u>



**City of Westbrook
General Fund
Budget Comparison Report**

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
City Hall Bldg							
1000-41399-43413-600-0 TechConsult - Maint	COPIERS (to be replaced in FY13)- \$7,500 service contract, lease \$5,000, est overages \$600 (estimate based on PY): POSTAGE METER - lease \$1,704 includes service and rate/insurance.	13,500	15,126	15,476	14,804	14,804	14,804
1000-41399-45400-600-0 Advertising	Covers costs for all departments' general advertising	15,000	14,000	6,290	10,000	10,000	10,000
1000-41399-46100-600-0 General Supplies		950	500	301	500	500	500
1000-41399-46190-600-0 Postage	Postage for City, includes \$13,000 for quarterly tax statement mailing (new process - eliminated)	20,200	18,000	16,366	18,000	18,000	18,000
1000-41399-46199-600-0 Misc	Costs for copy paper for all copiers in the City	4,800	6,157	(430)	6,157	6,157	6,157
1000-41399-46210-600-0 Natural Gas	Estimated use - Global 5,200, Northern Utilities 1,700	6,879	6,900	7,657	6,900	6,900	6,900
1000-41399-46220-600-0 Electricity	Budget based on previous 12 months. No rate change anticipated	12,386	12,500	11,778	10,313	10,313	10,313
1000-41399-46250-600-0 Water & Sewer	Water & Sewer rates to increase	826	850	641	900	900	900
Total Expenses		<u>74,541</u>	<u>74,033</u>	<u>58,079</u>	<u>67,574</u>	<u>67,574</u>	<u>67,574</u>



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Elections - City Clerk							
1000-41400-41100-100-0 Salaries - Regular FT/PT	Funds Full Time Clerk, 4 CSRs, and a stipend for the Deputy Clerk	103,039	74,532	77,795	192,149	205,460	205,460
1000-41400-41110-100-0 Salaries - Elec/Boards	Funds registrars and elections staff, including poll workers, ward clerks, and wardens	6,300	11,000	12,033	12,000	12,000	12,000
1000-41400-41300-100-0 Salaries - Overtime	Overtime is incurred for attending meetings, workshops, and elections.	3,000	2,000	2,515	1,500	1,500	1,500
1000-41400-43411-100-0 TabMachine Coding	Election machines need to be coded for each election.	4,000	3,000	3,543	3,000	3,000	3,000
1000-41400-43413-100-0 TechConsult - Maint	Funds maintenance for election machines and Informe background checks for business license applicants	1,600	3,200	2,953	3,200	3,200	3,200
1000-41400-43420-100-0 Printing Services	Council Cards, business cards, envelopes and stationary	500	400	252	400	400	400
1000-41400-44310-100-0 Repairs/Maint (NonCap)	For repairs to misc equip (City seal machine, laminator, typewriter, etc)	200	200	76	200	200	200
1000-41400-44420-100-0 Lease - Misc Equip	Photocopier Lease payment	1,350	1,350	1,268	1,350	0	0
1000-41400-45800-100-0 Travel	Travel costs (mileage, parking, tolls, meals, hotel, etc) for MTCC & CCMCA meetings, State Elections Conference, NEACTC Conference, NEMCI Academy	850	1,500	1,448	2,100	2,100	2,100
1000-41400-45810-100-0 Dues & Memberships	Cumberland County Clerks Assoc (3 X \$20), New England Clerks Assoc (1 X \$25), Maine Town & City Clerks Assoc (3 X \$20), IIMC (1 X \$125), misc (\$30)	270	300	250	315	315	315
1000-41400-45820-100-0 Training	MTCCA classes, Election Conference, NEACTC Conference, IIMC Regional meeting and Microsoft Access Training Classes	410	2,000	937	2,350	2,350	2,350
1000-41400-46100-100-0 General Supplies		800	600	1,063	800	800	800
1000-41400-46197-100-0 Elections Expenses	Printing of ballots & voter cards, polling place rentals, meals for election workers, etc	7,100	11,000	7,276	10,300	10,300	10,300
1000-41400-46198-100-0 Inauguration		0	1,500	799	0	0	0
Total Expenses		<u>129,419</u>	<u>112,582</u>	<u>112,208</u>	<u>229,664</u>	<u>241,625</u>	<u>241,625</u>



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Financial Administration							
1000-41510-41100-100-0 Salaries - Regular FT/PT	Accounting and finance staff for City & School, represents partial costs for a CFO, Comptroller, 2 Accounting Clerks, and a Tax Collector	313,877	274,832	251,475	197,360	143,390	143,390
1000-41510-41300-100-0 Salaries - Overtime	OT needed for year end as well as for extra workload during employee vacations/position vacancies	1,000	500	0	1,000	1,000	1,000
1000-41510-42960-100-0 Unused Comp Absences	Per general unit contract, perfect attendance bonus for 5 positions, \$200 each. Vacation time could also be sold back to the City (est \$1,000)	4,700	4,000	1,592	2,000	2,000	2,000
1000-41510-43210-100-0 Consultants -Prof.Gen		0	0	27,738	0	45,000	45,000
1000-41510-43211-100-0 ProfConsult - Auditor	Cost of annual audit	32,535	31,207	35,707	32,210	32,210	32,210
1000-41510-43221-100-0 ProfService - Collections	Fees for collection of delinquent receivables - fees represented in reduced revenue so actual collection fees are minimal	10,491	8,000	6,269	8,000	8,000	8,000
1000-41510-43413-100-0 TechConsult - Maint	Lease purchase of folding/inserting machine that would allow us to send tax bills internally, and save time during normal payroll/AP process. Could benefit other departments. Est \$175/month	6,060	500	0	2,100	0	0
1000-41510-43414-100-0 Registrar Fees	Recording of tax and sewer liens and releases, on-line access to Cumberland County Registry for deed research.	8,500	8,500	4,148	5,000	5,000	5,000
1000-41510-43420-100-0 Printing Services	Envelopes for payroll & AP, Business Cards	3,150	1,000	770	1,000	1,000	1,000
1000-41510-45200-100-0 Property Insurances		205,562	200,000	211,893	215,000	215,000	215,000
1000-41510-45201-100-0 Property Ins Deductible	FY12 costs were minimal, budget request of \$15,000 and a request to encumber FY12 funds of \$10,000	60,000	50,000	28,522	15,000	15,000	15,000
1000-41510-45800-100-0 Travel	for attendance at meetings, mileage reimbursement for travel between offices (City Hall & Central Office) for all staff	300	500	1,116	2,000	2,000	2,000
1000-41510-45810-100-0 Dues & Memberships	AICPA \$215, Maine CPA \$75; GFOA \$200; MMA \$50, MMTCTA \$25 (2)	155	400	507	600	600	600
1000-41510-45820-100-0 Training	To stay current on tax law changes & government accounting training \$1,000. To maintain 40 CPE for CPA license \$600	690	1,600	1,134	1,600	1,600	1,600
1000-41510-46100-100-0 General Supplies	Misc Office supplies - increased due to addition of new staff. Current year down as most supplies necessary were ordered through the school	1,500	1,000	718	1,000	1,000	1,000
1000-41510-46199-100-0 Misc	AccuFund software prints most documents, however specialty paper is needed for W2, 1099, & Annual Tax Bill	1,500	600	3,085	3,000	3,000	3,000
1000-41510-46520-100-0 Subscriptions	IRS, GASB Pronouncements	265	300	300	200	200	200
1000-41510-48500-100-0 Employee Recognition	Customer Service Appreciation Week	0	100	92	100	100	100
Total Expenses		650,285	583,039	575,066	487,170	476,100	476,100



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Assessing							
1000-41520-41100-100-0 Salaries - Regular FT/PT	Assessing Tech, PT, 25 hours per week	26,533	26,342	29,214	26,494	26,494	26,494
1000-41520-41300-100-0 Salaries - Overtime		0	0	493	0	0	0
1000-41520-42960-100-0 Unused Comp Absences	\$200 perfect attendance bonus per union contract	0	200	125	200	200	200
1000-41520-43210-100-0 Consultants -Prof.Gen	Contractual Agreement with S.Portland	226,160	232,766	234,074	238,957	238,957	238,957
1000-41520-46199-100-0 Misc	Office & other supplies	<u>0</u>	<u>600</u>	<u>0</u>	<u>600</u>	<u>600</u>	<u>600</u>
Total Expenses		<u>252,693</u>	<u>259,908</u>	<u>263,906</u>	<u>266,251</u>	<u>266,251</u>	<u>266,251</u>



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IT/Technology							
1000-41530-43214-100-0 ProfConsult - IT/Technology	Funds a percent of salary and benefits for Data Analyst/Report Writer, funds total salary and benefits of Cable TV Manager. Also included is the cost of the IT services provided by 3rd party vendor.	183,253	182,314	176,908	216,564	216,564	216,564
1000-41530-43413-100-0 TechConsult - Maint	City-Wide software maint. contracts	156,765	125,002	118,696	115,500	100,786	100,786
1000-41530-45310-100-0 Telephone (land line)		42,587	43,880	40,455	43,880	43,880	43,880
1000-41530-46105-100-0 Computer Supplies	Specialty cables, power supplies \$500, Back-up and cleaning Tapes \$1,300; black & white laser printer service and supplies \$3,600; Color and MICR toner \$1,000	6,100	5,000	1,242	5,000	5,000	5,000
1000-41530-46106-100-0 Channel 2 Supplies		0	8,833	6,066	8,833	8,833	8,833
1000-41530-47610-100-0 Hardware, New	rotational hardware replacement	3,665	35,097	22,437	26,120	26,120	26,120
1000-41530-47620-100-0 Software, New	rotational software replacement	60,000	15,000	2,689	20,000	20,000	20,000
Total Expenses		<u>452,370</u>	<u>415,126</u>	<u>368,493</u>	<u>435,897</u>	<u>421,183</u>	<u>421,183</u>



