

**WESTBROOK CITY COUNCIL
CITY COUNCIL MEETING MINUTES
MONDAY JANUARY 8, 2018 AT 7:00PM
WESTBROOK CITY HALL**

CALL TO ORDER

Called to order at 7:00pm by President Rielly, who led all present in the Pledge of Allegiance.

Councilors Present: Lynda Adams (Ward 5); Ann Peoples (At-Large); Gary Rairdon (Ward 4); John O’Hara (At-Large/Vice President); Brendan Rielly (Ward 1/President)

Councilors Absent: Victor Chau (Ward 2); Anna Turcotte (Ward 3)

Other City Officials Present: Rebecca Albert (Library Director); Ranya Al Obaidi (Student Representative); Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Eric Dudley (Director of Public Services); Katherine Gray (Wastewater Division Manager); Angela Holmes (City Clerk); Arty Ledoux (Public Services Operations Manager); Greg Post (Deputy Director of Community Center); Maura Rielly (Student Representative); Janine Roberts (Police Chief); Michael Sanphy (Mayor); Daniel Stevenson (Economic Development Director); Andrew Turcotte (Fire Chief)

APPROVAL OF MINUTES

President Rielly noted that unless there were any objections, City Council would let the minutes from the Committee of the Whole and Special City Council Meetings held on November 20, 2017, and from the Regular City Council Meeting held on December 4, 2017 stand. No objections received.

Minutes stand as presented.

MAYOR’S MESSAGE

Mayor Sanphy thanked Public Services for their work cleaning up the snow from recent storms.

Mayor Sanphy gave the floor to Abigail Cioffi, Discover Downtown Westbrook Coordinator, who presented information on the organization’s 2017 activities.

STUDENT REPRESENTATIVE UPDATE

Student Representative Al Obaidi noted that a Poetry Out Loud competition was held in December. Student Representative Rielly noted that Westbrook High School track team members raced at Dartmouth and set several records.

PUBLIC COMMENT

President Rielly opened the floor for the first public comment portion of the City Council meeting. The following individuals spoke:

- Jennifer Prouty (24 Glenwood Avenue)
- Councilor Adams
- Chief Turcotte
- Mr. Dudley

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the Council actions on the Orders of the Day, which are those City Council orders receiving second and final reading.

1. Order 2017-158 through 161.

- a. Motion to approve second and final reading of the following orders:

Order 2017-158	Acceptance of Cornelia Warren Donation and Award of Bid for Replacement Flooring at the Fred C Wescott Building
Order 2017-159	Award of Bid for Security System Upgrades at Walker Memorial Library
Order 2017-160	Authorizing Acceptance and Expenditure of Department of Homeland Security Grant Funds for Safety Vests
Order 2017-161	Authorizing 2% Wage Adjustment for Non-Union Personnel

Moved by Vice President O'Hara, seconded by Councilor Rairdon.
- b. Request to consider Order 2017-158 separately. Vice President O'Hara and Councilor Rairdon agreed to amend the motion.
- c. Revisiting the amended motion to approve orders 2017-159 through 2017-161.
Motion carried. Orders 2017-159 through 2017-161 adopted. (Vote 5-0-2)
Ayes: Councilor Adams, Councilor Peoples, Councilor Rairdon, Vice President O'Hara, President Rielly
Nays: None
Absent: Councilor Chau, Councilor Turcotte
- d. Motion to amend Order 2017-158 to include the following:
"And further authorizes Sherwin-Williams of Westbrook, ME to replace flooring in the kitchen and bathroom areas, as described in the attached proposal, at the additional cost of \$2,967.43. Funds available in budget lines: \$1,483.71 (Cornelia Warren Association Donation), \$1,483.72 (4000-5000-58900-C1742)."
Moved by Vice President O'Hara, seconded by Councilor Peoples.
Motion carried by a show of hands.
- e. Motion to approve Order 2017-158, as amended.
Moved by Vice President O'Hara, seconded by Councilor Rairdon.
Motion carried. Order 2017-158 adopted. (Vote 5-0-2)
Ayes: Councilor Adams, Councilor Peoples, Councilor Rairdon, Vice President O'Hara, President Rielly
Nays: None
Absent: Councilor Chau, Councilor Turcotte

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council resolves and orders receiving first and final reading, City Council orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Liquor Licenses (Renewals).** Motion to approve the following liquor license renewals: Fraternal Order of Eagles #2977, located at 89 Saco Street; Lenny's Pub, located at 1274 Bridgton Road; and Eastwind US Group, LLC d/b/a Big Fin Poke, located at 855 Main Street.

Moved by Councilor Rairdon, seconded by Councilor Peoples.

Motion carried by a show of hands. None opposed.

2. **Liquor License (New).** Starlite Catering, located at 1275A Bridgton Road.
 - a. Ms. