

**WESTBROOK CITY COUNCIL
SPECIAL CITY COUNCIL MEETING MINUTES
MONDAY APRIL 22, 2019
WESTBROOK HIGH SCHOOL, ROOM 114**

READING THE CALL

City Clerk Angela Holmes noted for the record that this evening's Special City Council meeting was called on Friday April 19, 2019 by Mayor Michael Sanphy. Notice was emailed to City Councilors and posted to the City website.

CALL TO ORDER

Meeting called to order at 7pm by City Council President Gary Rairdon.

City Councilors Present: Victor Chau (Ward 2); Michael T. Foley (At-Large); Ann E. Peoples (At-Large); Brendan Rielly (Ward 1); Gary Rairdon (Ward 4, President); Anna A. Turcotte (Ward 3, Vice President)

City Councilors Absent: None

Other City Officials Present: Jerre Bryant (City Administrator); Natalie Burns (Legal Counsel); Eric Dudley (Director of Engineering & Public Services); Stephen Fields (Assistant City Administrator/Director of Human Resources); Jennie Franceschi (Director of Planning & Code Enforcement); Greg Hamilton (Director of Public Safety Communications); Angela Holmes (City Clerk); Katherine Kelley (Wastewater Manager); Suzanne Knight (Finance Director); Greg Post (Interim Director of Community Services); Janine Roberts (Police Chief); Michael Sanphy (Mayor); Steve Sloan (Deputy Fire Chief); Daniel Stevenson (Director of Economic Development); Andrew Turcotte (Fire Chief)

PLEDGE OF ALLEGIANCE

President Rairdon led all present in the Pledge of Allegiance.

MINUTES

President Rairdon stated that unless any objections are received, the minutes from the following meetings will stand as presented: the Committee of the Whole, Special City Council and Finance Committee meetings held on February 25, 2019; the Finance Committee (Parts 1 &2) and Regular City Council meetings held on March 4, 2019; the Public Safety Committee, Special City Council and Finance Committee meetings held on March 18, 2019; and the Joint Workshop with School Committee and Committee of the Whole meetings on March 25, 2019. No objections were received; minutes stand as presented.

MAYOR'S MESSAGE

Mayor Sanphy shared the following messages:

1. The Mayor issued a proclamation in honor of Kids to Parks Day on May 18, 2019.
2. The Mayor gave the floor to Chief Roberts, who presented her final Police Department overview presentation. The following Councilors presented comments and/or questions: President Rairdon, Councilor Foley, Councilor Chau

STUDENT REPRESENTATIVE UPDATE

There were no Student Representatives present.

PUBLIC COMMENT

President Rairdon opened the floor for the first public comment portion of the evening's meeting. The following individuals spoke: Michael Shaughnessy (89 Conant Street), Councilor Chau (reading an email into the record from Dennis Isherwood), Phil Spiller, Jr. (76 Sawyer Road)

President Rairdon noted for the record that with the resignation of Councilor Lynda Adams, the City Council Committee assignments are amended to designate Councilor Rielly as the Chair of the Committee of the Whole, to designate Councilor Chau as the Vice Chair of the Committee of the Whole, to designate Councilor Rielly as the Chair of the Public Safety Committee, and to designate the new Ward 5 Councilor (once appointed) as a member of the Public Safety Committee.

POINT OF ORDER

As a Point of Order, President Rairdon announced that the order of the agenda would be amended to consider Resolve 2019-6 first, to allow Council to appoint the replacement Councilor for Ward 5, and to allow the newly appointed Councilor to vote upon the remaining items on the Council agenda.

1. **Resolve 2019-6. Appointing Lawrence McWilliams as City Councilor for Ward 5.**

Motion to approve first and final reading of Resolve 2019-6.

Moved by Councilor Foley, seconded by Councilor Peoples.

President Rairdon opened the floor for public comment. No one spoke.

Motion carried. Resolve 2019-6 adopted. (Vote 6-0)

Ayes: Chau, Foley, Peoples, Rairdon, Rielly, Turcotte

Nays: None

2. **Oath of Office.**

Ms. Holmes delivered the Oath of Office to Councilor McWilliams, who then took his seat with the rest of City Council.

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the City Council Orders which require second and final reading.

1. **Order 2019-58. Authorizing Amendment to the Land Use Ordinance to Establish Contract Zone #12, *Rock Row Contract Zone*.**

Order 2019-59. Approving the Capital Improvement Program for Fiscal Years 2019 & 2020.

Order 2019-60. Authorizing Award of Bid for Paving Services & Approving Vendor List for Fiscal Years 2019 & 2020 Capital Paving Account.

Order 2019-61. Authorizing Award of Bid for Cemetery Mowing Services

Order 2019-62. Authorizing Agreement for County Road Pump Station Upgrade Services

Order 2019-63. Authorizing Acceptance of Donation for Confined Space Training & Equipment.

Order 2019-64. Authorizing Acceptance & Expenditure of Donation for Community Policing Program.

Order 2019-65. Authorizing Purchase of Police Trading Cards.

Order 2019-67. Amending Chapter 20, Article XVIII of the Code of Ordinances, Regarding State Liquor License Applications.

Order 2019-68. Amending the Code of Ordinances Regarding Standards for License Denials.

- a. Ms. Holmes noted for the record that Order 2019-58 requires a public hearing. Notice of the public hearing was published in the American Journal on April 4 & 11, 2019.

President Rairdon opened the public hearing on Order 2019-58. No one spoke.
President Rairdon closed the public hearing.

- b. Motion to approve second and final reading of Orders 2019-58 through 2019-65 and 2019-67 through 2019-68.

Moved by Councilor Foley, seconded by Councilor Rielly.