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Human Resources							
1000-41550-41100-100-0 Salaries - Regular FT/PT	Director position, HR Specialist, part time HR assistant. Salary represents 50% of total salaries (school funds 50%)	74,089	40,788	61,781	79,947	67,716	67,716
1000-41550-41110-100-0 Salaries - Elec/Boards	Public Safety Commission: Chair(\$27/mtg x 12 plus \$100/yr. stipend); 5 Commissioners (\$20/mtg x 12); Secretary (\$200/yr stipend). The Commission is responsible for new applicant and promotions testing and initial interview.	1,824	1,824	368	1,824	1,824	1,824
1000-41550-41300-100-0 Salaries - Overtime		660	0	4,038	1,500	1,500	1,500
1000-41550-42966-100-0 Wellness & Safety Program	Program is targeted to help contain and/or reduce the costs of health insurance and workers comp insurance. Program includes educational seminars for employees and family members.	2,925	2,000	32	0	0	0
1000-41550-43212-100-0 ProfConsult - Arbitrators	Covers city costs for mediation/arbitration. Used when city and union can not come to an agreement on labor contracts and grievance issues.	490	1,500	836	800	800	800
1000-41550-43420-100-0 Printing Services	Business Cards for HR Dept.	100	100	45	0	0	0
1000-41550-45800-100-0 Travel	HR/Safety workshops, one ann conference. Funds bldg to bldg travel for HR dept.	1,750	2,000	2,183	2,000	2,000	2,000
1000-41550-45810-100-0 Dues & Memberships	IMPA, SHRM (L&M), HRASM local HR SHRM Chpt., Natl Safety Council - one yr membership provides training tools, resources, law updated, compliance assistance, etc.	800	1,800	1,101	500	500	500
1000-41550-46100-100-0 General Supplies		400	600	432	250	250	250
1000-41550-46105-100-0 Computer Supplies	CD's, DVD's and misc computer accessories	100	500	116	100	100	100
1000-41550-46520-100-0 Subscriptions	Maine Employer's Handbook, Me Employment Law Letter, School Law, Maine Chamber Legal Guide, etc.	125	500	1,896	300	300	300
1000-41550-47440-100-0 Small Equipment	Office equipment for new personnel	0	500	48	0	0	0
Total Expenses		<u>83,263</u>	<u>52,112</u>	<u>72,876</u>	<u>87,221</u>	<u>74,990</u>	<u>74,990</u>



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Personnel & Benefits							
1000-41555-42100-100-0 Health Insurance		1,469,357	1,695,556	1,610,374	1,652,102	1,635,184	1,567,819
1000-41555-42110-100-0 Dental Insurance		128,408	129,855	93,847	147,123	147,123	138,268
1000-41555-42200-100-0 Social Security		289,087	292,630	303,609	230,679	254,490	247,078
1000-41555-42210-100-0 Medicare		120,337	121,150	130,243	110,122	110,473	110,701
1000-41555-42300-100-0 ICMA		264,183	280,000	269,596	269,374	269,206	257,359
1000-41555-42500-100-0 Unemployment		57,160	35,000	34,994	35,000	35,000	35,000
1000-41555-42600-100-0 Workers Comp		201,515	221,970	286,626	300,000	300,000	300,000
1000-41555-42901-100-0 Sec 125		48,975	45,000	42,596	38,480	38,480	52,932
1000-41555-42920-100-0 LT Insurance		6,224	7,600	4,877	5,801	5,969	5,324
1000-41555-42950-100-0 EAP		0	0	10,267	0	0	0
1000-41555-42955-100-0 Education Reimbursement		10,625	5,625	3,194	5,000	5,000	5,000
1000-41555-42961-100-0 Seperation Pay		24,800	30,000	97,053	50,000	50,000	50,000
1000-41555-42965-100-0 Sick-RHS		40,477	45,000	46,684	45,000	45,000	45,000
1000-41555-43412-100-0 Backgrnd/App Screen		4,000	5,000	3,108	3,000	3,000	3,000
1000-41555-45820-100-0 Training		915	4,500	3,123	4,500	4,500	4,500
Total Expenses		<u>2,666,063</u>	<u>2,918,886</u>	<u>2,940,191</u>	<u>2,896,181</u>	<u>2,903,425</u>	<u>2,821,981</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Engineering & Code Enforcement							
1000-41810-41100-100-0 Salaries - Regular FT/PT	3.5 Full time employees - Director, Code Enforcement Officer, half of the Assistant Code Enforcement Officer and PECE Assistant A portion of the PECE assistant wage is charged to Olympia TIF. \$25,000 in total is allocated to the Sewer budget.	137,576	191,788	166,548	163,708	171,208	171,208
1000-41810-41110-100-0 Salaries - Elec/Boards	Zoning Board Stipends. 5 members and 1 alternate. Chair is paid \$27/mtg, members are paid \$22/mtg	1,272	1,272	460	1,272	1,272	1,272
1000-41810-41300-100-0 Salaries - Overtime	Contractual obligation to pay time and a half; Comp time is allowed to accumulate up to 60 hours per year	4,500	5,500	5,412	5,500	4,500	4,500
1000-41810-42960-100-0 Unused Comp Absences		0	200	0	200	200	200
1000-41810-42963-100-0 Uniforms	Contractual obligation and safety equipment: safety boots (\$230 ea), clothing allowance (\$400), damaged clothing replacement (\$300), safety boot toe replacement for Director \$100	1,030	1,460	169	1,260	1,260	1,260
1000-41810-43210-100-0 Consultants -Prof.Gen	Small unforeseen projects that arise during the year. Examples include Traffic Counts, Stroudwater Street Survey, Cumberland Mills EPS. This line also includes a contracted commercial electrical inspector \$8,400.	4,000	14,400	12,579	14,400	14,400	14,400
1000-41810-43217-100-0 GIS Project	GIS services and WEBGIS enhancements for all departments including assessing, public services, public safety	39,000	39,000	43,480	39,000	39,000	39,000
1000-41810-43413-100-0 TechConsult - Maint	Service Contract for large format copier and large format plotter \$600 annually for each	1,200	1,200	733	1,200	1,200	1,200
1000-41810-43420-100-0 Printing Services	Tax Maps, letterhead and envelopes	180	100	202	100	100	100
1000-41810-45310-100-0 Telephone (land line)	Personal cell phone reimbursement for Steve Corey	1,200	1,200	1,200	1,200	1,200	1,200
1000-41810-45800-100-0 Travel	Meals, tolls, and gasoline for Engineering & Code Dept staff development	250	250	286	250	250	250
1000-41810-45810-100-0 Dues & Memberships	Maine Building Officials & Inspectors Assoc (\$75), American Society of Civil Engineers (\$215), American Public Works Assoc (\$105), Maine Better Transportation Assoc (\$75), Electrical Inspector's Assoc of America (\$80)	550	650	653	650	650	650
1000-41810-45820-100-0 Training	For department employees' license renewals; ASCE Maine technical Seminar (\$110), Maine transportation conference (\$120), Building Officials Assoc Classes (\$250). City Engineer is required to attend 30 Professional Development Hours bi-annually.	650	700	386	700	700	700
1000-41810-46100-100-0 General Supplies		1,400	1,500	1,534	1,500	1,500	1,500
1000-41810-46199-100-0 Misc	To purchase paper rolls for large format/plotter printers. Rolls are \$50 ea x 6 rolls	300	300	307	300	300	300
1000-41810-46260-100-0 Fuel, Gas	3 City vehicles are used to inspect job sites around the City	1,500	1,700	1,825	1,700	1,700	1,700



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
1000-41810-46520-100-0 Subscriptions	To purchase updated code books, design manuals, and other engineer related publications needed for the discharge of duties	500	500	199	500	500	500
1000-41810-46610-100-0 Auto Parts		1,200	1,200	538	1,200	1,200	1,200
1000-41810-47440-100-0 Small Equipment		2,800	0	0	0	0	0
Total Expenses		<u>199,108</u>	<u>262,920</u>	<u>236,511</u>	<u>234,640</u>	<u>241,140</u>	<u>241,140</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Planning							
1000-41820-41100-100-0 Salaries - Regular FT/PT	Full time Planner salary - 25% cost funded by WEIC	52,668	56,535	52,203	58,702	58,702	58,702
1000-41820-41110-100-0 Salaries - Elec/Boards	Planning Board salaries: 8 members at \$22 per meeting and 1 member at \$27 per meeting	2,574	2,574	1,169	2,574	2,574	2,574
1000-41820-43210-100-0 Consultants -Prof.Gen	For unforeseen small projects, such as city initiated transportation studies or small area plans to address planning challenges or opportunities, such as to provide local match for a grant proposal.	6,000	6,000	2,600	6,000	6,000	6,000
1000-41820-43420-100-0 Printing Services	Used for mass printings, newspaper advertisements and postage necessary for a city generated planning or zoning change.	1,000	2,000	1,521	2,000	2,000	2,000
1000-41820-45800-100-0 Travel	Pays for travel expenses associated with the annual conference of The American Planning Association. The conference offers training which is required to maintain accreditation through the American Institute of Certified Planners.	1,559	1,559	954	1,559	0	0
1000-41820-45810-100-0 Dues & Memberships	American Planning Assoc (\$215), Maine Assoc of Planners (\$40), Northern NE Chapter of American Planning Assoc (\$40), American Institute of Certified Planners (\$107)	402	402	453	402	402	402
1000-41820-45820-100-0 Training	To remain up to date in best practices in planning, regionally and nation-wide. To attend required training sessions in order to maintain accreditation as a member of the American Institute of Certified Planners.	1,150	1,150	320	1,150	500	500
1000-41820-46199-100-0 Misc Business Expenses	Supplies and meals for special Planning Board meetings and parking, mileage and tolls for meetings within the region and state.	250	250	221	250	250	250
1000-41820-46520-100-0 Subscriptions	To purchase best practices manuals for planning work required by the city.	400	400	0	400	400	400
1000-41820-48505-100-0 Comprehensive Plan	FY 2013 will be the last budget year for the Comp Plan update. We will conclude the public process, finalize the planning document and work with the Planning Board, City Council and State of Maine to adopt the plan.	20,000	20,000	15,046	10,000	0	0
Total Expenses		<u>86,003</u>	<u>90,870</u>	<u>74,487</u>	<u>83,037</u>	<u>70,828</u>	<u>70,828</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Buildings and Plant							
1000-41940-41100-100-0 Salaries - Regular FT/PT		15,826	0	0	0	0	0
1000-41940-41300-100-0 Salaries - Overtime		225	600	0	0	0	0
1000-41940-43413-100-0 TechConsult - Maint	Service Contracts for all City Buildings (Honeywell, Modern Pest, Sprinkler Systems, Otis Elevator, Norris, etc). Includes \$20,000 for project management	41,950	70,000	71,645	70,000	70,000	70,000
1000-41940-43416-100-0 Maint. Personnel	Services contracted with School Dept to include Director, custodial staff, delivery person and sub-contractors	185,349	215,285	186,910	215,285	301,335	301,335
1000-41940-44310-100-0 Repairs/Maint (NonCap)		4,095	15,000	35,821	15,000	15,000	15,000
1000-41940-46151-100-0 Cleaning Supplies	Supplies & maint for buildings: Public Safety \$9,000; Library \$9,000; City Hall \$8,000; Public Services \$8,000; Community Services \$10,000	40,500	40,500	29,753	40,500	40,500	40,500
Total Expenses		<u>287,945</u>	<u>341,385</u>	<u>324,129</u>	<u>340,785</u>	<u>426,835</u>	<u>426,835</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Police Administration							
1000-42110-41100-200-0 Salaries - Regular FT/PT	Salary and wages for entire department, includes 50% of Admin Assistant and Vehicle Technician. Costs for SRO, MDEA are offset to the total wage. A portion is also offset by the COPS grant carryover.	2,081,818	1,917,247	1,934,404	2,019,861	1,897,782	1,897,782
1000-42110-41120-200-0 Salaries - Crossing Guards	Salary for 4 crossing guards	0	0	0	19,600	19,600	19,600
1000-42110-41300-200-0 Salaries - Overtime	Based on three years' average of actual amount expended. Police OT arises for many reasons including, but not limited to: time off, training, special investigations, vacancies, hold over shifts, criminal investigations.	107,343	99,092	121,887	99,092	99,092	99,092
1000-42110-41310-200-0 Sal - Court Time	Enforcement of criminal laws requires Officers to appear in Court, and results in OT. It is important for Administration to monitor/segregate this overtime. Costs are contained through the recent implementation of the Unified Criminal Docket by the Court	15,000	25,000	3,850	25,000	15,000	15,000
1000-42110-41315-200-0 Sal - Holiday OT	This is a contractual item involving OT paid to officers who work on holidays. Costs can vary as anyone can fill in for holiday OT.	41,000	42,230	42,994	42,230	42,230	42,230
1000-42110-41316-200-0 Sal - Grant OT		0	0	478	0	0	0
1000-42110-41317-200-0 Cash In	Officers may exercise the cash in option of sick and vacation time.	61,801	63,855	72,003	63,855	63,855	63,855
1000-42110-41318-200-0 PD Reserve Officer	By having the officer train as a reserve prior to attending the MCJA, we save 10 weeks of their salary after they graduate as they can immediately work patrol without costly field training and time investment.	0	0	1,091	0	0	0
1000-42110-41400-200-0 Stipends- Fitness	The line represents the cost of the physical fitness stipend of \$200 paid to officers who maintain the Criminal Justice Academy level of physical fitness.	5,208	5,500	5,720	5,500	5,500	5,500
1000-42110-42963-200-0 Wearing apparel	Covers the costs of outfitting our officers with uniforms and equipment needed to perform their duties. Anticipate outfitting 3 replacement officers. Replacement of protective vests (50% will be reimbursed), they are replaced every 5 years	30,644	28,000	9,362	28,000	28,000	28,000
1000-42110-42964-200-0 Medical Exams/Physicals	This line pays for health insurance deductibles for any mandated physicals, vaccines and immunizations for officers, and for medical assessments on new employees.	1,178	1,178	625	1,178	1,178	1,178
1000-42110-43215-200-0 Interpretive Services	This line item allows us to pay for federally mandated interpreting services for hearing and speech impaired people and for our non-English speaking constituents.	700	700	0	700	700	700
1000-42110-43216-200-0 Regional Crime Lab	This line reflects our commitment to the Regional Crime Lab in Portland.	11,000	10,736	10,736	10,736	10,736	10,736



