

**WESTBROOK CITY COUNCIL
SPECIAL CITY COUNCIL MEETING MINUTES
MONDAY JULY 16, 2018
WESTBROOK HIGH SCHOOL, ROOM 114**

READING THE CALL

City Clerk Angela Holmes noted for the record that this Special City Council meeting was called by Mayor Mike Sanphy on Friday July 13, 2018. Notice of the meeting was published online and at City Hall.

CALL TO ORDER

Called to order at 7:04pm by Vice President O'Hara, who led all present in the Pledge of Allegiance.

Councilors Present: Lynda Adams (Ward 5); Victor Chau (Ward 2); Ann Peoples (At-Large); Gary Rairdon (Ward 4); Anna Turcotte (Ward 3); John O'Hara (At-Large/Vice President)

Councilors Absent: Brendan Rielly (Ward 1/President)

Other City Officials Present: Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Angela Holmes (City Clerk); Michael Sanphy (Mayor); Jordan Shelburne (Tax Collector); Steve Sloan (Deputy Fire Chief)

APPROVAL OF MINUTES

Vice President O'Hara noted that unless any objections were received, the minutes for the following meetings will stand as presented: City Council Meeting held on April 2, 2018, Finance Committee Meeting held on April 7, 2018, Finance Committee Meeting and Joint Meeting with Westbrook School Committee held on April 9, 2018, Finance Committee Meeting held on April 12, 2018, Finance Committee Meeting and Special City Council Meeting held on April 23, 2018, and the Special City Council Meeting April 30, 2018. No objections received. The minutes stand as presented.

MAYOR'S MESSAGE

Mayor Sanphy presented Gerry Pineau, Firefighter, with the City of Westbrook's Employee of the Quarter Award.

PUBLIC COMMENT

Vice President O'Hara opened the floor for the first public comment portion of the City Council meeting. The following individuals spoke:

1. Phil Spiller, Jr. (76 Sawyer Road)
2. Councilor Rairdon
3. Vice President O'Hara

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the Council actions on the Orders of the Day, which are those City Council orders receiving second and final reading.

1. **Orders 2018-93 through 2018-95 and 2018-98 through 2018-99.**
 - a. Motion to approve second and final reading of the following orders:

Order 2018-93	Approving the FY 2018-19 General Fund Annual Vendor List
Order 2018-94	Approving the FY 2018-19 Recreation Fund Annual Vendor List

Order 2018-95 Approving the FY 2018-19 Parking Garage Fund Annual Vendor List
Order 2018-98 Award of Bid for Public Services Utility Vehicle
Order 2018-99 Authorizing Payment for Line Striping Services

Moved by Councilor Peoples, seconded by Councilor Rairdon.

Motion carried. Order 2018-93 through 2018-95 and 2018-98 through 2018-99 adopted. (Vote 6-0-1)

Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, Vice President O'Hara

Nays: None

Absent: President Rielly

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council resolves and orders receiving first and final reading, City Council orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Liquor License Application (Renewal) submitted by Pine Tree Amusement Center d/b/a West-Port Bowling Lanes, located at 135 Main Street.**

Motion to approve liquor license renewal application.

Moved by Councilor Rairdon, seconded by Councilor Peoples.

Motion carried by a show of hands. None opposed.

2. **Liquor License Application (New) submitted by J & S Salisbury, LLC d/b/a The Daily Grind Coffeehouse, located at 820 Main Street.**

a. Motion to approve the liquor license.

Moved by Councilor Rairdon, seconded by Councilor Chau.

b. Ms. Holmes noted for the record that this item requires a public hearing. Notice of the public hearing was posted to the City of Westbrook's website and mailed to all property owners within 500' of the establishment on June 28, 2018 and was published in the American Journal on July 12, 2018.

c. Vice President O'Hara opened the public hearing. The following individuals spoke:

i. Councilor Rairdon

ii. Ms. Holmes

iii. Vice President O'Hara

d. Vice President O'Hara closed the public hearing.

e. Revisiting the motion to approve the liquor license.

Motion carried by a show of hands. None opposed.

3. **Resolve 2018-12. Approving the Appointment of Kim Fickett to the Planning Board.**

a. Motion to amend Resolve 2018-12, replacing the phrase "effective August 31, 2018" with "effective immediately."

Moved by Councilor Rairdon, seconded by Councilor Turcotte.

Motion carried by a show of hands. None opposed.

