

**WESTBROOK CITY COUNCIL  
SPECIAL CITY COUNCIL MEETING MINUTES  
MONDAY MAY 13, 2019  
WESTBROOK HIGH SCHOOL, ROOM 114**

---

**READING THE CALL**

City Clerk Angela Holmes noted for the record that this Special City Council meeting was called by Mayor Michael Sanphy on Friday May 10, 2019. It was also announced during the Inaugural Ceremonies held on December 3, 2018. Notice of the meeting was emailed to all City Councilors and was posted on the City's website.

**CALL TO ORDER**

Meeting called to order at 7:00pm by City Council President Gary Rairdon.

**City Councilors Present:** Victor Chau (Ward 2); Michael T. Foley (At-Large); Lawrence McWilliams (Ward 5); Ann E. Peoples (At-Large); Gary Rairdon (Ward 4, President)

**City Councilors Absent:** Brendan Rielly (Ward 1); Anna A. Turcotte (Ward 3, Vice President)

**Other City Officials Present:** Jerre Bryant (City Administrator); Natalie Burns (Legal Counsel); Sadie Cross (Student Representative); Stephen Fields (Assistant City Administrator/Director of Human Resources); Angela Holmes (City Clerk); Katherine Kelley (Wastewater Manager); Suzanne Knight (Finance Director); Sean Lally (Police Captain); Peter Lancia (Westbrook School Department Superintendent); Michael Sanphy (Mayor); Andrew Turcotte (Fire Chief)

**PLEDGE OF ALLEGIANCE**

President Rairdon led all present in the Pledge of Allegiance.

**MINUTES**

President Rairdon stated that unless any objections are received, the minutes from the Finance Committee, City Council and Public Safety Committee meetings held on May 6, 2019 would stand as presented. No objections received. Minutes stand.

**MAYOR'S MESSAGE**

Mayor Sanphy shared the following messages:

1. Nancy Milton-Heath and Andrea Mancuso have been appointed to the Walker Memorial Library Board of Regents.

**STUDENT REPRESENTATIVE UPDATE**

Student Representative Cross presented the following:

1. Regarding Order 2019-88, students have opinions on the adoption of the annual budget. Ms. Cross provided students with an update on the Council action to cut \$150,000 from the school budget. She sent out a survey about the budget cut to see how students felt about its impact on Westbrook. Ms. Cross presented the results of the survey to Council and all present. Ms. Cross asked City Council to take student feedback into consideration when voting upon the budget.

## **PUBLIC COMMENT**

President Rairdon opened the floor for the first public comment portion of the evening's meeting. The following individuals spoke: Deborah Shangraw (752 Main Street), Alex Stone (39 Clifford Street), Councilor Chau, Councilor McWilliams, President Rairdon

## **ORDERS OF THE DAY (SECOND AND FINAL READING)**

Included below are the City Council Orders which require second and final reading.

1. **Order 2019-82. Authorizing Acceptance & Expenditure of Grant Funds for Riverbank Park Paving Project.**

**Order 2019-83. Authorizing Acceptance & Expenditure of Grant Funds for Downtown Banners**

**Order 2019-84. Approving 2018-2021 Collective Bargaining Agreement with Fire & Rescue Unit.**

**Order 2019-85. Adopting Chapter 41 of the Code of Ordinances, Property Tax Assistance.**

**Order 2019-87. Authorizing Marketing Expenditures and Amending the FY 2018-2019 General Fund Annual Vendor List.**

Motion to approve second and final reading of Orders 2019-82 through 2019-85 and 2019-87.

Moved by Councilor Foley, seconded by Councilor Peoples.

President Rairdon asked if any Councilor would like to consider these items separately. No one spoke.

President Rairdon opened the floor for comments on the motion; no one spoke.

**Motion carried. Orders 2019-82 through 2019-85 and 2019-87 adopted. (Vote 5-0-2)**

Ayes: McWilliams, Chau, Foley, Peoples, Rairdon

Nays: None

Absent: Rielly, Turcotte

2. **Order 2019-86. Authorizing Borrowing of Bond Funds through Maine Bond Bank.**

Ms. Holmes noted for the record that this item requires a public hearing. Notice of the public hearing was published in the American Journal on May 2 & 9, 2019.

President Rairdon opened the public hearing. No one spoke.

President Rairdon closed the public hearing.

Motion to approve second and final reading of Order 2019-86.

Moved by Councilor Chau, seconded by Councilor Peoples.

President Rairdon opened the floor for comments on the motion; no one spoke.

**Motion carried. Order 2019-86 adopted. (Vote 5-0-2)**

Ayes: McWilliams, Chau, Foley, Peoples, Rairdon

Nays: None

Absent: Rielly, Turcotte

3. **Order 2019-88. Approving the FY 2019-2020 Annual Budget & Appropriations.**

Motion to approve second and final reading of Order 2019-88.

Moved by Councilor Foley, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley, Councilor Peoples, Deborah Shangraw (752 Main Street), Dr. Lancia

**Motion carried. Order 2019-88 adopted. (Vote 5-0-2)**

Ayes: McWilliams, Chau, Foley, Peoples, Rairdon

Nays: None

Absent: Rielly, Turcotte

4. **Order 2019-89. Approving the FY 2019-2020 School Budget Warrants.**

Motion to approve second and final reading of Order 2019-89.