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
1000-42110-43413-200-0 Computer & Software Maintenance	Maintenance/Support costs for IMC CAD, records management and data analysis software. Need to increase number of licenses by 6 to accomodate simultaneous users. Lower than PY as system is now owned and no longer leased.	150	15,390	14,676	15,390	15,390	15,390
1000-42110-43417-200-0 Veterinary Services		0	0	110	0	0	0
1000-42110-43420-200-0 Printing Services	Pays for all printing of department documents and forms.	2,005	7,000	2,406	7,000	7,000	7,000
1000-42110-44311-200-0 Repairs/Maint Vehicles	This line item funds all supplies and parts needed by our public safety technician to keep all of our cruisers and support vehicles on the road at all times.	29,150	30,000	35,163	30,000	30,000	30,000
1000-42110-44314-200-0 Radio & Radar Maintenance	Maint for mobile radios, portable radios, and calibration and repair of radar and cruiser cameras. Calibration requiried annually. We have secured grant funding to make all our radios compliant with FCC mandates.	4,250	4,250	5,024	4,250	4,250	4,250
1000-42110-44420-200-0 Outside Rentals	This line item pays for police equipment rentals for our investigative services including; Identikit and document disposal.	400	1,100	248	1,100	1,100	1,100
1000-42110-44425-200-0 Lease - Vehicles	We will incur the costs of two current leases at \$25,503. We are requesting to lease two additional vehicles which will be approximately \$9,000 per year (x2).	51,519	49,098	66,170	43,503	43,503	43,503
1000-42110-44431-200-0 Internal Rentals - School		0	0	14	0	0	0
1000-42110-45310-200-0 Cell Phones	This line pays for assigned cell phones to officers whose duty requires they carry a phone.	19,200	19,200	17,600	19,200	19,200	19,200
1000-42110-45411-200-0 Marketing - Prevention	This account pays for community policing supplies and programs, including child fingerprinting kits.	0	500	52	500	500	500
1000-42110-45800-200-0 Travel	Travel of officers to mandatory training courses, academy trael and meals consumed while traveling in the course of business. This line also pays for court travel and parking. While most trainings are done in house, some require travel such as polygraphy	5,000	5,000	6,738	5,000	5,000	5,000
1000-42110-45810-200-0 Dues & Memberships	This line item pays for our dues in professional organizations such as; Maine Chiefs, New England Chiefs, International Chiefs, FBI LEEDA, FBI National Academy, NESPIN, Maine District Two Training; Arson Investigators; School Resource Officer Association;	2,100	2,100	2,475	2,100	2,100	2,100
1000-42110-45820-200-0 Training	This line item supports our annual state mandated in-service training for all officers. It also pays for ammunition, TASER cartridges, Simunitions, and tuition fees, to support in-service and academy training for police personnel, including annual fees f	20,100	16,000	21,398	16,000	16,000	16,000



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
1000-42110-46120-200-0 Evidence Supplies	This account funds all crime scene processing equipment, packaging supplies and equipment upkeep. This line item includes film and film processing, digital reproductions, video and audio tapes, cameras and memory cards, tape recorders, drug identificati	5,250	6,500	7,065	6,500	6,500	6,500
1000-42110-46141-200-0 Medical Oxygen		0	0	34	0	0	0
1000-42110-46143-200-0 Tires	Tire replacement and snow tires for entire fleet	7,500	7,500	7,343	7,500	7,500	7,500
1000-42110-46260-200-0 Fuel, Gas	Based on actual consumption, 25,000 gallons gas (@\$3.25/gallon). This line item will be impacted by a more active engaged patrol force, coupled with increasing costs.	69,500	68,125	78,691	81,250	81,250	81,250
1000-42110-46261-200-0 Fuel, Diesel	Diesel is used in the Evidence Technician Vehicle used to manage crime scene investigations and evidence processing. 375 gallons diesel (@\$3.60/gallon). Current year increase is due to the commodity increase.	450	574	817	1,350	1,350	1,350
1000-42110-46520-200-0 Subscriptions	This line item allows us to purchase law book updates and a variety of other professional journals and publications upon which we rely to keep our officers and supervisors informed of legal and operational trends	3,200	2,300	3,222	2,300	2,300	2,300
1000-42110-47440-200-0 Small Equipment & Tools	This line item will fund the purchase of replacement keys, flashlights, camera batteries, OC spray, recorders and related equipment, animal control supplies, TASER guns, firearms, cameras, recording devices and all of the equipment required to support our	6,000	6,000	3,889	6,000	6,000	6,000
1000-42110-48300-200-0 Canine Expenditures	Supports K9 Officers and dogs which are part of our counter narcotics and anti-crime strategy. This money pays for the care of the animals and for training supplies. This line will increase slightly due to the addition of a third canine.	2,000	3,500	6,840	3,500	3,500	5,000
1000-42110-48500-200-0 Employee Recognition	This line item has typically funded light refreshments and snacks for training events held here in Westbrook and for light meals associated with interview meetings of the Public Safety Commission. This fund also pays for award and recognition to outstan	2,500	2,500	1,384	2,500	2,500	2,500
Total Expenses		<u>2,585,966</u>	<u>2,440,175</u>	<u>2,484,509</u>	<u>2,570,695</u>	<u>2,438,616</u>	<u>2,440,116</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Dispatch							
1000-42150-41100-200-0 Salaries - Regular FT/PT	This line funds salaries for a Director, a Supervisor, and 8 Dispatchers.	446,059	474,132	460,674	456,592	456,592	456,592
1000-42150-41140-200-0 Salaries - Per Diem Dispatch	This items funds wages for 2 per diem Dispatchers to help offset overtime.	0	0	0	24,000	24,000	24,000
1000-42150-41300-200-0 Salaries - Overtime	This line reflects the amount required to cover staffing levels for anticipated time off.	73,000	80,000	69,970	79,000	79,000	79,000
1000-42150-42960-200-0 Unused Comp Absences		0	0	7,326	0	0	0
1000-42150-42963-200-0 Uniforms	Per contract, this line funds the purchase and replacement of uniforms for full and part time employees	3,926	2,600	567	2,000	2,000	2,000
1000-42150-42964-200-0 Medical Exams/Physicals	Pre-employment physicals	200	200	0	200	200	200
1000-42150-44314-200-0 Maint - Small Equip	Radio System Maintenance - Funds repair of Communications equipment to include all radio equipment in the Comm center as well as remote tower and repeater sights.	3,000	3,000	3,374	3,000	3,000	3,000
1000-42150-44420-200-0 Lease - Misc Equip		0	0	600	0	0	0
1000-42150-44430-200-0 Equipment Rental		1,202	1,400	669	0	0	0
1000-42150-45800-200-0 Travel	Mileage reimbursement associated with training	1,250	1,250	775	1,250	1,250	1,250
1000-42150-45810-200-0 Dues & Memberships	Assoc of Public Safety Communications Officials, National Emergency Number Assoc. These provide access to network for professional assistance and training	220	220	275	250	250	250
1000-42150-45820-200-0 Training	State standards will require more training to maintain certifications, including Emergency Med. Dispatch (EMD). Although the State funds original training, continued training is the responsibility of the City.	4,000	4,000	962	4,000	4,000	4,000
1000-42150-47440-200-0 Small Equipment	To replace one 24/7 intensive use chair.	3,000	3,000	1,684	1,500	1,500	1,500
1000-42150-47441-200-0 Special Equipment		7,000	0	0	0	0	0
Total Expenses		<u>542,857</u>	<u>569,802</u>	<u>546,876</u>	<u>571,792</u>	<u>571,792</u>	<u>571,792</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Fire Administration							
1000-42210-41100-200-0 Salaries - Regular FT/PT	Covers salary and wages for entrie department, including 30 Firefighters/Paramedics, 50% Public Safety Director, Deputy Fire Chief, and 50% Fire Inspector. This line also funds 50% of the salaries for Admin Assistant and Vehicle Technician.	1,620,280	1,864,758	1,868,869	1,865,040	1,485,193	1,485,193
1000-42210-41130-200-0 Salaries - Call Fire	Covers call company salaries for 5 paid on-call officers, 22 paid on-call firefighters & 10 fire police personnel. Costs include emergency response, training, storm coverage, public education, training level incentives Driver / Op, water rescue & Haz M	0	0	0	0	50,070	50,070
1000-42210-41135-200-0 Salaries - Per Diem	Costs cover staffing of two rescue with per diem personnel for 17,472 hours. It also covers staffing of a third per diem position on Engine 4 for 7,176 hours. Also includes training level incentives.	0	0	0	0	333,981	333,981
1000-42210-41300-200-0 Salaries - Overtime	Covers sick leave, vacations, holidays, snow shoveling, mandatory EMS training, and other vacancies	399,000	225,000	253,228	225,000	225,000	225,000
1000-42210-41400-200-0 Stipends- Fitness	Per union contract, incentive towards fitness related equipment if the annual fitness test is passed. 29 employees x \$125	3,125	3,875	3,994	3,625	3,625	3,625
1000-42210-42960-200-0 Unused Comp Absences	Contractual obligation - under certain conditions, employees may sell their sick and vacation time.	9,500	10,300	34,058	15,730	15,730	15,730
1000-42210-42963-200-0 Uniforms	FF Clothing allowance 29 x \$450 = \$13,050, Chief & Deputy Chief \$900, Patches, badges and insignia \$700, Per Diem Uniforms 24 x \$180 = \$4,320, Dress Uniforms 3 x \$450 = \$1,350	20,175	20,300	26,522	20,320	20,320	20,320
1000-42210-42964-200-0 Medical Exams/Physicals	Medical evaluations required by Maine DOL respiratory standards, hazmat regulations, new hires, Maine EMS regulations and firefighter contract. Also includes costs for TB tests, Hepititis B and Flu Immunizations. 29 Firefighters x \$400.	8,500	6,500	6,138	11,600	11,600	11,600
1000-42210-43221-200-0 ProfService - Collections		0	0	46,887	0	0	0
1000-42210-43413-200-0 TechConsult - Maint	Service Contracts: SCBA Air Compressor (\$900), Powers Stretchers (\$1,400), Jaws of Life (\$1,200) Oxygen Cylinder (\$390), Defibrilators - 3 AEDs, 12 Lead EKG Monitors, spare batteris & chargers (\$5,000), Defender Meters (\$2,000) Holmatro Sytems (\$200)	175,390	9,090	8,029	16,090	16,090	16,090
1000-42210-43420-200-0 Printing Services	Printed forms, envelopes, business cards, etc	350	350	509	350	350	350
1000-42210-44310-200-0 Repairs/Maint (NonCap)	Hardware supplies for fire/rescue buildings (\$500), repairs to small firefighting and EMS equipment such as fire extinguishers, nozzles, hoses. Also, includes hydrostatic test of 30 SCBA bottles (\$750).	3,500	3,500	5,219	3,500	3,500	3,500



