

**WESTBROOK CITY COUNCIL
SPECIAL CITY COUNCIL MEETING MINUTES (B)
MONDAY JUNE 17, 2019
WESTBROOK HIGH SCHOOL, ROOM 114**

READING THE CALL

City Clerk Angela Holmes noted for the record that this evening's Special City Council meeting was called on Friday June 14, 2019 by Mayor Michael Sanphy. Notice was emailed to City Councilors and posted to the City website.

CALL TO ORDER

Meeting called to order at 7:35pm by City Council President Gary Rairdon.

City Councilors Present: Victor Chau (Ward 2); Michael T. Foley (At-Large); Brendan Rielly (Ward 1); Gary Rairdon (Ward 4, President); Anna A. Turcotte (Ward 3, Vice President)

City Councilors Absent: Ann E. Peoples (At-Large)

Other City Officials Present: Jerre Bryant (City Administrator); Natalie Burns (Legal Counsel); Harrison Deah (General Assistance Coordinator); Eric Dudley (Director of Engineering & Public Services); Stephen Fields (Assistant City Administrator/Director of Human Resources); Jennie Franceschi (Director of Planning & Code Enforcement); Greg Hamilton (Director of Public Safety Communications); Angela Holmes (City Clerk); Suzanne Knight (Finance Director); Sean Lally (Police Captain); Greg Post (Interim Director of Community Services); Ashley Rand (Deputy City Clerk); Michael Sanphy (Mayor); Daniel Stevenson (Director of Economic Development);

PLEDGE OF ALLEGIANCE

President Rairdon led all present in the Pledge of Allegiance.

STUDENT REPRESENTATIVE UPDATE

There were no Student Representatives present.

PUBLIC COMMENT

President Rairdon opened the floor for the first public comment portion of the evening's meeting. The following individuals spoke: Dan Glover (90 Stroudwater St), Owen Higgins (699 Main Street

UNFINISHED BUSINESS

1. **Order 2019-28 Authorizing Purchase of Email Archive Solution.**
 - a. Motion to remove Order 2019-28 from the table.
Moved by Councilor Foley, seconded by Councilor Chau.
Motion carried by show of hands. None opposed.
 - b. Motion to approve second and final reading of Order 2019-28
President Rairdon opened the floor for public comment. The following individuals spoke: Mr. Hamilton, Councilor Chau.

Motion carried. Order 2019-28 adopted. (Vote 6-0-1)

Ayes: Chau, Foley, McWilliams, Rairdon, Rielly, Turcotte

Nays: None

Absent: Councilor Peoples

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the City Council Orders which require second and final reading.

1. **Order 2019-96. Authorizing Award of Bid for Unmarked Police Vehicle**
Order 2019-97. Authorizing Acceptance & Expenditure of Donation for Gateway to Opportunity Program
Order 2019-98. Amending Land Use Ordinance Chapter V, Subdivision & Site Plan
Order 2019-99. Authorizing Temporary Construction and Access Easement Agreement for a Portion of Saccarappa Park
Order 2019-100. Authorizing Temporary Construction and Access Easement Agreement with Vallee Square Holding, LLC
Order 2019-101. Authorizing Award of Bid for Stroudwater Street Paving Project
Order 2019-102. Authorizing Expenditure for Westbrook Heights Business Park Paving Project
Order 2019-103. Authorizing Award of Bid for Replacement Sidewalk Tractor
Order 2019-104. Authorizing Award of Bid for Replacement Half-Ton Crew Cab Truck
Order 2019-105. Authorizing Award of Bid for Replacement Two Half-Ton Super Cab Trucks
Order 2019-106. Authorizing Award of Bid for Replacement Crew Cab Utility Truck
Order 2019-107. Authorizing Award of Bid for Replacement Asphalt Hot Box
Order 2019-108. Authorizing Write-Off of Delinquent Revolving Loan Fund Accounts

- a. President Rairdon noted for the record that Order 2019-98 requires a public hearing. Due to the requirements of public hearing notice this item will need to be tabled until July 1, 2019.

Motion to table Order 2019-98 until July 1, 2019.

Moved by Councilor Rielly, seconded by Vice President Turcotte.

Motion moved by show of hands. None opposed. Order 2019-98 tabled.

- b. Motion to approve second and final reading of Orders 2019-96 through 2019-97 and 2019-99 through 2019-108.

Moved by Councilor Foley, seconded by Councilor Chau.

President Rairdon asked if any Councilor would like any of these Council Orders considered separately; no response received.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley, Mr. Bryant.

