

**WESTBROOK CITY COUNCIL  
SPECIAL CITY COUNCIL MEETING MINUTES  
MONDAY MARCH 26, 2017 AT 7:00PM  
WESTBROOK CITY HALL**

**READING THE CALL**

Ms. Rand noted for the record that this Special Session was called by Mayor Mike Sanphy on Friday March 23, 2018, such Special Session to be held on Monday March 26, 2018 at 7:00pm.

**CALL TO ORDER**

Called to order at 7:00pm by President Rielly, who led all present in the Pledge of Allegiance.

**Councilors Present:** Lynda Adams (Ward 5); Victor Chau (Ward 2); Gary Rairdon (Ward 4); Brendan Rielly (Ward 1/President); John O'Hara (At-Large/Vice President)

**Councilors Absent:** Ann Peoples (At-Large); Anna Turcotte (Ward 3)

**Other City Officials Present:** Jerre Bryant (City Administrator); Mark Bower (Legal Counsel); Jennie Franceschi (Director of Code Enforcement & Planning); Sean Lally (Police Captain); Ashley Rand (Deputy City Clerk); Michael Sanphy (Mayor)

**APPROVAL OF MINUTES**

President Rielly noted that unless there were any objections, City Council would let stand the minutes from the Finance Committee Meeting held March 5, 2018, and the City Council Meeting held March 5, 2018. Minutes stand as presented.

**MAYOR'S MESSAGE**

Mayor Sanphy invited Phil Spiller, Jr. up to the podium along with a visiting delegation of the Greater Portland Sister City from School 21, Arkhangelsk, Russia to welcome and present them with gifts on behalf of Mayor Sanphy and the City of Westbrook. The three students and one teacher spent 10 days staying with host families from Westbrook where they spent their days at Westbrook High School as part of the School exchange. Phil Spiller, Jr. read a welcome letter from Councilor Turcotte who could not attend tonight's meeting.

**STUDENT REPRESENTATIVE UPDATE**

Student Representative Maura Rielly stated the following:

- Westbrook High School will be hosting a blood drive on May 3<sup>rd</sup>
- Unified Basketball Team won the State Championship

**PUBLIC COMMENT**

President Rielly opened the floor for the first public comment portion of the City Council meeting. The following individuals spoke:

- Christine Latini, 170 Pierce Street
- Phil Spiller, Jr., Vice President of Discover Westbrook Downtown
- President Rielly

**ORDERS OF THE DAY (SECOND AND FINAL READING)**

Included below are the Council actions on the Orders of the Day, which are those City Council orders receiving second and final reading.

1. **Orders 2018-35 through 2018-38.**

- a. Motion to approve second and final reading of the following orders:
- |               |  |
|---------------|--|
| Order 2018-35 | Authorizing an Extension of Adult Use Marijuana Moratorium                                   |
| Order 2018-36 | Authorizing Recreation and Conservation Commission Expenditure for Trail System Improvements |
| Order 2018-38 | Authorizing Payment for Legal Services and Amendment to Annual Vendor List                   |
- Moved by Vice President O'Hara, seconded by Councilor Rairdon.
- b. The following individuals commented on the motion to approve second and final reading of the legislation:
- Chris O'Neil, O'Neil Policy Consulting
- c. Revisiting the motion to approve second and final reading of Orders 2018-35 through 2018-38.  
Moved by Vice President O'Hara, seconded by Councilor Rairdon.  
**Motion carried. Order 2018-35 through Order 2018-38 adopted. (Vote 5-0-2)**  
Ayes: Councilor Adams, Councilor Chau, Councilor Rairdon, President Rielly, Vice President O'Hara  
Nays: None  
Absent: Councilor Peoples, Councilor Turcotte

**NEW BUSINESS**

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council resolves and orders receiving first and final reading, City Council orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Liquor License Application (New).**

- a. Motion to approve the liquor license application for the following restaurant: Great Scott! Family Diner located at 1557 Bridgton Road.  
Moved by Councilor Chau, seconded by Vice President O'Hara
- b. Ms. Rand noted this item requires public hearing. Notice of public Hearing was published in the American Journal on March 22, 2018. Notice was mailed to property owners within 500' of the business, as well as posted to the City's website.
- c. President Rielly opened the Public Hearing. The following individuals spoke:
- Scott Bodlovick, Owner Great Scott! Family Diner
- d. President Rielly closed the Public Hearing.
- e. Revisiting the motion to approve liquor license application.  
**Motion carried by show of hands. None opposed.**

2. **Liquor License Applications (Renewals).** Motion to approve the liquor license renewal application TJ Partners LLC d/b/a Tee N Tee Golf, located at 23 Bridgton Road.  
Moved by Councilor Chau, seconded by Councilor Rairdon.  
**Motion carried by show of hands. None opposed.**

4. **Resolves 2018-04 through 2018-07.**

- a. Motion to approve the first and final reading of the following resolves:
  - Resolve 2018-04           Appointing Joseph Marden to the Sewer Commission
  - Resolve 2018-05           Accepting the Zoning Board of Appeals 2017 Chairman's Report
  - Resolve 2018-06           Setting Hours of Polls for June 2018 Election
  - Resolve 2018-07           Approving Election Clerks for 2018 – 2019Moved by Councilor Rairdon, seconded by Councilor Adams.
  