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
1000-42210-44311-200-0 Repairs/Maint Vehicles	Maintenance and service for 13 apparatus, including chassis, pumps, and ladder mechanisms. This line items also includes annual ladder inspections performed by Underwriters Laboratories(\$2,100) As fleet ages, this line item will continue to increase.	36,000	37,000	34,699	37,000	37,000	37,000
1000-42210-44312-200-0 Repairs/Maint SCBA	Self Contained Breathing Apparatus Maintenance. The department has 10 SCBA bottles with a service life ending this year. The department has 2 trained field technicians on staff which reduces costs.	600	2,000	3,879	7,000	7,000	7,000
1000-42210-44314-200-0 Maint - Small Equip	Repairs and battery replacements for portable radios and pagers. This covers the costs for 35 portable radios, 54 mintor radios, and 15 mobile radios.	2,100	1,500	845	1,500	1,500	1,500
1000-42210-44420-200-0 Lease - Misc Equip	Small equipment rentals (\$75/hr @ 8 hrs)	100	600	535	600	600	600
1000-42210-44425-200-0 Lease - Vehicles	2008 Ambulance \$34,081, 2012 Ambulance \$39,725 (New Ambulance Lease Purchase)	83,718	79,081	73,806	73,806	73,806	73,806
1000-42210-45310-200-0 Telephone (land line)	Roadrunner internet charges for Station 3 as well as the Public Safety auto maintenance building. We are required to switch to DSL service @ Station 3 for reliability at an increase of \$480 annually.	1,200	1,260	1,159	1,740	1,740	1,740
1000-42210-45411-200-0 Marketing - Prevention	Materials for Code Enforcement, Fire Education, and Juvenile Firesetter Programs	276	900	419	900	900	900
1000-42210-45800-200-0 Travel	Mileage for required training (500 miles @ .555) and gas stipend for ten fire police members (\$150 each)	1,650	1,655	2,867	1,778	1,778	1,778
1000-42210-45810-200-0 Dues & Memberships	Annual Memberships: Maine Fire Cheifs Assoc, Inter. Assoc. of Fire Chiefs, National Fire Protection Asoc, Cumberland County Fire Chiefs Assoc, Cumberland County Firefighters Assoc, Regional EMS, Ambulance Service License, Maine Chapter IAAI	3,510	3,510	3,218	4,335	4,335	4,335
1000-42210-45820-200-0 Training	Mandated training for full time, per diem, and on-call personnel. This item includes training for both Firefighter and EMT/Paramedic programs. This covers not only tuition, supplies and books but our Metro AFG Grant share.	13,775	14,450	6,299	16,750	16,750	16,750
1000-42210-46140-200-0 Medical Supplies	To purchase a variety of items, including ECG electrodes, exam gloves, bio-hazard supplies, IV supplies, glucometer test strips, disposable oxygen masks, syringes, defibrilator pads and batteries, cold packs, gauze pads, etc.	23,000	25,000	22,291	25,000	25,000	25,000
1000-42210-46141-200-0 Medical Oxygen	For the refill of medical oxygen and nitrous oxide tanks	1,975	2,975	2,891	3,500	3,500	3,500
1000-42210-46142-200-0 Foam	40 gallons of Class A foam x \$19 per gallon	760	760	795	760	760	760
1000-42210-46143-200-0 Tires	Tires for entire fleet - this line shows an increased cost for tires.	5,425	5,500	7,245	6,500	6,500	6,500
1000-42210-46151-200-0 Cleaning Supplies	Disinfectant supplies for emergency vehicles. Required by OSHA and EMS Regs	700	700	360	700	700	700



