

**WESTBROOK CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
MONDAY APRIL 2, 2018
WESTBROOK HIGH SCHOOL, ROOM 114**

CALL TO ORDER

Called to order at 7:00pm by President Rielly, who led all present in the Pledge of Allegiance.

Councilors Present: Lynda Adams (Ward 5); Victor Chau (Ward 2); Ann Peoples (At-Large); Gary Rairdon (Ward 4); Anna Turcotte (Ward 3); Brendan Rielly (Ward 1/President); John O’Hara (At-Large/Vice President)

Councilors Absent: None

Other City Officials Present: Ranya Al Obaidi (Student Representative); Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Angela Holmes (City Clerk); Suzanne Knight (Finance Director); Tina Radel (Marketing and Communications Manager); Mike Sanphy (Mayor); Andrew Turcotte (Fire Chief)

APPROVAL OF MINUTES

President Rielly noted that unless there were any objections, City Council would let stand the minutes from the Special City Council Meeting held March 26, 2018. Minutes stand as presented.

MAYOR’S MESSAGE

Mayor Sanphy noted the following items for the record:

- Kimberly A. Eastman, Julie M. Hatch, Patraic Michael Hodgson, Brent Wilson and Joyce M. Goff from the Westbrook Housing Authority have been appointed by the Mayor as Constables.
- The Mayor has issued “A Proclamation Establishing May 19, 2018 as Kids to Parks Day.”
- The Mayor’s Coffee will take place on the second Saturday of April, on April 14, 2018 at 9:00am, due to a budget meeting.
- The proposed City budget for FY 2018 – 2019 was delivered to all City Councilors for review. Mayor Sanphy gave the floor to Mr. Bryant, who presented an overview of the proposal.

STUDENT REPRESENTATIVE UPDATE

Student Representative Al Obaidi stated the following:

- Eight students from Westbrook High School attended the Maine State Science Fair.
- The movie “Wonder” will be presented at the Westbrook Performing Arts Center on Tuesday April 3, 2018 after school.

PUBLIC COMMENT

President Rielly opened the floor for the first public comment portion of the City Council meeting. The following individuals spoke:

- Councilor Turcotte

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the Council actions on the Orders of the Day, which are those City Council orders receiving second and final reading.

1. Orders 2018-43 and 2018-45.

- a. Motion to approve second and final reading of the following orders:

2018-43 Accepting Funds from the Eleanor Conant Saunders Trust

2018-45 Authorizing Access and Parking Easement for a Portion of City Owned Land

Moved by Councilor Peoples, seconded by Chau.

Motion carried. Order 2018-43 adopted. (Vote 7-0)

Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, Vice President O'Hara, President Rielly

Nays: None

2. Order 2018-44. Authorizing Amendment to the Land Use Ordinance, Chapter II, Section 201, Definitions, and Section 202, General Provisions, Accessory Dwelling Unit

- a. Ms. Holmes noted that this item requires a public hearing prior to receiving second and final reading. A public hearing has been scheduled for the Special City Council meeting to be held on April 23, 2018.

- b. Motion to table Order 2018-44 until April 23, 2018.

Moved by Councilor Peoples, seconded by Chau.

Motion carried by a show of hands. None opposed.

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council resolves and orders receiving first and final reading, City Council orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. Order 2018-46. Authorizing Acceptance of Pedestrian Safety Grant Funds.

- a. Motion to approve first and final reading of Order 2018-46.

Moved by Councilor Adams, seconded by Councilor Peoples.

Motion carried. Order 2018-46 adopted. (Vote 7-0)

Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, Vice President O'Hara, President Rielly

Nays: None

2. Order 2018-47. Granting an Easement on Saccarappa School Property to Central Maine Power.

- a. Motion to approve the first reading of Order 2018-47.

Moved by Councilor Turcotte, seconded by Councilor Rairdon.

- b. The following individuals commented on the motion to approve the first reading of Order 2018-47:

- i. Mr. Bryant noted for the record that City Solicitor Burns has recommended two amendments to Order 2018-47 prior to giving it first reading, that the sketch plan provided to City Council be made an exhibit to the deed and specifically referenced within the deed, and to change the signatory to the Mayor.

- c. Council President asked Councilors Turcotte and Rairdon if they would be willing to amend their motion to include the two suggested amendments. Both Councilors agreed to the friendly amendment.
 - d. Revisiting the motion to approve the first reading of Order 2018-47, as amended to include the sketch plan as an exhibit to the deed and to be specifically referenced within the deed, and to make the Mayor the signatory on behalf of the City of Westbrook.
Motion carried by a show of hands. None opposed.
3. **Order 2018-48. Authorizing Purchase of Television/Video Production Equipment.**
- a. Motion to approve the first reading of Order 2018-48.
Moved by Councilor Turcotte, seconded by Councilor Peoples.
 - b. The following individuals commented on the motion to approve the first reading of Order 2018-48:
 - i. Mr. Bryant
 - ii. Councilor Turcotte
 - iii. Ms. Radel
 - iv. Councilor Peoples
 - v. Vice President O’Hara
 - vi. Councilor Chau
 - vii. President Rielly
 - c. Revisiting the motion to approve the first reading of Order 2018-48.
Motion carried by a show of hands. None opposed.
4. **Order 2018-49. Authorizing Acceptance of Click It or Ticket Enforcement Grant Funds.**
- a. Motion to approve the first reading of Order 2018-49.
Moved by Councilor Rairdon, seconded by Councilor Turcotte
Motion carried by a show of hands. None opposed.
5. **Order 2018-50. Authorizing Emergency Lease Agreement for Election Equipment.**
- a. Motion to approve the first reading of Order 2018-50.
Moved by Councilor Turcotte, seconded by Councilor Peoples.
 - b. The following individuals commented on the motion to approve the first reading of Order 2018-50:
 - i. Mr. Bryant
 - ii. Councilor Chau
 - iii. Ms. Burns
 - iv. Ms. Holmes
 - v. Councilor Peoples
 - vi. Councilor Rairdon
 - c. Revisiting the motion to approve the first reading of Order 2018-50.
Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

President Rielly opened the floor for the second and final public comment. No one spoke.

REFERRALS

Motion to refer the Mayor's proposed FY 2018 – 2019 Budget to the Finance Committee.

Moved by Councilor Rairdon, seconded by Councilor Peoples.

Motion carried by a show of hands. None opposed.

EXECUTIVE SESSION

Motion to add an Executive Session to the end of the agenda, to be held pursuant to 1 M.R.S.A. § 405-6(E) to discuss City Council's legal rights and duties.

Moved by Councilor Rairdon, seconded by Councilor Peoples.

Motion carried by a show of hands. None opposed.

Motion to recess into Executive Session at 8:01pm pursuant to 1 M.R.S.A. § 405-6(E) to discuss City Council's legal rights and duties, inviting the Mayor, City Administrator and City Solicitor to attend.

Moved by Councilor Rairdon, seconded by Councilor Adams.

Motion carried by a show of hands. None opposed.

RECONVENE

City Council reconvened at 8:30pm.

Councilors Present: Lynda Adams (Ward 5); Victor Chau (Ward 2); Ann Peoples (At-Large); Gary Rairdon (Ward 4); Anna Turcotte (Ward 3); Brendan Rielly (Ward 1/President); John O'Hara (At-Large/Vice President)

Councilors Absent: None

Other City Officials Present: Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Mike Sanphy (Mayor)

ADJOURNMENT

Motion to adjourn at 8:31pm.

Moved by Councilor Rairdon, seconded by Councilor Chau.

Motion carried by a show of hands. None opposed.