President Rairdon asked if any Councilor would like any of these Council Orders considered separately; no response received.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley

Ms. Burns noted that City Council must specifically approve the Findings of Consistency associated with Order 2019-58. Councilors Foley and Rielly agreed to amend the motion to include this approval.

Motion carried. Order 2019-58 (with Findings of Consistency), 2019-59 through 2019-65 and 2019-67 through 2019-68 adopted. (Vote 7-0)

Ayes: Chau, Foley, McWilliams, Peoples, Rairdon, Rielly, Turcotte

Nays: None

2. **Order 2019-66. Authorizing a Temporary Construction Easement for Saccarappa Park.**

- a. Motion to approve second and final reading of Order 2019-66.

Moved by Vice President Turcotte, seconded by Councilor Chau.

President Rairdon opened the floor for comments. The following individuals spoke: Councilor Chau, Mr. Bryant, Councilor Foley, Councilor Peoples

- b. Motion to table Order 2019-66 until May 6, 2019 to allow discussion with Portland Trails and Sappi.

Moved by Councilor Chau, seconded by Councilor Rielly.

Motion carried. Order 2019-66 tabled. (Vote 6-1)

Ayes: Chau, Foley, McWilliam, Peoples, Rairdon, Rielly

Nays: Turcotte

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Order 2019-69. Authorizing Rearrangement of Voting Places.**

Ms. Holmes noted for the record that this item will require a public hearing, scheduled to be held on May 13, 2019. Notice of the public hearing will appear in the American Journal on April 25 & May 2, 2019.

Motion to approve the first of two readings of Order 2019-69.

Moved by Councilor Chau, seconded by Councilor Foley.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley, Ms. Holmes, Councilor Chau

Motion carried by a show of hands. None opposed.

2. **Order 2019-70. Authorizing Expansion of the Westbrook Façade Improvement Program and Westbrook Environmental Improvement Corporation Expenditure.**

Motion to approve the first of two readings of Order 2019-70.
Moved by Councilor Foley, seconded by Councilor Peoples.
President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley

Motion carried by a show of hands. None opposed.

3. **Order 2019-71. Authorizing Lease Agreement with Waterfront Concerts, LLC for Noise Monitoring.**

Motion to approve the first of two readings of Order 2019-71.
Moved by Vice President Turcotte, seconded by Councilor Peoples.
President Rairdon opened the floor for comments on the motion. No one spoke.

Motion carried by a show of hands. None opposed.

4. **Order 2019-72. Authorizing Contract for Architectural & Engineering Services at the Fred C. Wescott Building.**

Motion to approve the first of two readings of Order 2019-72.
Moved by Councilor Rielly, seconded by Councilor Foley.
President Rairdon opened the floor for comments on the motion. No one spoke.

Motion carried by a show of hands. None opposed.

5. **Order 2019-73. Authorizing Award of Bid for Replacement Computers.**

Motion to approve the first of two readings of Order 2019-73.
Moved by Councilor Foley, seconded by Councilor Peoples.
President Rairdon opened the floor for comments on the motion. No one spoke.

Motion carried by a show of hands. None opposed.

6. **Order 2019-74. Authorizing Award of Bid for Automatic Fire Alarm, Sprinkler and Excavation Work at Fire Station #3.**

Motion to approve the first of two readings of Order 2019-74.
Moved by Councilor Peoples, seconded by Vice President Turcotte.
President Rairdon opened the floor for comments on the motion. No one spoke.

Motion carried by a show of hands. None opposed.

7. **Order 2019-75. Authorizing Award of Bid and Lease Purchase Agreement for Self-Contained Breathing Apparatus (SCBA).**

Motion to approve the first of two readings of Order 2019-75.
Moved by Councilor Rielly, seconded by Councilor Foley.
President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley, Mr. Bryant

Motion carried by a show of hands. None opposed.

8. **Order 2019-76. Authorizing Purchase of Stryker Pro Stair Chair.**

Motion to approve the first of two readings of Order 2019-76.
Moved by Councilor Rielly, seconded by Councilor Foley.
President Rairdon opened the floor for comments on the motion. No one spoke.

Motion carried by a show of hands. None opposed.

9. **Order 2019-77. Authorizing Recreation and Conservation Commission Expenditures for Pride Preserve Project.**

Motion to approve the first of two readings of Order 2019-77.

Moved by Vice President Turcotte, seconded by Councilor Rielly.

President Rairdon opened the floor for comments on the motion. No one spoke.

Motion carried by a show of hands. None opposed.

10. **Order 2019-78. Authorizing Amendment to Zoning Map – Rezoning 15 Saunders Way as Industrial Park District.**

Ms. Holmes noted for the record that this item will require a public hearing, scheduled to be held on May 13, 2019. Notice of the public hearing will appear in the American Journal on April 25 & May 2, 2019.

Motion to approve the first of two readings of Order 2019-78.

Moved by Vice President Turcotte, seconded by Councilor Rielly.

President Rairdon opened the floor for comments on the motion. No one spoke.

Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

President Rairdon opened the floor for the second and final public comment portion of the evening's meeting. The following individuals spoke: Phil Spiller, Jr. (76 Sawyer Road)

REFERRALS

Motion to refer the following items to Committee for discussion:

Public Safety Committee – City-Wide Tabletop Exercise After-Action Report

Finance Committee – Use of Budgeted Salary Funding

Moved by Councilor Foley, seconded by Councilor Rielly.

President Rairdon opened the floor for comments on the motion. The following individuals spoke:

Councilor Foley

Motion carried by a show of hands. None opposed.

ADJOURNMENT

Motion to adjourn at 8:03pm.

Moved by Councilor Foley, seconded by Councilor Peoples.

Motion carried by a show of hands. None opposed.