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
1000-42210-46255-200-0 Hydrant Fees	Hydrant water usage (includes 5% increase). Fire hydrants are maintained and serviced by Portland Water District.	119,493	124,802	120,013	131,042	131,042	131,042
1000-42210-46260-200-0 Fuel, Gas	Estimated 2,500 gallons @ \$3.25	5,575	4,875	9,278	8,125	8,125	8,125
1000-42210-46261-200-0 Fuel, Diesel	Estimated 9,500 gallons @ \$3.60	32,154	28,000	33,235	34,200	34,200	34,200
1000-42210-46520-200-0 Subscriptions	Annual subscriptions for the department including professional periodicals, OSHA regulatory updates, and various other publications including annual NFPA Fire Code updates (\$850) also new firefighting manuals	1,250	2,450	1,877	1,250	1,250	1,250
1000-42210-46540-200-0 Protective Clothing (new)	State regulation requires protective clothing to meet minimum standards. This items funds replacement of unfit clothing, and outfits new members. Also for protective hoods, suspenders, helmets (replacement of those not meeting minimum standards)	5,860	9,860	9,789	9,860	9,860	9,860
1000-42210-46541-200-0 Protective Clothing (Maint)	Funds the repair and cleaning of protective clothing	1,600	3,500	4,411	3,500	3,500	3,500
1000-42210-46610-200-0 Auto Parts	Parts for in-house vehicle service and maintenance performed by firefighters	3,000	3,000	70	3,000	3,000	3,000
1000-42210-47440-200-0 Small Equipment	Memorial Day flags (\$500), misc supplies, batteries, parts, etc (\$800) station tools (\$400) Speedy Dry (\$300) rechargable flashlights (\$1,000)	3,800	3,000	2,937	3,000	3,000	3,000
1000-42210-47441-200-0 Special Equipment	High angle anchor gear (rigging, webbing, beaners, etc.), CPR training aid mannequins, mattress replacement, breakroom chairs, microwave oven, kitchen table & chairs	12,100	7,850	7,407	7,850	7,850	7,850
1000-42210-47442-200-0 Hose Equipment Replacement	Continued replacement of damaged hoses	1,700	1,700	0	1,700	1,700	1,700
1000-42210-47443-200-0 Minitor Radios	To comply with FCC narrow band mandate that all public safety radios be compliant by 12/31/2012. This amount represents the replacement of the remaining pagers that are not FCC compliant (15 @ \$360)	150	5,400	2,437	5,400	5,400	5,400
1000-42210-47444-200-0 Electrical & Radio Replacement	To comply with FCC narrow band mandate that all public safety radios be compliant by 12/31/2012. This amount represents the replacement of the remaining radios that are not FCC compliant.	0	0	0	5,500	0	0
1000-42210-48200-200-0 Emergency Management	This line covers potential charges incurred upon emergency evacuations, emergency shelters, or other disaster functions.	500	500	0	500	500	500
1000-42210-48500-200-0 Employee Recognition	This funds light refreshments and snacks for training events held here at the Public Safety Building. This also pays for costs associated with the annual awards night.	1,550	1,500	1,134	1,500	1,500	1,500
1000-42210-48998-200-0 ALS Intercept Fees	Fees charged for Paramedic intercepts to assist our Rescue Units	250	250	0	250	250	250
Total Expenses		<u>2,603,591</u>	<u>2,517,251</u>	<u>2,607,349</u>	<u>2,559,801</u>	<u>2,558,505</u>	<u>2,558,505</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Public Safety Building							
1000-42399-43413-600-0 TechConsult - Maint	Service Contracts: Diesel Exhaust Removal System (\$1,206), Commercial Washer & Dryer (\$1,200), Fitness Equip Maint (\$1,400), ADT Security (\$11,000)	17,831	12,500	13,603	14,806	14,806	14,806
1000-42399-44310-600-0 Repairs/Maint (NonCap)	Funds small equipment needs for PSB	16,397	1,000	2,404	1,000	1,000	1,000
1000-42399-44317-600-0 Building Security	Supplies for access prox security cards	16,561	1,000	480	1,000	1,000	1,000
1000-42399-45310-600-0 Telephone (land line)	Fairpoint Emergency Lines approx \$1,500 per month, and Law Enforcement Teletype approx \$180 per month	19,708	20,000	22,313	20,160	20,160	20,160
1000-42399-46100-600-0 General Supplies	Public Safety Office Supplies	3,500	3,500	3,255	3,500	3,500	3,500
1000-42399-46190-600-0 Postage		2,802	3,000	2,061	3,000	3,000	3,000
1000-42399-46210-600-0 Natural Gas		45,916	37,528	31,082	37,528	37,528	37,528
1000-42399-46220-600-0 Electricity	Budget based on average annual actuals	37,735	54,735	60,245	49,800	49,800	49,800
1000-42399-46240-600-0 Oil	Station 2 & 3	11,836	16,000	9,503	16,000	16,000	16,000
1000-42399-46250-600-0 Water & Sewer		1,674	1,200	2,286	2,000	2,000	2,000
1000-42399-46261-600-0 Fuel, Diesel	Generator Fuel	880	800	0	800	800	800
Total Expenses		<u>174,840</u>	<u>151,263</u>	<u>147,232</u>	<u>149,594</u>	<u>149,594</u>	<u>149,594</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Public Services Administration							
1000-43100-41100-300-0 Salaries - Regular FT/PT	Public Services Administration salaries, including Director, Deputy Director, and Administrative Assistant	182,610	188,837	198,149	192,597	192,597	192,597
1000-43100-41110-300-0 Salaries - Elec/Boards	Cemetery Trustees: Chair 12 X \$15 (\$180), 2 members 12 X \$12 (\$288)	468	468	177	468	468	468
1000-43100-41300-300-0 Salaries - Overtime	OT for Administrative Assistant	500	500	8	200	200	200
1000-43100-42963-300-0 Uniforms	Clothing allowance for Director and Deputy (\$250 ea), and \$100 for misc items such as gloves.	600	600	582	600	600	600
1000-43100-43217-300-0 GIS Project		1,250	0	0	0	0	0
1000-43100-43413-300-0 TechConsult - Maint	Database support for equipment replacement schedule, school work DB, winter storm DB, and FEMA reporting. Support is \$75 per hour	3,000	3,500	1,950	2,500	2,500	2,500
1000-43100-43420-300-0 Printing Services	Business cards, envelopes, and forms such as absence reports, application for leave, and three part VCR reports	100	500	500	400	400	400
1000-43100-45310-300-0 Tel - Push Talk	Verizon mobile phones (5 phones X \$52/month)	2,793	3,125	2,767	3,125	3,125	3,125
1000-43100-45320-300-0 On-Line Connection	Roadrunner service for connection to City server	1,740	1,740	1,751	1,800	1,800	1,800
1000-43100-45800-300-0 Travel	Mileage reimbursement for attendance at professional meetings	150	150	0	50	50	50
1000-43100-45810-300-0 Dues & Memberships	APWA (\$360), ME safety council (\$325), Maine Arborist Assoc membership fee(5 employees @\$20ea), Arborist license renewal (5 employees @\$30),	2,100	2,100	982	935	935	935
1000-43100-45820-300-0 Training	Safety & Compliance training. Employee training (\$2,500)	4,205	3,000	2,327	2,500	2,500	2,500
1000-43100-46100-300-0 General Supplies	Includes office supplies for entire department, ID badges, timecards, note pads, binders, sheet protectors, filing supplies etc	2,500	2,500	1,488	2,000	2,000	2,000
1000-43100-46105-300-0 Computer Supplies	Includes printer cartridges, CDs, etc	1,000	1,000	879	1,000	1,000	1,000
1000-43100-46520-300-0 Subscriptions		300	300	0	0	0	0
1000-43100-48500-300-0 Employee Recognition	Incentive program includes employee of the month, and employee of the year	580	600	1,036	600	600	600
Total Expenses		<u>203,896</u>	<u>208,920</u>	<u>212,596</u>	<u>208,775</u>	<u>208,775</u>	<u>208,775</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Highways & Streets							
1000-43110-41100-300-0 Salaries - Regular FT/PT	Regular salaries for 22 full time employees (includes 3 Operations Supervisors). This line also includes funds for 2 part time/temp employees. Pager pay is included in this line. Hwy & streets costs only.	768,594	853,973	825,053	841,241	841,241	842,241
1000-43110-41300-300-0 Salaries - Overtime	Includes all year round OT incurred in the Public Services Dept. This account also funds Wastewater street plowing overtime.	110,000	122,000	60,304	120,000	120,000	120,000
1000-43110-42960-300-0 Unused Comp Absences	Per contract, under certain circumstances, employees are eligible to sell back their accrued sick and vacation time. The budget is based on previous years' actual amounts	13,500	10,000	11,463	10,000	10,000	10,000
1000-43110-42963-300-0 Uniforms	Safety boot & glove allowance as follows: \$280 allowance x 22 employees (\$6,160), \$230 allowance x 4 GU (\$920), \$200 allowance for Director and Deputy (\$400). Uniform charges for employees per agreement \$11,411 includes make up charges.	17,490	19,300	17,401	18,921	18,921	18,921
1000-43110-42964-300-0 Medical Exams/Physicals	Pre-employment physicals, annual hearing test for 32 employees, Hepatitis B vaccine, and respirator physicals. MDOT random substance testing.	4,264	4,264	3,921	4,264	4,264	4,264
1000-43110-44315-300-0 Maint - traffic Lights	The majority of repairs are performed by a licensed electrician due to safety and liability issues. Costs for repairs include the contractor, lamps, fixtures, Ped X signal repairs, etc	18,500	14,900	11,423	14,900	14,900	14,900
1000-43110-44318-300-0 Downtown Contractual	Electrical Contractor costs for downtown/Riverbank Park, including street lights, boardwalk lights, replacing ballasts (\$3,000).	5,000	4,000	8,545	3,000	3,000	3,000
1000-43110-44420-300-0 Lease - Misc Equip	Sidewalk Tractor year 5 of 5 (\$18,819), 3/4 Ton Bucket Truck year 2 of 5 (\$17,675).	47,064	37,000	36,245	36,494	36,494	36,494
1000-43110-44430-300-0 Equipment Rental	Shaw Bros & Eastern plowing service \$45K. Jr High mowing/landscaping, Library/Public Safety \$15k, William Cl Dr, High School mowing and landscaping, (26K) Contracted tree work/stump removal \$25k. Traffic control \$3k. Misc rentals \$3,000. City costs only.	60,100	77,225	48,062	84,000	84,000	84,000
1000-43110-46144-300-0 Chemical Supplies	Ornamental landscaping weed control for municipal and school buildings, and roadside spraying. Increase due to expanding program to William Cl. Dr	7,400	7,400	4,232	10,400	10,400	10,400
1000-43110-46145-300-0 Landscaping/Agri Supplies	Landscaping materials (\$1,500) and Nursery Stock (\$7,000). City cost only.	5,500	5,500	5,928	5,500	5,500	5,750
1000-43110-46160-300-0 Specialty Supplies/Materials	Includes items such as: tools, rakes, shovels, brooms, safety and weather equip, lime, fertilizer, seed, mulch, blocks, cement, bricks, mortar, chains, manhole sections, catch basin grates, etc	15,800	13,000	13,856	13,000	13,000	13,000



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
1000-43110-46161-300-0 Downtown Supplies	Materials, supplies and direct purchases for downtown. For Riverbank Park, River Walk bike path and skateboard park. Banners, flags and community event rental fees. Litter/graffiti control and supplies.	15,700	12,500	16,748	12,500	12,500	12,500
1000-43110-46162-300-0 Traffic/Regulatory Signs	Funds the purchase of traffic signs, regulatory signs, speed signs and warning signs. Street name signs, pedestrian crossing signs.	13,000	13,000	12,157	13,000	13,000	13,000
1000-43110-46221-300-0 Elec - Street Lighting	Monthly charges for 1,825 City street lights, including Riverbank Park, Boardwalk, and Mall Lighting. Increase due to additional street light power costs resulting from the William Clarke Drive state project. This is estimated to be \$15k.	367,550	347,550	331,933	319,000	319,000	319,000
1000-43110-46222-300-0 Elec - Traffic Lights	Charges for 21 City traffic lights.	9,500	12,000	7,816	9,000	9,000	9,000
1000-43110-47440-300-0 Small Equipment	Work zone safety signage, rain gear, PPE and forestry related supplies/chainsaw.	4,500	4,000	3,351	4,000	4,000	4,000
1000-43110-47441-300-0 Special Equipment		3,500	8,000	7,650	0	0	0
1000-43110-48605-300-0 Bituminous Concrete	\$60k is used for road patching, curb replacement, driveway adjustment/repair and street opening repairs. \$35k is for cracksealing various streets throughout the city. City cost only.	100,000	95,000	56,905	95,000	95,000	95,000
1000-43110-48606-300-0 Cold Mix/Patch	For patching pot holes in winter and spring approx 50 tons	2,500	2,500	4,421	2,500	2,500	2,500
1000-43110-48607-300-0 Traffic Paint/Striping	Safety lines, crosswalks, arrows, paint thinner, beads, etc. Center and edge lines are contracted, typically the bid is through Greater Portland Council of Governments. Increase /William Cl dr.striping City cost only.	32,500	32,500	37,616	33,500	33,500	33,750
1000-43110-48608-300-0 Culverts/Pipes	Purchase of driveway culverts, road crossing culverts, couplers, and drain basins for spot repairs.	10,000	6,000	7,800	6,000	6,000	6,000
1000-43110-48609-300-0 Winter Sand & Gravel	Lease with George Johnson \$438/month. City gravel supply/pit (\$5,300), Premix sand 2,000 yrds x \$7.95 yrd (\$15,900), Salt 200 tons x \$58 ton (\$11,600), misc gravel and stone \$7,800. City cost only.	28,231	40,500	34,669	39,100	39,100	39,100
1000-43110-48610-300-0 Road Salt/Calcium	2,100 tons of road salt x \$58 ton (\$121,800); 8,000 gals Calcium Chloride x \$1.50 gal (\$12,000)	95,300	138,000	102,721	133,000	133,000	127,200
Total Expenses		<u>1,755,493</u>	<u>1,880,112</u>	<u>1,670,220</u>	<u>1,828,320</u>	<u>1,828,320</u>	<u>1,824,020</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Refuse & Collection							
1000-43200-41100-300-0 Salaries - Regular FT/PT	Salary for 30 hour per week recycling coordinator	23,256	25,179	27,006	25,743	25,743	25,743
1000-43200-43218-300-0 Postclosure Care Costs	Required annual monitoring costs for the closed Sandy Hill Landfill. Monitoring includes testing water samples twice per year, tracking site history, and communications/documents to be filed annually with DEP. Landfill mowing \$4k	24,000	24,000	24,659	24,000	24,000	24,000
1000-43200-43415-300-0 Refuse Collection	Collection for curbside recycling. Curbside is limited to residential properties (6 units or less), which is approximately 6,365 units served. THE INCREASE IS DUE TO THE CURRENT SOLID WASTE AGREEMENT WITH CASELLA	622,910	635,473	635,473	648,183	648,183	648,183
1000-43200-43420-300-0 Printing Services	Used for information materials such as tag system labels.	480	480	324	480	480	480
1000-43200-43451-300-0 Demolition Costs	Disposal costs for items such as roadside debris, large wood from City tree work, tv's, monitors, misc debris left at recycling sites, etc.	10,000	10,000	1,888	10,000	10,000	10,000
1000-43200-44430-300-0 Equipment Rental	Two containers at Stroudwater Street Armory 3 "pulls" per week \$14,240 Disposal cost for all school and municipal solid waste dumpsters. Also provides for recycle can service at municipal buildings \$26,430	42,770	44,110	38,174	40,670	40,670	40,670
1000-43200-45400-300-0 Advertising		1,200	1,500	833	0	0	0
1000-43200-45900-300-0 Recycling Education/Enforc	Education and enforcement for both residents and schools. Includes the cost of the annual program information flyer to residents and implementation of new composting project. Also the toter supply replenishment. Current recycling rate averages 27%.	14,960	16,600	12,880	14,500	13,500	13,500
1000-43200-48601-300-0 Disposal Fee - Catch Basin	This line funds disposal costs for an estimated 1,400 tons of street sweeping material at \$6 per ton and 300 tons catch basin debris at \$45 per ton. Plus contracted cleaning costs. Reduction due to actuals from 2011 budget.	10,875	46,000	45,819	32,000	32,000	32,000
1000-43200-48602-300-0 Tipping Fees	Municipal Solid Waste (MSW) costs for curbside rubbish disposal. 2012 budget year estimate 3,900 tons at \$71.48 (\$278,772). Increase due to new residents and increased fees.	262,043	273,312	277,360	278,772	278,772	278,772
1000-43200-48603-300-0 Leaf Collection	Collection and disposal costs for fall yard debris program.	6,000	5,000	4,589	5,000	5,000	5,000
1000-43200-48604-300-0 Haz Waste Collection	Funds HHW and universal waste collection program. The contractor provides all materials, technical service, labor, and transport of hazardous waste. Program date is 9/22/2012, services to be provided by Clean Harbors and Pine Tree Waste.	14,050	15,000	14,085	15,000	15,000	15,000
1000-43200-49801-300-0 Regional Waste Debt	Debt payment of RWS regional waste stump dump. The debt will be payable annually through July 2013.	59,375	58,181	65,673	69,000	69,000	69,000