- b. The following individuals commented on the motion to approve the first and final reading of the legislation:
  - i.    Mr. Bryant
  
- c. Revisiting the motion to approve first and final reading of Resolves 2018-04 through 2018-07. Moved by Councilor Rairdon, seconded by Vice President O'Hara.  
**Motion carried. Resolve 2018-04 through Resolve 2018-07 adopted. (Vote 5-0-2)**  
Ayes: Councilor Adams, Councilor Chau, Councilor Rairdon, President Rielly, Vice President O'Hara  
Nays: None  
Absent: Councilor Peoples, Councilor Turcotte

5. **Order 2018-39. Authorizing Retirement of Police Canine and Transfer of Ownership.**

- a. Motion to approve first and final reading of Order 2018-39. Moved by Councilor Rairdon, seconded by Councilor Adams.
  
- b. The following individuals commented on the motion to approve first and final reading of the legislation:
  - i.    Mr. Bryant
  
- c. Revisiting the motion to approve first and final reading of Order 2018-39.  
**Motion carried. Order 2018-39 adopted. (Vote 5-0-2)**  
Ayes: Councilor Adams, Councilor Chau, Councilor Rairdon, President Rielly, Vice President O'Hara  
Nays: None  
Absent: Councilor Peoples, Councilor Turcotte

6. **Orders 2018-40 through 2018-42.**

Motion to approve first and final reading of the following Orders:

- Order 2018-40           Acceptance of Donation for the Westbrook Dispatch 9-1-1 Program
- Order 2018-41           Accepting the Police Department Forfeiture Fund Quarterly Report
- Order 2018-42           Amending Order 2018-21 Accepting Donation for Replacement Police Canine

**Motion carried. Order 2018-40 through Order 2018-42 adopted. (Vote 5-0-2)**

Ayes: Councilor Adams, Councilor Chau, Councilor Rairdon, President Rielly, Vice President O'Hara  
Nays: None  
Absent: Councilor Peoples, Councilor Turcotte

7. **Order 2018-43. Accepting Funds from the Eleanor Conant Saunders Trust.**
  - a. Motion to approve first reading of Order 2018-43.  
Moved by Councilor Adams, seconded by Councilor Chau
  - b. The following individuals commented on the motion to approve first reading of the legislation:
    - i. Mr. Bryant
    - ii. Councilor Adams
    - iii. Councilor Chau
  - c. Revisiting the motion to approve first reading of Order 2018-43.  
**Motion carried by a show of hands. None opposed.**
8. **Order 2018-44. Authorizing Amendment to the Land Use Ordinance, Section 201, Definitions, and Section 202, General Provisions, Accessory Dwelling Unit.**
  - a. Motion to approve first reading of Order 2018-44.  
Moved by Vice President O'Hara, seconded by Councilor Rairdon.
  - b. The following individuals commented on the motion to approve first reading of the legislation:
    - i. Councilor Chau
    - ii. Ms. Franceschi
    - iii. Lawyer
    - iv. Councilor Adams
    - v. Vice President O'Hara
    - vi. Mr. Bryant
  - c. Revisiting the motion to approve first reading of Order 2018-44.  
**Motion carried by a show of hands. None opposed.**
9. **Order 2018-45. Authorizing Access & Parking Easement for a Portion of City Owned Land.**
  - a. Motion to approve first reading of Order 2018-45.  
Moved by Councilor Adams, seconded by Councilor Chau.
  - b. Motion to amend Order 2018-45 to replace the owner of the property from "Echo Properties, LLC" to "48 Church Street, LLC".  
Moved by Councilor Adams, seconded by Councilor Chau.  
**Motion carried by show of hands. None opposed. Order amended.**
  - c. The following individuals commented on the motion to approve first reading of the legislation:
    - i. Vice President O'Hara
    - ii. Mr. Bryant
    - iii. Tom Jewell, Echo Properties, LLC
    - iv. Councilor Chau
  - d. Revisiting the motion to approve first reading of Order 2018-45, as amended.  
**Motion carried by a show of hands. None opposed.**

#### **PUBLIC COMMENT**

President Rielly opened the floor for the second and final public comment. The following individuals spoke:

- i. Mayor Sanphy
- ii. Phil Spiller Jr., Vice President of Discover Westbrook Downtown

**REFERRALS**

**Sale of City Property on Cardinal Street**

Motion to refer item to Finance Committee.

Moved by Councilor Rairdon, seconded by Councilor Adams

**ADJOURNMENT**

Motion to adjourn at 8:20pm.

Moved by Councilor Rairdon, seconded by Councilor Chau.

**Motion carried by a show of hands. None opposed.**