Motion carried. Order 2019-96 through 2019-97 and 2019-99 through 2019-108 adopted. (Vote 6-0-1)

Ayes: Chau, Foley, McWilliams, Rairdon, Rielly, Turcotte

Nays: None

Absent: Peoples

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Resolve 2019-10. Approving the Appointment of Colette Gagnon & Elizabeth Gattine to the Westbrook Housing Commission.**
Motion to approve the first and final reading of Resolve 2019-10.
Moved by Councilor Rielly, seconded by Councilor Chau.
President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley
Motion carried. Resolve 2019-10 adopted. (Vote 6-0-1)
Ayes: Chau, Foley, McWilliams, Rairdon, Rielly, Turcotte
Nays: None
Absent: Peoples
2. **Resolve 2019-11. Approving the Appointment of Sarah Hansen to the Village Review Overlay Zone Committee.**
Resolve 2019-12. Approving the Appointment of Jason Frazier to the Planning Board.
Motion to approve the first and final reading of Resolve 2019-11 through 2019-12.
Moved by Councilor Rielly, seconded by Councilor Chau.
President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Chau, Phil Spiller (Discover Downtown Westbrook)
Motion carried. Resolve 2019-11 through 2019-12 adopted. (Vote 6-0-1)
Ayes: Chau, Foley, McWilliams, Rairdon, Rielly, Turcotte
Nays: None
Absent: Peoples
3. **Order 2019-109. Authorizing Temporary Closure of a Portion of Dana Street.**
Motion to approve the first and final reading of Order 2019-109.
Moved by Councilor Rielly, seconded by Councilor Foley.
President Rairdon opened the floor for comments on the motion. The following individuals spoke: No one spoke.
Motion carried. Order 2019-109 adopted. (Vote 6-0-1)
Ayes: Chau, Foley, McWilliams, Rairdon, Rielly, Turcotte
Nays: None
Absent: Peoples
4. **Order 2019-110. Approving FY 2019-2020 Annual Vendor Lists for General, Parking Garage & Recreation Funds**
Motion to approve the first of two readings of Order 2019-110.
Moved by Councilor Rielly, seconded by Councilor Foley.
President Rairdon opened the floor for comments on the motion. No one spoke.
Motion carried by a show of hands. None opposed.
5. **Order 2019-111. Approving an Amended and Restated Harnois Apartments Affordable Housing Development District Development Program.**

Order 2019-112. Authorizing Emery Apartments Affordable Housing Development District Development Program.

Ms. Holmes noted for the record that these items will require a public hearing, scheduled to be held on July 1, 2019. Notice of the public hearing will appear in the American Journal on June 20, 2019.

Motion to approve the first of two readings of Order 2019-111 through 112.

Moved by Councilor Foley, seconded by Councilor Rielly.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor McWilliams, Chris LaRoche (Director of Westbrook Housing)

Motion carried by a show of hands. None opposed.

6. **Order 2019-113. Authorizing ClearH2O Municipal Development & Tax Increment Financing District #19 Development Program**

Ms. Holmes noted for the record that this item will require a public hearing, scheduled to be held on July 1, 2019. Notice of the public hearing will appear in the American Journal on June 20, 2019.

Motion to approve the first of two readings of Order 2019-113.

Moved by Councilor Foley, seconded by Councilor Rielly.

Mr. Bryant handed out additional handouts that require amendments to the Order.

Motion to approve amendments as outlined by Mr. Bryant.

Motion carried by show of hands. None opposed

President Rairdon opened the floor for comments on the motion. These following individuals spoke: Mr. Foley

Motion to approve first reading of Order 2019-113 as amended carried by a show of hands. None opposed.

7. **Order 2019-114. Authorizing Business Partnership Initiative Program Agreements for Spring Street & Eisenhower Drive Intersection Project**

Motion to approve the first of two readings of Order 2019-114.

Moved by Councilor Rielly, seconded by Councilor Foley.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mr. Foley, Ms. Franceschi, Councilor Chau, Mr. Bryant, Councilor McWilliams.

Motion carried by a show of hands. None opposed.

8. **Order 2019-115. Authorizing Purchase of Replacement Police Tasers.**

Motion to approve the first of two readings of Order 2019-115

Moved by Vice President Turcotte, seconded by Councilor Foley.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Vice President Turcotte, Mr. Lally.

Motion carried by a show of hands. None opposed.

9. **Order 2019-116. Authorizing Award of Bid for Half Ton 4x4 Supercrew Pick Up
Order 2019-117. Authorizing Award of Bid for Replacement Agricultural Tractor
Order 2019-118. Authorizing Award of Bid for Replacement Single Axle Plow Truck
Order 2019-119. Authorizing Award of Bid for Replacement Tandem Axle Plow Truck
Order 2019-120. Authorizing Award of Bid for Utility Van**

Motion to approve the first of two readings of Order 2019-116 through 2019-120

Moved by Councilor Foley, seconded by Councilor Rielly

President Rairdon asked if any Councilor would like any of these Council Orders considered separately; no response received.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mr. Bryant

Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

President Rairdon opened the floor for the second and final public comment portion of the evening's meeting. The following individuals spoke: Chris LaRoche (Director of Westbrook Housing), Councilor Rielly

ADJOURNMENT

Motion to adjourn at 8:38pm

Moved by Councilor Foley, seconded by Councilor Chau.

Motion carried by a show of hands. None opposed.