

**WESTBROOK CITY COUNCIL
SPECIAL CITY COUNCIL MEETING MINUTES
MONDAY JANUARY 22, 2017 AT 7:00PM
WESTBROOK CITY HALL**

READING THE CALL

Ms. Rand noted for the record that this Special Session was called by Mayor Mike Sanphy on Friday January 19, 2018, such Special Session to be held on Monday January 22, 2018 at 7:00pm.

CALL TO ORDER

Called to order at 7:01pm by President Rielly, who led all present in the Pledge of Allegiance.

Councilors Present: Lynda Adams (Ward 5); Victor Chau (Ward 2); Ann Peoples (At-Large); Gary Rairdon (Ward 4); Anna Turcotte (Ward 3); Brendan Rielly (Ward 1/President); John O'Hara (At-Large/Vice President)

Other City Officials Present: Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Jennie Franceschi (Director of Code Enforcement & Planning); Ashley Rand (Deputy City Clerk); Michael Sanphy (Mayor); Janine Roberts (Police Chief); Andrew Turcotte (Fire Chief)

APPROVAL OF MINUTES

President Rielly noted that unless there were any objections, City Council would let stand the minutes from the Public Safety Committee Meeting held December 11, 2017, Finance Committee Meeting held December 11, 2017, Committee of the Whole Meeting held January 8, 2018, and the City Council Meeting held January 8, 2018. Minutes stand as presented.

MAYOR'S MESSAGE

Mayor Sanphy invited Chief Roberts to the Podium where Chief Roberts read into the record the proclamation of achievement for the Quarter 4 Employee of the Quarter Award to Richard Alexander for the Westbrook Police Department.

STUDENT REPRESENTATIVE UPDATE

Student Representative Maura Rielly stated the following:

- Mid-Terms started last week and will be ending Friday January 26, 2018.

PUBLIC COMMENT

President Rielly opened the floor for the first public comment portion of the City Council meeting. The following individuals spoke:

- i. Councilor Chau

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the Council actions on the Orders of the Day, which are those City Council orders receiving second and final reading.

1. **Order 2018-01 through 06.**

Motion to approve second and final reading of the following orders:

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|---------------|--|
| Order 2018-01 | Award of Bid for Mowing and Maintenance Services |
| Order 2018-02 | Authorizing Contract for Firefighter Screening Program |

Order 2018-03 Authorizing Amendment to the Westbrook Code of Ordinances Chapter 29, Article IV, *Excavations*
Order 2018-04 Acceptance of Easement Deed for Riverview Terrace
Order 2018-05 Acceptance of Speed Enforcement Grant Funds
Order 2018-06 Authorizing Emergency Repairs to Engine 4
Moved by Councilor Rairdon. Seconded by Councilor Peoples.

- a. Motion to Amend Order 2018-04.
Moved by Councilor Chau, seconded by Councilor Rairdon.
Motion carried by show of hands (7-0).
Order 2018-04 Amended as presented.
- b. Revisiting the motion to approve Second and Final reading of Order 2018-01 through 2018-06.
Moved by Councilor Rairdon, seconded by Councilor Peoples.
Motion carried. Order 2018-01 through Order 2018-06 Adopted. (Vote 7-0)
Ayes: Councilor Adams, Councilor Chau, Councilor Peoples, Councilor Rairdon, Councilor Turcotte, President Rielly, Vice President O'Hara
Nays: None

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council resolves and orders receiving first and final reading, City Council orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Liquor License Applications (Renewals).** Motion to approve the liquor license renewal application for the following restaurants: American Legion d/b/a Westbrook Memorial Post 197, located at 300 Conant Street. GC Pizza Hut LLC d/b/a Pizza Hut, located at 25 Main Street.
Moved by Councilor Chau, seconded by Councilor Rairdon.
Motion carried by show of hands. None opposed.
2. **Liquor License Application (New).**
 - a. Motion to approve the liquor license application for the following restaurant: Three Ball LLC d/b/a Legends Rest Tap Room, located at 855 Main Street.
Moved by Councilor O'Hara, seconded by Councilor Peoples.
 - b. Ms. Rand noted this item requires public hearing. Notice of public Hearing was published in the American Journal on January 18, 2018. Notice was mailed to property owners within 500' of the business on January 12, 2018, as well as posted to the City's website.
 - c. President Rielly opened the Public Hearing. The following individuals spoke:
 - i. Thomas Minervino-Owner of Legends Rest Taproom
 - ii. Councilor O'Hara
 - iii. President Rielly
 - d. President Rielly Closed the Public Hearing.