**City of Westbrook
General Fund
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Financial Report

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Total Expenses

<u>FY11 Budget</u>	<u>FY12 Budget</u>	<u>YTD Expense</u>	<u>FY13 Dept Requested</u>	<u>Mayor Request</u>	<u>Council Approved</u>
<u>1,091,919</u>	<u>1,154,835</u>	<u>1,148,763</u>	<u>1,163,348</u>	<u>1,162,348</u>	<u>1,162,348</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Fleet Maintenance							
1000-43300-41100-300-0 Salaries - Regular FT/PT	Regular salaries for central garage staff which includes one lead mechanic, one mechanic.	87,731	86,277	88,569	88,483	88,483	88,483
1000-43300-41300-300-0 Salaries - Overtime	OT for year round equipment repairs	9,000	14,000	5,437	12,000	12,000	12,000
1000-43300-42960-300-0 Unused Comp Absences		0	0	1,068	0	0	0
1000-43300-44310-300-0 Repairs/Maint (NonCap)	Outsourced repair for Public Services equipment, body and paint maint, unexpected light mechanical repairs such as brakes and springs. City cost only.	19,500	37,500	29,308	32,500	32,500	32,500
1000-43300-44311-300-0 Repairs/Maint Vehicles	Consumables to maintain equipment, and non specific repair parts, Includes nuts, bolts, brass, air lines, hydraulic lines, shop chemicals, tapes, hoses, etc.	42,000	44,000	40,085	44,000	44,000	44,000
1000-43300-44314-300-0 Maint - Small Equip	Radio system repair	1,000	1,000	300	500	500	500
1000-43300-44430-300-0 Equipment Rental	Outside services and special rental equipment, towing expense, gas bottle lease.	4,200	4,200	3,016	3,200	3,200	3,200
1000-43300-45800-300-0 Travel		100	100	50	0	0	0
1000-43300-46143-300-0 Tires	Tire replacement for all Public Services vehicles and equipment.	23,500	19,000	17,296	19,000	19,000	15,000
1000-43300-46260-300-0 Fuel, Gas	Gasoline for Public Services Department approx. 15,000 gallons at \$3.25 per gallon. City cost only.	36,700	41,500	34,890	46,250	46,250	46,250
1000-43300-46261-300-0 Fuel, Diesel	Diesel Fuel for Public Services 26,000 gallons at \$3.60 per gallon. K1 250 gallons at \$3.45 gallon. City cost only.	100,000	73,362	73,904	91,962	91,962	91,962
1000-43300-46262-300-0 Equipment Oil	Equipment and vehicle oils/lubrication costs.	10,368	9,500	9,479	9,500	9,500	9,500
1000-43300-46610-300-0 Auto Parts	Funds the repairs and routine maintenance for all Public Services vehicles and equipment. This cost reflects 10% increase due to rising cost of parts and materials. City cost only.	114,500	117,000	110,489	115,000	115,000	115,000
1000-43300-47421-300-0 Cutting Edges	Steel cutting edges for snow plows. Brooms for street sweepers.	18,950	20,625	19,674	20,625	20,625	20,625
1000-43300-47440-300-0 Small Equipment	Small equipment and tools for fleet maintenance division which include diagnostic upgrades, etc. Light truck diagnostic scan tool, large truck diagnostic software (\$6,000) and vehicle maintenance.	7,200	10,000	6,188	6,000	6,000	6,000
1000-43300-47444-300-0 Electrical & Radio Replacement	Radio replacement 2 x \$600 ea	200	1,200	288	1,200	1,200	1,200
Total Expenses		<u>474,949</u>	<u>479,264</u>	<u>440,041</u>	<u>490,220</u>	<u>490,220</u>	<u>486,220</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Cemeteries							
1000-43400-41100-300-0 Salaries - Regular FT/PT	Regular salaries for Public Services employees time to perform burials at the 5 City Cemeteries. Based on 80 burials and 30 cremations with a blended labor rate - offset against Highways & Streets budget.	26,450	17,950	13,973	17,950	17,950	17,950
1000-43400-41300-300-0 Salaries - Overtime	For Saturday Burials	3,592	3,592	2,354	2,000	2,000	2,000
1000-43400-43413-300-0 TechConsult - Maint	Contract mowing and spring/fall cleanup for 5 cemeteries: Woodlawn, Larrabee Heights, Saccarappa, Conant St, Highland Lake. Increase due to second year bid price increases.	57,500	32,000	37,234	38,000	38,000	38,000
1000-43400-46146-300-0 Cemetery Supplies	200 Veteran's markers annually, epoxy stone repair, lifting device parts, plywood for ground protection. The City is required by State Law to maintain all Veteran's graves, including markers or flag holders	2,500	3,500	3,741	2,000	2,000	2,000
Total Expenses		<u>90,042</u>	<u>57,042</u>	<u>57,302</u>	<u>59,950</u>	<u>59,950</u>	<u>59,950</u>



**City of Westbrook
General Fund
Budget Comparison Report**

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Public Services Building							
1000-43999-44310-600-0 Repairs/Maint (NonCap)	Building repairs and maintenance.	26,872	16,200	6,900	12,000	12,000	12,000
1000-43999-44317-600-0 Building Security	Building fire alarm monthly charge.	350	350	619	350	350	350
1000-43999-46151-600-0 Cleaning Supplies	Specialty degreaser cleaning supplies for garage work areas.	400	400	513	400	400	400
1000-43999-46220-600-0 Electricity	Electricity costs for Public Services garage and compound areas.	23,000	20,144	13,863	14,000	14,000	14,000
1000-43999-46240-600-0 Oil	Heating oil for Public Services facility 7,000 gallons at \$3.10 and 2,000 gallons propane at \$2.98 per gallon	19,500	25,750	20,673	27,660	27,660	27,660
1000-43999-46250-600-0 Water & Sewer	PWD charges for Riverbank Park and Public Services equipment wash down area.	3,762	3,500	3,682	3,500	3,500	3,500
Total Expenses		<u>73,884</u>	<u>66,344</u>	<u>46,250</u>	<u>57,910</u>	<u>57,910</u>	<u>57,910</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
General Assistance							
1000-44431-41100-400-0 Salaries - Regular FT/PT	Includes 50% of the General Assistance administrator and a part time admin assistant.	0	22,734	25,809	39,734	39,734	39,734
1000-44431-41110-400-0 Salaries - Elec/Boards	Overseers of the Poor. Chair \$15, 2 members \$12 per meeting	400	400	147	400	400	400
1000-44431-43413-400-0 TechConsult - Maint	Westbrook General Assistance administration	67,320	0	0	0	0	0
1000-44431-45820-400-0 Training/Translation	State compliance training, translation, and mileage	775	1,500	2,336	2,500	2,500	2,500
1000-44431-46140-400-0 Medical Supplies	Prescriptions and medications	500	350	1,377	350	350	350
1000-44431-46250-400-0 Utility	CMP electricity for lighting, cooking, and heating	10,000	10,000	14,386	10,000	15,000	15,000
1000-44431-49502-400-0 Non Food Items	Consumables	14,000	11,500	13,559	10,000	10,000	10,000
1000-44431-49503-400-0 Emergency Shelter	Shelter outside of rent	3,000	3,000	3,330	3,700	3,700	3,700
1000-44431-49504-400-0 Rental Assistance	Housing, rental costs continue to be a challenge in Greater Westbrook	230,000	235,000	305,248	235,000	280,000	280,000
1000-44431-49506-400-0 Fuel (Regular)	Oil, propane and kerosene	6,000	6,000	4,540	8,000	14,000	14,000
1000-44431-49507-400-0 Burials	Burial is \$1,280 with an average of 4 burials per year	4,000	5,120	4,718	5,120	5,120	5,120
1000-44431-49508-400-0 Emergency Heat	Fuel costs that the City funds on an emergency basis - clients may not qualify for assistance therefore these costs are not eligible for 50% reimbursement from the State.	10,000	8,000	8,101	10,000	4,000	4,000
1000-44431-49509-400-0 Food	This food voucher system for clients is emergency only	<u>2,000</u>	<u>1,200</u>	<u>2,591</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Total Expenses		<u>347,995</u>	<u>304,804</u>	<u>386,142</u>	<u>326,804</u>	<u>376,804</u>	<u>376,804</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Social Service Agencies							
1000-44432-41100-400-0 Salaries - Regular FT/PT		0	22,734	25,788	22,734	22,734	22,734
1000-44432-49401-400-0 Wstbrook Food & Resource	The purpose of the Westbrook based volunteer group is to coordinate all food releif efforts for the City.	6,200	6,200	6,200	6,200	6,200	6,200
1000-44432-49402-400-0 Counseling Services		3,000	1,500	1,500	1,500	1,500	1,500
1000-44432-49403-400-0 Mission Possible	Westbrook based organization that serves approximately 30 children between 2:00 pm and 8:00 pm daily. Services provided include dinner/meals, tutoring, field trips, art, and cooking classes.	50,000	50,000	50,000	55,000	40,000	40,000
1000-44432-49404-400-0 VNA	This agency is associated with Catholic Hospital East and Mercy Hospital System of ME. They provide Flu Clinics within most of our Senior Housing Facilities, with direct care for over 160 City residents, hosting and leading public clinics on health care	11,000	10,000	10,000	10,000	10,000	10,000
1000-44432-49405-400-0 S.Me Agency on Aging	This agency offers a variety of programs and provides direct assistance to our seniors in their homes, collaborates with meals on wheels, elder care consultations, as well as a free bi-weekly senior news publication.	8,500	8,000	8,000	8,000	8,000	8,000
1000-44432-49406-400-0 Regional Trans Program	This allocation will pay a small portion of our direct costs for providing services to the elderly, handicapped, economically disadvantaged, and social service clients of the City.	7,120	5,000	5,000	5,000	3,000	3,000
1000-44432-49407-400-0 Sexual Assault Response	Offers free and confidential services 24 hours a day to establish and address the issues of sexual assault.	1,000	1,000	1,000	1,000	1,000	1,000
1000-44432-49408-400-0 Cntr for Therapuedic Rec	CTR, Inc provides therepeutic recreation services to children and adults with special needs.	400	400	400	400	400	400
1000-44432-49409-400-0 Family Crisis Shelter	FCS provides emergency shelter to women and children 24 hours a day.	5,000	5,000	5,000	5,000	5,000	5,000
1000-44432-49416-400-0 Red Cross	The mission of the American Red Cross of Southern ME is to provide disaster relief and help prevent, prepare for, and respond to disasters. Disaster relief includes repending to the needs of local families that arise from fire, flood, etc.	5,000	1,500	1,500	1,500	1,500	1,500
1000-44432-49417-400-0 Home Health Care	This agency has relied on municipal support to care for our residents. The importance of local assistance has increased as fewer families have health insurance, and government and Medicare subsidies have decreased.	15,000	10,000	10,000	10,000	10,000	10,000
1000-44432-49418-400-0 Opportunity Alliance	The Opportunity Alliance is a new organiation which is a combination of PROP and Youth Alternatives. Their mission to address the social, economic, education and health issues for Maine are still the same and they now operate under one entity.	24,000	20,000	20,000	20,000	15,000	15,000



