



**WESTBROOK CITY COUNCIL
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY MARCH 2, 2020
WESTBROOK HIGH SCHOOL ROOM 114**



CALL TO ORDER

Meeting called to order at 7:27pm by City Council President Gary Rairdon.

City Councilors Present: Michael Shaughnessy (At-Large); David C. Morse (Ward 1); Victor Chau (Ward 2); Anna A. Turcotte (Ward 3, Vice President); Gary Rairdon (Ward 4, President); Elliot Storey (Ward 5); Claude Rwaganje (At-Large)

City Councilors Absent: None

Other City Officials Present: Jerre Bryant (City Administrator); Natalie Burns (Legal Counsel); Harrison Deah (Director of General Assistance & Social Services); Eric Dudley (Director of Engineering & Public Services); Stephen Fields (Asst. City Administrator/Director of Human Resources); Michael T. Foley (Mayor); Angela Holmes (City Clerk); Katherine Kelley (Wastewater Manager); Sean Lally (Police Captain); Karin Leyon (Student Representative); Greg Post (Director of Community Services); Lillian Ranco (Student Representative); Janine Roberts (Police Chief)

PLEDGE OF ALLEGIANCE

President Rairdon led all present in the Pledge of Allegiance.

MINUTES

There were no minutes presented for approval.

MAYOR'S MESSAGE

Mayor Foley shared the following messages:

1. Mayor Foley asked for a moment of silence in remembrance of local business owner James Para, who passed away on February 19, 2020, and School Committee Member Mary Hall, who passed away on March 1, 2020.
2. The Westbrook Community Center recognized the four employees who received "Employee of the Quarter" awards from 2019, as follows:
 - a. 1st quarter – Kathryn Young, Program Assistant with an emphasis on the Westbrook LEARNS children's program
 - b. 2nd quarter – Tom Degifico, Receptionist
 - c. 3rd quarter – Michelle Mecteaux, General Assistant Administrative Assistant
 - d. 4th quarter – Julia Symbol, Building Supervisor
3. The City of Westbrook's Employee of the Year for 2019 is Police Sergeant Michael Loranger.
4. A ribbon cutting for the new Office of the City Council was held on February 12, 2020.

5. The Marketing & Communications department made a short video about Westbrook non-profit Furniture Friends.
6. The City supported Discover Downtown Westbrook's first-ever Winter Fest at the Falls event on February 24, 2020.
7. Mayor Foley and Director of Planning & Code Enforcement Jennie Franceschi attended the Preti Flaherty Maine Cannabis Law Update on February 27, 2020.
8. On February 28, 2020 Westbrook Middle School held an event where Oakhurst Dairy announced that they will donate \$300,000 to Full Plates Potential.
9. On February 29, 2020 the Police Department held its annual Awards Banquet.
10. Police Officer Bryan Amaral was sworn into office on March 2, 2020.
11. The Mayor read to students on March 2, 2020 to celebrate Read Across America Day.
12. The City received notification from Central Maine Power about a multi-year project to upgrade transmission lines in Westbrook.
13. The City received notice from the Maine Forest Service that a significant population of brown-tail moths has been detected in Westbrook.
14. Fire Chief Andrew Turcotte and the Mayor will attend a Greater Portland Council of Governments briefing on the coronavirus outbreak.
15. The FY 2021 budget is current under preparation.
16. Election Day is Tuesday March 3, 2020.

STUDENT REPRESENTATIVE UPDATE

Ms. Ranco shared the following messages:

1. The Westbrook Middle School Chamber Singers Swing-O-Rama went well.
2. Westbrook High School Drama will perform Elephants Graveyard throughout the week.

Ms. Leyon shared the following messages:

1. A Galactic Bowling fundraising event will take place on March 12, 2020, with proceeds going to each class.
2. A Family Feud Competition will take place on March 26, 2020.

PUBLIC COMMENT

President Rairdon opened the floor for the first public comment portion of the evening's meeting. The following individuals spoke: Councilor Shaughnessy, Councilor Chau, Councilor Rwaganje, Ms. Leyon, Vice President Turcotte, Deb Shangraw (3 Hemphill Drive, Discover Downtown Westbrook), Phil Spiller, Jr. (letter read into the record by President Rairdon)

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the City Council Orders which require second and final reading.

1. **Order 2020-25. Authorizing FY 2021 Animal Shelter Contract with the Animal Refuge League of Greater Portland.**

Order 2020-26. Authorizing Expenditure for Extension of Water Service.

Motion to approve second and final reading of Orders 2020-25 and 26.

Moved by Councilor Chau, seconded by Councilor Storey.

President Rairdon asked if any Councilor wishes any item to be considered separately. No one spoke.

President Rairdon opened the floor for comments on the motion to approve Order 2020-25 and 26. No one spoke.

Motion carried. Orders 2020-25 and 26 adopted. (Vote 7-0)

Ayes: Rwaganje, Shaughnessy, Morse, Chau, Turcotte, Rairdon, Storey

Nays: None

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Resolve 2020-12. Approving Appointments to Westbrook's Fair Hearing Authority.**

Motion to approve first and final reading of Resolve 2020-12.

Moved by Councilor Morse, seconded by Councilor Shaughnessy.

Councilor Chau noted for the record that he was nominated to serve on the Board but sees no reason to abstain from voting on this legislation unless Council wished him to abstain. No response received.