Moved by Councilor Foley, seconded by Councilor Chau.

Motion to amend the budget warrants to reflect the warrants adopted by School Committee on May 10, 2019.

Moved by Councilor Foley, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion to amend Order 2019-89; no one spoke.

**Motion carried by a show of hands. None opposed.**

President Rairdon opened the floor for comments on the motion to approve second and final reading of Order 2019-89, as amended; no one spoke.

**Motion carried. Order 2019-89 adopted, as amended. (Vote 5-0-2)**

Ayes: McWilliams, Chau, Foley, Peoples, Rairdon

Nays: None

Absent: Rielly, Turcotte

### **NEW BUSINESS**

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Liquor License Application for Kozeta's Restaurant, LLC d/b/a Kozeta's Restaurant (597 Bridgton Road) and for ALJR, LLC d/b/a Blaze's Burgers (652 Main Street).**

Ms. Holmes noted for the record that these items require public hearings. Notice of the public hearings was published in the American Journal on May 9, 2019 and was mailed to all property owners within 500' of the premises.

President Rairdon opened the public hearing. No one spoke.

President Rairdon closed the public hearing.

Motion to approve the liquor license applications submitted by Kozeta's Restaurant and Blaze's Burgers.

Moved by Councilor Foley, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion to approve the liquor licenses.

The following individuals spoke: Councilor Foley

**Motion carried by a show of hands. None opposed.**

2. **Resolve 2019-9. Setting the Hours of Voter Registration & Polls for the June 11, 2019 School Budget Validation Referendum.**

Motion to approve first and final reading of Resolve 2019-9.

Moved by Councilor Chau, seconded by Councilor Peoples.

President Rairdon opened the floor for comments on the motion; no one spoke.

**Motion carried. Resolve 2019-9 adopted. (Vote 5-0-2)**

Ayes: McWilliams, Chau, Foley, Peoples, Rairdon

Nays: None

Absent: Rielly, Turcotte

3. **Order 2019-90. Exercising Option to Purchase Sappi Land, Accepting Donation & Approving Payment.**

Motion to approve the first of two readings of Order 2019-90.

Moved by Councilor Peoples, seconded by Councilor Foley.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mr. Bryant, Councilor Foley.

**Motion carried by a show of hands. None opposed.**

4. **Order 2019-91. Authorizing Agreement with Portland Water District for Reconstruction Projects.**

Motion to approve the first of two readings of Order 2019-91.

Moved by Councilor Chau, seconded by Councilor Foley.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley, Ms. Kelley

**Motion carried by a show of hands. None opposed.**

5. **Order 2019-92. Authorizing Agreement with Maine Department of Transportation for Saco Street Retaining Wall Replacement.**

Motion to approve the first of two readings of Order 2019-92.

Moved by Councilor Foley, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley, Mr. Bryant

**Motion carried by a show of hands. None opposed.**

6. **Order 2019-93. Authorizing Purchase & Financing of Replacement Police Cruiser Video Recording System.**

Motion to approve the first of two readings of Order 2019-93.

Moved by Councilor Chau, seconded by Foley.

President Rairdon opened the floor for comments on the motion; no one spoke.

**Motion carried by a show of hands. None opposed.**

**PUBLIC COMMENT**

President Rairdon opened the floor for the second and final public comment portion of the evening's meeting. The following individuals spoke: Councilor Foley, Councilor Chau, President Rairdon, Holmes, Rachelle Curran-Apse (Director, Presumpscot Regional Land Trust)

**REFERRALS**

Motion to send "Expansion of Property Tax Assistance Program" to the Finance Committee for review.

Moved by Councilor Chau, no second received.

**Motion failed for lack of second.**

Motion to send "Creation of a Sculpture Park" to the Committee of the Whole for review.

Moved by Councilor Foley, seconded by Councilor Peoples.

President Rairdon opened the floor for comments on the motion; no one spoke.

**Motion carried by a show of hands. None opposed.**

**COMMITTEE REPORTS**

No updates.

### **EXECUTIVE SESSION**

Motion to enter Executive Session at 8:14pm pursuant to 1 M.R.S.A. § 405-6(C) to discuss matters relating to economic development where premature disclosure of the information would prejudice the competitive or bargaining position of the City, invited the Mayor, City Administrator, Asst. City Admin and City Clerk and the business owner, if requested.

Moved by Councilor Foley, seconded by Councilor Chau.

**Motion carried by a show of hands. None opposed.**

### **RECONVENE**

City Council reconvened at 8:59pm.

**City Councilors Present:** Victor Chau (Ward 2); Michael T. Foley (At-Large); Lawrence McWilliams (Ward 5); Brendan Rielly (Ward 1); Gary Rairdon (Ward 4, President)

**City Councilors Absent:** Ann E. Peoples (At-Large); Anna A. Turcotte (Ward 3, Vice President)

**Other City Officials Present:** Jerre Bryant (City Administrator); Stephen Fields (Assistant City Administrator/Director of Human Resources); Angela Holmes (City Clerk); Michael Sanphy (Mayor)

### **ADJOURNMENT**

Motion to adjourn at 8:59pm.

Moved by Councilor Foley, seconded by Councilor Peoples.

**Motion carried by a show of hands. None opposed.**