

**WESTBROOK CITY COUNCIL
SPECIAL CITY COUNCIL MEETING MINUTES
MONDAY JUNE 18, 2018 AT 7:00PM
WESTBROOK HIGH SCHOOL, ROOM 114**

READING THE CALL

Ms. Holmes noted for the record that this Special Session was called by Mayor Mike Sanphy on Friday June 15, 2018, such Special Session to be held on Monday June 18, 2018 at 7:00pm.

CALL TO ORDER

Called to order at 7:00pm by President Rielly, who led all present in the Pledge of Allegiance.

Councilors Present: Lynda Adams (Ward 5); Victor Chau (Ward 2); Ann Peoples (At-Large); Gary Rairdon (Ward 4); Anna Turcotte (Ward 3); John O'Hara (At-Large/Vice President); Brendan Rielly (Ward 1/President)

Councilors Absent: None

Other City Officials Present: Jerre Bryant (City Administrator); Natalie Burns (City Solicitor);); Jennie Franceschi (Director of Planning and Code Enforcement); Angela Holmes (City Clerk); Katherine Kelley (Wastewater Manager); Ashley Rand (Deputy City Clerk); Janine Roberts (Police Chief); Michael Sanphy (Mayor); Daniel Stevenson (Economic & Community Development Director); Andrew Turcotte (Fire Chief)

MAYOR'S MESSAGE

Mayor Sanphy announced the appointment of Jill S. Johanning to the Village Review Overlay Zone Committee.

STUDENT REPRESENTATIVE UPDATE

President Reilly announced that former Student Representatives Ranya Al Obaidi and Maura Rielly have graduated, leaving two vacant Student Representative positions. He is working with the Westbrook High School to recruit replacements.

PUBLIC COMMENT

President Rielly opened the floor for the first public comment portion of the City Council meeting. No one spoke.

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the Council actions on the Orders of the Day, which are those City Council orders receiving second and final reading.

1. **Orders 2018-84. Authorizing Award of Bid for Multifunction Large Format Printer.**

Motion to approve second and final reading of Order 2018-84.

Moved by Councilor Peoples, seconded by Councilor Rairdon.

Motion carried. Order 2018-84 adopted. (Vote 7-0)

Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, Vice President O'Hara, President Rielly

Nays: None

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council resolves and orders receiving first and final reading, City Council orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Resolve 2018-9. Approving the Appointment of Nancy Litrocapes to the Planning Board.**
Motion to approve first and final reading of Resolve 2018-9.
Moved by Councilor Peoples, seconded by Councilor Adams.
Motion carried by a show of hands. None opposed. Resolve 2018-9 adopted.

2. **Order 2018-85. Approving Workforce Training Funds Agreement with American Roots.**
Motion to approve first and final reading of Order 2018-85.
Moved by Councilor Rairdon, seconded by Councilor Turcotte.
Motion carried. Order 2018-85 adopted. (Vote 7-0)
Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, Vice President O’Hara, President Rielly
Nays: None

3. **Order 2018-86. Amending Uniform Traffic Ordinance Regarding Parking on Dana Court.**
Motion to approve first and final reading of Order 2018-86.
Moved by Councilor Rairdon, seconded by Councilor Peoples.
Motion carried. Order 2018-86 adopted. (Vote 7-0)
Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, Vice President O’Hara, President Rielly
Nays: None

4. **Orders 2018-87 and 2018-88.**
Motion to approve first and final reading of the following Orders:
Order 2018-87 Accepting the Police Department Forfeiture Fund Quarterly Report
Order 2018-88 Authorizing Acceptance of Donations for Police Department’s K-9 Program
Moved by Councilor Turcotte, seconded by Councilor Adams.
Motion carried. Orders 2018-87 and 2018-88 adopted. (Vote 7-0)
Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, Vice President O’Hara, President Rielly
Nays: None

5. **Order 2018-89. Amending the Code of Ordinances Master Fee Schedule, *Event Permit Fees*.**
 - a. Motion to approve first and final reading of Order 2018-89.
Moved by Councilor Rairdon, seconded by Councilor Peoples.

 - b. The following individuals commented on the motion to approve first and final reading of the legislation:
 - i. Councilor Rairdon
 - ii. Ed Symbol (Westbrook-Gorham Chamber of Commerce, Past President)

- iii. Matt Brunner (Kiwanis Club, Past President)
- iv. Councilor Adams
- v. Councilor Peoples
- vi. Councilor Rairdon, reading an email from Jamie Grant
- vii. Chief Roberts
- viii. Ms. Franceschi
- ix. Councilor Turcotte
- x. Councilor Chau
- xi. Ms. Holmes

- c. Motion to table Order 2018-89 and refer it back to the Committee of the Whole for discussion.

Moved by Councilor Rairdon, seconded by Councilor Peoples.

Motion carried by a show of hands. None opposed. Order 2018-89 referred to Committee of the Whole.

6. **Order 2018-90. Award of Bid for Trenchless Technology Services.**

- a. Motion to approve first reading of Order 2018-90.

Moved by Councilor Turcotte, seconded by Councilor Chau.

- b. The following individuals commented on the motion to approve first reading of the legislation:

- i. Councilor Chau
- ii. Mr. Bryant
- iii. Ms. Kelley

- c. Revisiting the motion to approve first reading of Order 2018-90.

Motion carried by a show of hands. None opposed.

7. **Order 2018-91. Authorizing Purchase of Remounted Ambulance.**

Motion to approve first reading of Order 2018-91.

Moved by Councilor Peoples, seconded by Councilor Rairdon.

Motion carried by a show of hands. None opposed.

8. **Order 2018-92. Authorizing Purchase of Downtown Parking Signage.**

- a. Motion to approve first reading of Order 2018-92.

Moved by Councilor Turcotte, seconded by Councilor Peoples.

- b. The following individuals commented on the motion to approve first reading of the legislation:

- i. Mr. Stevenson
- ii. Councilor Peoples
- iii. Councilor Adams

- c. Revisiting the motion to approve first reading of the legislation.

Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

President Rielly opened the floor for the second and final public comment. The following individuals spoke:

1. Councilor Adams
2. Councilor Chau

REFERRALS

Motion to refer “Amending Land Use Ordinance and Master Fee Schedule Regarding Private Ways” to the Planning Board.

Moved by Councilor Rairdon, seconded by Councilor Peoples.

Motion carried by a show of hands. None opposed.

EXECUTIVE SESSION

Motion to enter into Executive Session pursuant to 1 M.R.S.A. § 405-6(E) to discuss the City’s legal rights and duties, inviting the Mayor, City Solicitor, City Administrator and Director of Planning and Code Enforcement to attend.

Moved by Councilor Rairdon, seconded by Councilor Adams.

Motion carried by a show of hands. None opposed.

RECONVENE

City Council reconvened at 8:45pm.

ADJOURNMENT

Motion to adjourn at 8:45pm.

Moved by Councilor Rairdon, seconded by Councilor Adams.

Motion carried by a show of hands. None opposed.