- b. Motion to approve Resolve 2018-12, as amended.
Moved by Councilor Rairdon, seconded by Councilor Adams.
 - c. The following individuals commented on the motion to approve the legislation, as amended:
 - i. Councilor Adams
 - d. Revisiting the motion to approve Resolve 2018-12, as amended.
Motion carried by a show of hands. None opposed. Resolve 2018-12 adopted.
4. **Order 2018-100. Authorizing Road Closure for National Night Out.**
- a. Motion to approve first and final reading of Order 2018-100.
Moved by Councilor Adams, seconded by Councilor Chau.
 - b. The following individuals commented on the motion to approve first and final reading of the legislation:
 - i. Councilor Rairdon
 - ii. Councilor Peoples
 - c. Revisiting the motion to approve first and final reading of Order 2018-100.
Motion carried. Order 2018-100 adopted. (Vote 6-0-1)
Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, Vice President O’Hara
Nays: None
Absent: President Rielly
5. **Order 2018-101. Accepting Maine Municipal Association Safety Enhancement Grant Funds.**
- a. Motion to approve first and final reading of Order 2018-101.
Moved by Councilor Adams, seconded by Councilor Peoples.
 - b. The following individuals commented on the motion to approve first and final reading of the legislation:
 - i. Mr. Bryant
 - ii. Deputy Chief Sloan
 - iii. Councilor Chau
 - iv. Vice President O’Hara
 - v. Councilor Adams
 - c. Revisiting the motion to approve first and final reading of Order 2018-101.
Motion carried. Order 2018-101 adopted. (Vote 6-0-1)
Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, Vice President O’Hara
Nays: None
Absent: President Rielly
6. **Order 2018-102. Authorizing Recommitment of Property Taxes.**
- a. Motion to approve first and final reading of Order 2018-102.
Moved by Councilor Rairdon, seconded by Councilor Adams.

- b. The following individuals commented on the motion to approve first and final reading of the legislation:
 - i. Mr. Bryant
 - ii. Vice President O’Hara
 - iii. Councilor Chau
 - c. Revisiting the motion to approve first and final reading of Order 2018-102.
Motion carried. Order 2018-102 adopted. (Vote 6-0-1)
Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, Vice President O’Hara
Nays: None
Absent: President Rielly
7. **Order 2018-103. Accepting Edward Byrne Memorial Justice Assistance Grant Funds.**
Motion to approve the first of two readings of Order 2018-103.
Moved by Councilor Turcotte, seconded by Councilor Rairdon.
Motion carried by a show of hands. None opposed.
8. **Order 2018-104. Authorizing Additional Expenditure for Community Services Software.**
 - a. Motion to approve the first of two readings of Order 2018-104.
Moved by Councilor Peoples, seconded by Councilor Rairdon.
 - b. The following individuals commented on the motion to approve first reading of the legislation:
 - i. Councilor Chau
 - ii. Mr. Bryant
 - c. Revisiting the motion to approve the first of two readings of Order 2018-104.
Motion carried by a show of hands. None opposed.
9. **Order 2018-105. Authorizing Expenditure for Installation of Utility Poles for Event Promotion.**
 - a. Motion to approve the first of two readings of Order 2018-105.
Moved by Councilor Rairdon, seconded by Councilor Peoples.
 - b. The following individuals commented on the motion to approve first reading of the legislation:
 - i. Mr. Bryant
 - ii. Vice President O’Hara
 - iii. Phil Spiller, Jr. (76 Sawyer Road)
 - c. Revisiting the motion to approve the first reading of Order 2018-105.
Motion carried by a show of hands. None opposed.
10. **Order 2018-106. Authorizing Agreement for Labor Negotiation Services.**
 - a. Motion to approve the first of two readings of Order 2018-106.
Moved by Councilor Peoples, seconded by Councilor Chau.

- b. The following individuals commented on the motion to approve first reading of the legislation:
 - i. Vice President O’Hara
 - ii. Mr. Bryant

- c. Revisiting the motion to approve the first of two readings of Order 2018-106.

Motion carried by a show of hands. None opposed.

11. Order 2018-107. Designating the Harnois Apartments Affordable Housing Development District.

- a. Ms. Holmes noted for the record that this item requires a public hearing, to be held at a Special City Council Meeting scheduled for July 23, 2018. Notice of the public hearing was published in the American Journal on July 12, 2018 and in the Portland Press Herald on July 13, 2018.
- b. Motion to approve the first of two readings of Order 2018-107.
Moved by Councilor Peoples, seconded by Councilor Rairdon.
- c. The following individuals commented on the motion to approve first reading of the legislation:
 - i. Mr. Bryant
 - ii. Vice President O’Hara

- d. Revisiting the motion to approve the first of two readings of Order 2018-107.

Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

Vice President O’Hara opened the floor for the second and final public comment. The following individuals spoke:

- 1. Christopher Laroche (Westbrook Housing Authority, Executive Director)
- 2. Vice President O’Hara

ADJOURNMENT

Motion to adjourn at 7:51pm.

Moved by Councilor Rairdon, seconded by Councilor Peoples.

Motion carried by a show of hands. None opposed.