President Rairdon opened the floor for comments on the motion to approve first and final reading of the legislation. The following individuals spoke: Councilor Rwaganje, Councilor Storey, Vice President Turcotte, Mr. Deah, Deb Shangraw (3 Hemphill Drive), Ms. Burns

Motion carried. Resolve 2020-12 adopted. (Vote 7-0)

Ayes: Rwaganje, Shaughnessy, Morse, Chau, Turcotte, Rairdon, Storey

Nays: None

2. **Order 2020-27. Adopting Findings Concerning Appeal of Insurance Claim Denial.**

Motion to approve first and final reading of Order 2020-27.

Moved by Vice President Turcotte, seconded by Councilor Morse.

Ms. Burns read the drafted Findings of Fact into the record.

President Rairdon opened the floor for comments on the motion to approve first and final reading of the legislation. The following individuals spoke: Mayor Foley

Motion carried. Order 2020-27 adopted. (Vote 7-0)

Ayes: Rwaganje, Shaughnessy, Morse, Chau, Turcotte, Rairdon, Storey

Nays: None

3. **Order 2020-28. Amending the Uniform Traffic Ordinance Regarding Parking at Electric Vehicle Charging Stations.**
Motion to approve first and final reading of Order 2020-28.
Moved by Councilor Shaughnessy, seconded by Councilor Chau.
President Rairdon opened the floor for comments on the motion to approve first and final reading of the legislation. The following individuals spoke: Councilor Chau, Mayor Foley, Councilor Storey, Phil Spiller, Jr. (letter read into the record by President Rairdon)
Motion carried. Order 2020-28 adopted. (Vote 6-1)
Ayes: Rwaganje, Shaughnessy, Morse, Chau, Turcotte, Rairdon
Nays: Storey
4. **Order 2020-29. Amending the Code of Ordinances Regarding Appeals of Sewer Commission Decisions.**
Motion to approve first and final reading of Order 2020-29.
Moved by Councilor Morse, seconded by Councilor Rwaganje.
President Rairdon opened the floor for comments on the motion to approve first and final reading of the legislation. No one spoke
Motion carried. Order 2020-29 adopted. (Vote 7-0)
Ayes: Rwaganje, Shaughnessy, Morse, Chau, Turcotte, Rairdon, Storey
Nays: None
5. **Order 2020-30. Accepting Unappropriated Funds Report for 2nd Quarter FY 2020.**
Motion to approve first and final reading of Order 2020-30.
Moved by Vice President Turcotte, seconded by Councilor Rwaganje.
President Rairdon opened the floor for comments on the motion to approve first and final reading of the legislation. No one spoke.
Motion carried. Order 2020-30 adopted. (Vote 7-0)
Ayes: Rwaganje, Shaughnessy, Morse, Chau, Turcotte, Rairdon, Storey
Nays: None
6. **Order 2020-31. Authorizing Payment for Removal of Abandoned Power Lines at 371 Saco Street.**
Motion to approve first and final reading of Order 2020-31.
Moved by Councilor Shaughnessy, seconded by Councilor Morse.
President Rairdon opened the floor for comments on the motion to approve first and final reading of the legislation. No one spoke.
Motion carried. Order 2020-31 adopted. (Vote 7-0)
Ayes: Rwaganje, Shaughnessy, Morse, Chau, Turcotte, Rairdon, Storey
Nays: None
7. **Order 2020-32. Authorizing Acceptance & Expenditure of High Visibility Impaired Driving Enforcement Grant.**
Motion to approve the first of two readings for Order 2020-32.
Moved by Vice President Turcotte, seconded by Councilor Shaughnessy.
President Rairdon opened the floor for comments on the motion to approve the first of two readings for the legislation. No one spoke.
Motion carried by a show of hands. None opposed.
8. **Order 2020-33. Authorizing Acceptance & Expenditure of Donation for Domestic Violence Prevention Alarm System.**

Motion to approve the first of two readings for Order 2020-33.

Moved by Councilor Shaughnessy, seconded by Vice President Turcotte.

President Rairdon opened the floor for comments on the motion to approve the first of two readings for the legislation. The following individuals spoke: President Rairdon, Mr. Bryant, Chief Roberts

Motion carried by a show of hands. None opposed.

9. **Order 2020-34. Authorizing Award of Bid for 2020 Sewer Lining Project.**

Motion to approve the first of two readings for Order 2020-34.

Moved by Councilor Rwaganje, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion to approve the first of two readings for the legislation. The following individuals spoke: Councilor Storey, Ms. Kelley

Motion carried by a show of hands. None opposed.

10. **Order 2020-35. Authorizing Utility Receivable Agreement with Maine Department of Transportation.**

Motion to approve the first of two readings for Order 2020-35.

Moved by Vice President Turcotte, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion to approve the first of two readings for the legislation. No one spoke.

Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

President Rairdon opened the floor for the second and final public comment portion of the evening's meeting. The following individuals spoke: Samantha Bassett, President Rairdon

REFERRALS

There were no new referrals.

COMMITTEE REPORTS

There were no reports from City Council committees.

ADJOURNMENT

Motion to adjourn at 8:47pm.

Moved by Councilor Morse, seconded by Councilor Shaughnessy.

Motion carried by a show of hands. None opposed.