**City of Westbrook
General Fund
Budget Comparison Report**

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
1000-44432-49419-400-0 Community Counseling	This is Greater Portland's central resource for mental health care. They are requesting assistance for the Case Management for Youth program, which is based in Westbrook.	6,000	1,500	1,500	1,500	1,500	1,500
1000-44432-49420-400-0 Day One	Adolescent substance abuse is a major national public health problem affecting the lives of our children and their families.	2,000	1,500	1,500	1,500	1,500	1,500
1000-44432-49421-400-0 Woodfords Family Services	This agency provides services to individuals with developmental disabilities and their families. They have delivered community based services for over 40 years.	2,500	2,500	2,500	2,500	5,000	5,000
1000-44432-49422-400-0 Youth Alternatives	This agency is better known to Westbrook as 774-HELP. They provide a 24/7 hotline for crisis and support counseling, and suicide prevention/intervention.	3,500	1,500	0	1,500	0	0
1000-44432-49428-400-0 Center for African Herit.	Agency serves as the hub for progressive activities that promote collaboration among peoples from the African Diaspora and their neighbors. Currently located in Westbrook Community Center	0	500	500	500	0	0
Total Expenses		<u>150,220</u>	<u>148,834</u>	<u>150,388</u>	<u>153,834</u>	<u>132,334</u>	<u>132,334</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Community Services							
1000-45100-41100-500-0 Salaries - Regular FT/PT	Includes Director, funding for 50% Assistant to the Director, Admin Assistant, and 50% Office Accountant.	382,903	282,005	282,005	337,733	154,332	154,332
1000-45100-41110-500-0 Salaries - Elec/Boards	Chair 12 x \$15 (\$180), 7 members 12 x \$12 (\$1,008)	1,118	1,188	0	1,188	1,188	1,188
1000-45100-41300-500-0 Salaries - Overtime		498	500	0	3,000	0	0
1000-45100-42960-500-0 Unused Comp Absences	Contractual buyout of sick and vacation time	3,900	1,500	200	0	0	0
1000-45100-42963-500-0 Uniforms	Rain suits and gloves for seasonal personnel	700	500	500	250	250	250
1000-45100-42964-500-0 Medical Exams/Physicals	Hepatitis B shots	450	450	0	450	450	450
1000-45100-43413-500-0 TechConsult - Maint	Service Contracts American Red Cross (\$1,500), NuCo2 for Pool service (\$1,500), Fire Extinguishers (\$70)	3,070	3,500	3,500	3,500	3,500	3,500
1000-45100-43420-500-0 Printing Services	5 brochures printed annually	4,500	6,000	6,000	6,000	6,000	6,000
1000-45100-44310-500-0 Repairs/Maint (NonCap)		9,000	5,000	5,174	5,000	5,000	5,000
1000-45100-44316-500-0 Maint - Pools	Every year repairs to the filtration system and cement work is needed	12,000	5,000	5,067	5,000	5,000	5,000
1000-45100-44430-500-0 Equipment Rental		250	750	368	750	0	0
1000-45100-44431-500-0 Internal Rentals - School	Covers the use of school facilities and related custodial fees, school buses and related fuel	1,000	0	0	0	0	0
1000-45100-45410-500-0 Marketing		0	20,000	1,360	20,000	0	0
1000-45100-45800-500-0 Travel	Attendance at conferences is required to maintain certifications and continuing education units	800	0	0	0	0	0
1000-45100-45810-500-0 Dues & Memberships	SMART 3 x \$25 (\$75), NRPA (\$215), ME Rec & Parks Assoc 5 x \$25 (\$125)	515	600	600	600	500	500
1000-45100-45820-500-0 Training	Annual training for Certified Pool Operators renewal	500	0	0	0	600	600
1000-45100-46100-500-0 General Supplies	Includes Office Supplies (\$500), and program supplies such as balls, nets, pool equipment, first aid supplies, plaques, sunscreen, awards, kickboards, etc	5,500	7,500	7,475	7,500	7,500	7,500
1000-45100-46144-500-0 Chemical Supplies	Supplies for pool maint, includes items such as sodium hypochlorite, sodium bicarbonate, accutabs, cal hypo shock, etc. Warren Pool Chemicals are approx (\$6,000), Davan Pool are approx (8,368)	14,368	15,000	13,983	13,500	13,500	0
1000-45100-46145-500-0 Landscaping/Agri Supplies	Costs to maintain City Fields, larger items include custom blend fertilizers, custom blend grass seed, Pro Choice top dressing, field paint, ball park mix, etc.	616	21,616	20,147	21,616	0	0
1000-45100-46190-500-0 Postage		176	300	204	200	200	200
1000-45100-46260-500-0 Fuel, Gas	Gasoline (\$4300) Oil for oil changes for vehicles and equipment (\$700)	4,220	5,000	5,128	5,000	0	0
1000-45100-46261-500-0 Fuel, Diesel	Fuel for mowing equipment	1,880	3,000	1,259	3,000	0	0
1000-45100-46610-500-0 Auto Parts	Tires, windshield repair, auto body	1,000	800	800	2,300	0	0



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
1000-45100-47440-500-0 Small Equipment	Maintenance of 4 Tractors and 3 mowers, misc small equipment replacement. Includes sod cutter, edger, blades, belts, hoses, etc.	6,999	8,200	7,536	8,200	0	0
1000-45100-49110-500-0 Transfer to Special Revenue Fund	To transfer City Field Maintenance costs to fund 2390 - to include the Sports Field Manager, 4 part time staff, Equipment Rental, Landscaping & Agricultural Supplies, Gas, Diesel, Auto parts & Small Equipment	0	0	0	0	86,854	86,854
1000-45100-49411-500-0 Park Band Concerts	Through the summer months we book a band every Wednesday evening for 8 weeks	4,550	5,050	2,800	0	2,500	2,500
Total Expenses		<u>460,513</u>	<u>393,459</u>	<u>364,106</u>	<u>444,787</u>	<u>287,374</u>	<u>273,874</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Fred C. Wescott Building							
1000-45199-41100-600-0 Salaries - Regular FT/PT	Maintenance Supervisor (0.5)	13,951	0	0	0	0	0
1000-45199-41300-600-0 Salaries - Overtime		210	0	0	0	0	0
1000-45199-43413-600-0 TechConsult - Maint	Service Contracts (\$24,618)	2,218	49,031	960	97,917	24,618	24,618
1000-45199-44310-600-0 Repairs/Maint (NonCap)		0	8,370	7,642	8,800	8,800	8,800
1000-45199-44430-600-0 Equipment Rental	Snow Plowing	5,000	5,000	0	5,000	5,000	5,000
1000-45199-46151-600-0 Cleaning Supplies	Maint Supplies (\$5,200), Cleaning & Paper supplies (\$3,500)	15,600	0	0	0	0	0
1000-45199-46210-600-0 Natural Gas		80,000	43,000	60,478	40,000	40,000	40,000
1000-45199-46220-600-0 Electricity		67,000	50,000	62,226	50,000	42,500	42,500
1000-45199-46250-600-0 Water & Sewer		7,000	8,500	18,763	8,925	8,925	8,925
1000-45199-47441-600-0 Special Equipment	To convert a boiler to natural gas	23,388	0	0	0	0	0
Total Expenses		<u>214,367</u>	<u>163,901</u>	<u>150,069</u>	<u>210,642</u>	<u>129,843</u>	<u>129,843</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report

Notes

Foster Street Building

1000-45299-46210-600-0 Natural Gas
 1000-45299-46220-600-0 Electricity
 1000-45299-46250-600-0 Utility