- e. Revisiting the motion to approve liquor license application.
Motion carried by show of hands. None Opposed.
3. **Order 2018-07. Amending the Land Use Ordinance, Chapter II, Section 205, Medical Marijuana**
- a. Motion to approve first reading of Order 2018-07
Moved by Councilor Peoples, seconded by Councilor Rairdon
 - b. Ms. Rand noted that this item requires a Public Hearing. Public Hearing will take place during next Council Meeting, Monday February 5, 2018.
 - c. The following individuals commented on the motion to approve first reading of the legislation:
 - i. Councilor Chau
 - ii. President Rielly
 - iii. Ms. Francheschi
 - iv. Ms. Burns
 - v. Councilor Adams
 - vi. Vice President O’Hara
 - vii. Chris O’Neil- O’Neil Policy Consulting
 - d. Revisiting the motion to approve first and final reading of Order 2018-07.
Motion carried by a show of hands (7-0). None opposed.
4. **Order 2018-08. Authorizing Fire Department Expenditure for Fire Fighting Gear**
Motion to approve first reading of Order 2018-08
Moved by Councilor Peoples, seconded by Councilor Adams.
Motion carried by a show of hands (7-0). None opposed.
5. **Orders 2018-09 through 2018-10**
- a. Motion to approve first reading of the following Orders:

Order 2018-09	Acceptance of Distracted Driving Grant Funds
Order 2018-10	Acceptance of Impaired Driving Grant Funds

 Moved by Councilor Peoples, seconded by Councilor Rairdon
 - b. The following individuals commented on the motion to approve first and final reading of the legislation:
 - i. Councilor Chau
 - ii. Vice President O’Hara
 - iii. Chief Roberts
 - c. Revisiting the motion to approve first reading of Orders 2018-09 through 2018-10.
Motion carried by a show of hands (7-0). None opposed.
6. **Order 2018-11. Authorizing Expenditure for Records Preservation**
- a. Motion to approve first reading of Order 2018-11
Moved by Councilor Turcotte, seconded by Councilor Rairdon.
 - b. The following individuals commented on the motion to approve first reading of the legislation:
 - i. Councilor Chau

- ii. Ms. Rand
 - iii. Councilor Turcotte
- c. Revisiting the motion to approve first and final reading of Order 2018-11.
Motion carried by a show of hands (7-0). None opposed.

PUBLIC COMMENT

President Rielly opened the floor for the second and final public comment. The following individuals spoke:

- i. Chief Turcotte
- ii. Chris Laroche- Westbrook Housing Authority

REFERRALS

Sidewalks for Cumberland Mills Triangle

Motion to refer item to Facilities and Streets Committee

Moved by Councilor Peoples, seconded by Councilor Rairdon

MainePers Funds

Motion to refer item to Finance Committee

Moved by Councilor Peoples, seconded by Councilor Rairdon

Executive Session

Motion to enter Executive Session at 8:00pm in accordance with MRSA § 405-6(C) on an economic development matter where premature disclosure of information would prejudice the bargaining position of the City.

Moved by Councilor Peoples, seconded by Councilor Chau.

Motion carried by a show of hands. None opposed.

President Rielly noted for the record that no further business would take place after the Executive Session, and that the Council would immediately adjourn upon returning from Executive Session.

ADJOURNMENT

Motion to adjourn at 9:40pm.

Moved by Councilor Adams, seconded by Councilor Chau.

Motion carried by a show of hands. None opposed.