

**WESTBROOK CITY COUNCIL
FINANCE COMMITTEE MEETING MINUTES
MONDAY APRIL 23, 2018
WESTBROOK HIGH SCHOOL, ROOM 114**

Call to Order. Called to order at 7:52pm by Finance Committee Chair Councilor Anna Turcotte.

City Councilors Present: Lynda Adams (Ward 5); Victor Chau (Ward 2); Ann E. Peoples (At-Large); Gary Rairdon (Ward 4); Anna Turcotte (Ward 3/Committee Chair); John O'Hara (At-Large/Vice President); Brendan Reilly (Ward 1/President)

Other City Officials Present: Jerre Bryant (City Administrator); Mike Sanphy (Mayor); Jodi Mezzanotte (Westbrook School District Assistant Superintendent); Dr. Peter Lancia (Westbrook School District Superintendent); Greg Post (Interim Director of Community Services); Anthony Dahms (Children's Programming Coordinator); Danielle Higgins (Community Services Office Coordinator); Eric Dudley (Director of Engineering & Public Services); Suzanne Knight (Finance Director); Rebecca Albert (Library Director); Angela Holmes (City Clerk); Janine Roberts (Police Chief); Andrew Turcotte (Fire Chief)

ITEMS REVIEWED

Community Center Training Budget

1. Mr. Bryant noted for the record that the Finance Committee placed this item on the revisit list, asking Mr. Post to return to present an outlining of the Community Center employee training plan. Mr. Post presented this information to the Finance Committee.
2. The following individuals presented comments and/or questions:
 - a. Councilor Turcotte
 - b. Mr. Dahms
 - c. Councilor Chau

Social Services Funding

1. The Finance Committee revisited the proposed funding allocations for Social Service agencies.
2. The following individuals presented comments and/or questions:
 - a. Councilor Adams
 - b. Mr. Bryant
 - c. Veronica Bates (450 Saco Street; comments submitted by letter, read into the record by President Rielly)
 - d. President Rielly
 - e. Chief Roberts
3. Motion to fund the Recovery Liaison position at \$70,560, not including the operating expenses listed at \$9,410; to increase funding for the Intercultural Community Center from \$15,000 to \$30,000; and to increase funding for My Place Teen Center from \$40,000 to \$60,000.
Moved by President Rielly, seconded by Councilor Peoples.

4. The following individuals commented on the motion:
 - a. Councilor Adams
 - b. President Rielly
 - c. Councilor Chau
 - d. Vice President O'Hara
 - e. Councilor Turcotte
 - f. Mr. Post
 - g. Mr. Bryant
 - h. Mr. Dahms
 - i. Chief Roberts
 - j. Don Esty
 - k. Jeffrey Joyce (Gorham Resident)
 - l. Mutima Peter (Intercultural Community Center Executive Director)
 - m. Claude Rwaganje (Intercultural Community Center Board Member)
 - n. Deborah Shangraw (Discover Downtown Westbrook President)
 - o. Mayor Sanphy
 - p. Mr. Dahms (speaking as a Westbrook resident; 228 Stroudwater Street)

5. Revisiting the motion to fund the Recovery Liaison position and to adjust funding for the Intercultural Community Center and My Place Teen Center.

Motion carried. (Vote 4-3)

Ayes: Councilor Adams, Councilor Peoples, Councilor Turcotte, President Rielly

Nays: Councilor Chau, Councilor Rairdon, Vice President O'Hara

Police Budget

1. The Finance Committee revisited funding allocations for several Police Department positions.

2. The following individuals presented questions and/or comments:
 - a. Councilor Chau
 - b. Mr. Bryant
 - c. Dr. Lancia
 - d. Councilor Turcotte
 - e. President Rielly

Mechanic's Helper Position

1. The Finance Committee revisited funding allocations for the position of Mechanic's Helper.

2. The following individuals presented questions and/or comments to Mr. Dudley:
 - a. Councilor Adams
 - b. Mr. Bryant

3. Motion to add \$25,000 into the Vehicle Maintenance account line for Public Services for the position of Mechanic's Helper.
Moved by Councilor Adams, seconded by Councilor Peoples.

4. The following individuals commented on the motion:
 - a. Councilor Chau

- b. Mr. Bryant
 - c. Mr. Dudley
5. Revisiting the motion to increase funding in the Vehicle Maintenance line.
Motion failed. (Vote 3-4)
Ayes: Councilor Adams, Councilor Peoples, Councilor Turcotte
Nays: Councilor Chau, Councilor Rairdon, Vice President O'Hara, President Rielly

Westbrook School Department Budget

1. The Finance Committee revisited the Westbrook School Department's proposed budget.
2. Motion to remove \$348,440.40 from the Westbrook School Department budget, making the increase \$2,000,000 in total.
Moved by Vice President O'Hara, seconded by Councilor Rairdon.
3. The following individuals commented on the motion:
 - a. Vice President O'Hara
 - b. Councilor Chau
 - c. President Rielly
 - d. Councilor Turcotte
 - e. Councilor Peoples
 - f. Christine Latini (170 Pierce Street)
 - g. Dr. Lancia
4. Revisiting the motion to reduce the proposed School Department budget increase to a flat \$2,000,000.
Motion failed. (Vote 3-4)
Ayes: Councilor Chau, Councilor Rairdon, Vice President O'Hara
Nays: Councilor Adams, Councilor Peoples, Councilor Turcotte, President Rielly

Human Resources Budget

1. The Finance Committee revisited the proposed Human Resources budget.
2. Motion to amend the HR/Mayor budget to incorporate a plan for a split Human Resources Director/Assistant City Administrator position.
Moved by Councilor Turcotte, seconded by Councilor Peoples.
3. The following individuals commented on the motion:
 - a. Mr. Bryant
 - b. Councilor Adams
4. Revisiting the motion to create a Human Resources Director/Assistant City Administrator position.
Motion carried. (Vote 7-0)
Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, Vice President O'Hara, President Rielly
Nays: None

Revenue & Fees

1. Mr. Bryant presented a proposed increase to revenue and fees.
2. The following individuals presented comments and/or questions:
 - a. Councilor Peoples
 - b. Councilor Turcotte
 - c. Mr. Bryant
3. Motion to include the adjusted revenue schedule in the proposed FY 2018 – 2019 budget.
Moved by Councilor Peoples, seconded by President Rielly.
Motion carried by a show of hands. None opposed.

Referral of Budget to City Council

1. Motion to refer the amended budget to City Council as a whole for consideration, with first reading of the legislation scheduled for April 30, 2018, and second and final reading scheduled for May 7, 2018.
Moved by Councilor Adams, seconded by Councilor Peoples.
Motion carried. (Vote 5-2)
Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Turcotte, President Rielly
Nays: Councilor Rairdon, Vice President O'Hara

Adjournment

Motion to adjourn at 11:25pm.
Moved by President Rielly, seconded by Councilor Adams.
Motion carried by a show of hands. None opposed.