	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
	8,500	0	0	0	0	0
	5,531	0	0	0	0	0
	<u>4,087</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	<u>18,118</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Library Administration							
1000-45510-41100-500-0 Salaries - Regular FT/PT	Salaries for 6 full time and 1 part time positions including Director and Deputy Director and wages for part time employees, and substitutes. (Not filling 1 vacant 25 hour Teen Services position)	400,740	410,775	397,774	326,091	315,462	315,462
1000-45510-41110-500-0 Salaries - Elec/Boards	Board of Regents - 12 meetings annually. Chair \$15/mtg, 4 members \$12/mtg	756	756	606	756	756	756
1000-45510-41200-500-0 Salaries -Temporary Employees		0	0	0	54,642	54,642	54,642
1000-45510-41300-500-0 Salaries - Overtime		300	0	0	0	0	0
1000-45510-42960-500-0 Unused Comp Absences	Buy-back, or cash-in of vacation time	475	0	0	0	0	0
1000-45510-43413-500-0 TechConsult - Maint	MINERVA Statewide Delivery System and settle up (\$5,220), 3M De-magnetizer Contract (\$729), Connectivity Point Contract (\$688), 3M gates contract (\$1,577), 3M self-service checkout (\$1860), New England Micrographics (\$250), 3M Cloud (\$5,000), New SIP 2 li	6,850	11,527	12,547	18,324	18,324	18,324
1000-45510-43420-500-0 Printing Services	Business cards (\$100), Library Stationery and Envelopes (\$125), Library Cards (\$1,100), flyers, etc.	1,100	1,100	1,099	0	0	0
1000-45510-44310-500-0 Repairs/Maint (NonCap)	Misc small equipment and repair for equipment	447	500	679	0	0	0
1000-45510-44317-500-0 Building Security	Electromagnetic technology for Library materials 10 boxes of 200 at \$300/box (\$3,000), security cameras (\$1,300)	2,400	4,300	4,151	0	0	0
1000-45510-45800-500-0 Travel	Mileage reimbursement for trips to City Hall and minimal 24 mandatory state meetings (\$2,500)	2,000	2,500	2,010	2,500	2,500	2,500
1000-45510-45810-500-0 Dues & Memberships	Ruth's Reusable Resources (\$500)	0	500	500	500	500	500
1000-45510-45820-500-0 Training	Personal Professional Development and other misc training.	0	1,150	1,096	1,200	1,200	1,200
1000-45510-46100-500-0 General Supplies	Office and Cataloging supplies (\$11,364), headphones (\$300), AV Security Strips (moved from security line - \$2500)	9,300	11,664	11,478	14,164	14,164	14,164
1000-45510-46145-000-0 Landscaping/Agri Supplies		0	0	44	0	0	0
1000-45510-46147-500-0 Books and Materials	Adult/Children's print books (\$21,390) and ebooks (\$10,000)	10,298	21,956	20,297	31,390	31,390	31,390
1000-45510-46148-500-0 Audio Visual	Adults and kids movies: (\$5,000), Adult Books-on CD @ \$50 each (\$2,000), Adult Playaways (\$1900), Juvenile Play-a-way Views (\$3,545), kids audiobooks (\$2,500)	7,153	14,306	13,308	14,945	14,945	14,945
1000-45510-46149-500-0 Childrens Program Supplies	Family Place Library supplies (\$1,000), Summer Reading (\$1,500), Tween and Teen Book Discussions (\$300), Storytime and gaming (\$200)	2,000	2,500	2,569	3,000	3,000	3,000
1000-45510-46150-500-0 Adult Program Supplies	Monthly program honorariums, support supplies, refreshments, support book discussion groups and Adult Summer Reading Program (\$800). Movie licensing (\$500)	650	800	780	1,300	1,300	1,300
1000-45510-46190-500-0 Postage	Mailing ILL envelopes directly from the Library via USPS	250	250	35	250	250	250



**City of Westbrook
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Budget Comparison Report**

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
1000-45510-46520-500-0 Subscriptions	EBSCO adult and kids magazines (\$3,500), Bookpages (\$500), Overdrive download e-Books and audiobook (\$1,200), and newspapers (\$1,000), Heritage Database (\$600)	5,125	9,125	6,498	6,800	6,800	6,800
1000-45510-47610-500-0 Hardware, New	Misc technology equipment for use by patrons: flatscreens (\$360), iPads (\$1,200), Barcode Scanners (\$450), 7 3M e-readers @ \$99(\$750), Zoomtext (\$549), Keyboards and mice (\$200), 4 desktops @ \$980 each (\$4,120)	4,020	875	865	11,303	4,120	4,120
Total Expenses		<u>453,864</u>	<u>494,584</u>	<u>476,336</u>	<u>487,165</u>	<u>469,353</u>	<u>469,353</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Library Building							
1000-45599-46210-600-0 Natural Gas		10,106	9,500	8,265	10,000	10,000	10,000
1000-45599-46220-600-0 Electricity		17,009	16,500	18,017	19,000	19,000	19,000
1000-45599-46240-600-0 Oil		10,545	12,000	9,586	0	0	0
1000-45599-46250-600-0 Water & Sewer		<u>1,489</u>	<u>2,027</u>	<u>1,827</u>	<u>2,130</u>	<u>2,130</u>	<u>2,130</u>
Total Expenses		<u>39,149</u>	<u>40,027</u>	<u>37,695</u>	<u>31,130</u>	<u>31,130</u>	<u>31,130</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Memberships							
1000-45900-48996-500-0 ADA Paratransit	Funding to cover ADA Requirements. Est miles 1200/month, 107 clients served per month, 4035 trips	49,654	55,208	55,208	50,403	50,403	50,403
1000-45900-48997-500-0 Greater Portland Transit District	Amount is based on Metro Budget	370,044	374,944	374,927	392,016	392,016	392,016
1000-45900-49412-500-0 Wstbrook Historical Society	An organization dedicated to maintaining and preserving the history of our City.	10,000	9,983	9,983	7,500	7,500	7,500
1000-45900-49413-500-0 Animal Refuge League	Per council approved annual contract. The City receives a 50% discount	17,361	17,361	19,134	20,119	20,119	20,119
1000-45900-49414-500-0 Wstbrook Community Band	Previously known as the SD Warren Band. They play at several community events, including Westbrook Together Days, Memorial Day Parade, Riverbank Park Concerts, etc	4,500	4,500	4,500	4,800	4,800	4,800
1000-45900-49415-500-0 Council of Governments	The Greater Portland Council of Governments is a regional municipal planning agency providing support to 22 Cumberland County member communities and 3 public service agencies.	16,142	16,142	16,142	17,494	17,494	17,494
1000-45900-49423-500-0 PACTS	Annual payment made to GPCOG to support the staff and services provided to us through the Portland Metropolitan Planning Area. This organization is set forth by the Federal Highway Administration (FHWA) to organize and prioritize the fund provided to PAC	2,400	0	1,752	0	0	0
1000-45900-49424-500-0 Veterans Memorial Assoc	To Fund Memorial Day Services	2,580	2,580	2,778	1,000	1,000	1,000
1000-45900-49425-500-0 ME Municipal Assoc	The dues formula is based on a set amount required by all members, an additional amount is based 50% on population, and 50% on assessed valuation.	18,700	19,000	19,199	19,199	19,199	19,199
1000-45900-49426-500-0 Greater Portland Chamber	This organization represents the business community in overcoming important issues in our community.	457	300	0	0	0	0
Total Expenses		<u>491,838</u>	<u>500,018</u>	<u>503,623</u>	<u>512,531</u>	<u>512,531</u>	<u>512,531</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Economic Development							
1000-46520-41100-100-0 Salaries - Regular FT/PT	Director of Economic Dev - 100% is charged to TIF Funds; one part time Project Coordinator	23,828	0	0	0	0	0
1000-46520-43210-100-0 Consultants -Prof.Gen		16,000	10,000	2,495	0	0	0
1000-46520-45800-100-0 Travel	It is common for the Director to meet with prospective businesses, travel to perform required grant reviews, attend conferences and other venues to market the City. It is imperative for the Director to be mobile in the discharge of his duties.	2,500	2,500	2,379	0	0	0
1000-46520-45810-100-0 Dues & Memberships	Maine Real Estate Development Assoc, International Council of Shopping Centers, Maine Philanthropy Center and local civic and arts organizations.	700	750	645	0	0	0
1000-46520-45820-100-0 Training	Conferences and training workshops and professional development	1,250	1,250	65	0	0	0
1000-46520-46100-100-0 General Supplies	Hardware and software products necessary to efficiently manage various office operations.	500	750	818	0	0	0
1000-46520-49700-100-0 Debt Service -Interest		<u>0</u>	<u>0</u>	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses		<u>44,778</u>	<u>15,250</u>	<u>6,406</u>	<u>0</u>	<u>0</u>	<u>0</u>



**City of Westbrook
General Fund
Budget Comparison Report**

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Debt Service - Principal							
1000-47100-43413-700-0 TechConsult - Maint		(140,000)	1,000	0	1,000	1,000	1,000
1000-47100-49700-700-0 Debt Service -Interest		0	882,523	7,793,687	808,254	808,254	808,254
1000-47100-49800-700-0 Debt Service	City's portion of the FY2013 debt payment of \$4,750,810. Remainder is paid by School Department, Sewer, and various TIFs.	2,317,802	1,445,043	1,475,749	1,454,987	1,454,987	1,454,987
1000-47100-49810-700-0 New Issue P&I	New \$1,000,000 issue, costs represent 1st interest payment on 15 year bond.	0	0	0	96,666	30,000	30,000
1000-47100-49820-700-0 Refinance Cost Savings	Refinanced debt during FY2012 - estimated interest savings of \$40,000	0	0	0	(40,000)	(60,000)	(60,000)
Total Expenses		<u>2,177,802</u>	<u>2,328,566</u>	<u>9,269,436</u>	<u>2,320,907</u>	<u>2,234,241</u>	<u>2,234,241</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Payments to Other Governments							
1000-48999-48999-000-0 Payments to Other Governments		998,695	1,032,296	1,032,621	1,078,010	1,078,010	1,078,010
Total Expenses		<u>998,695</u>	<u>1,032,296</u>	<u>1,032,621</u>	<u>1,078,010</u>	<u>1,078,010</u>	<u>1,078,010</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Transfers to Other Funds							
1000-49101-49101-000-0 Trans to Reserves	Building Reserve \$4,500; Pool Reserve \$7,500	21,100	12,000	12,000	12,000	12,000	12,000
1000-49101-49120-000-0 Trans to TIFs		3,694,157	3,764,662	3,764,662	3,870,073	3,870,073	3,870,073
1000-49101-49130-000-0 Transfer to Capital Project Funds		0	0	1,000,000	0	0	0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses		<u>3,715,257</u>	<u>3,776,662</u>	<u>4,776,662</u>	<u>3,882,073</u>	<u>3,882,073</u>	<u>3,882,073</u>



City of Westbrook General Fund Budget Comparison Report

Financial Report	Notes	FY11 Budget	FY12 Budget	YTD Expense	FY13 Dept Requested	Mayor Request	Council Approved
Transfers to Component Units							
1000-49200-49111-000-0 Trans to SD		<u>15,506,041</u>	<u>16,316,964</u>	<u>16,316,964</u>	<u>0</u>	<u>0</u>	<u>16,504,784</u>
Total Transfers		<u>15,506,041</u>	<u>16,316,964</u>	<u>16,316,964</u>	<u>0</u>	<u>0</u>	<u>16,504,784</u>
Total General Fund Expenditures		<u>39,654,744</u>	<u>40,648,129</u>	<u>48,245,634</u>	<u>24,701,465</u>	<u>24,314,431</u>	<u>40,717,471</u>
Net To Be Raised		<u><u>21,700,905</u></u>	<u><u>31,839,460</u></u>	<u><u>30,464,961</u></u>	<u><u>15,727,918</u></u>	<u><u>15,311,934</u></u>	<u><u>31,826,750</u></u>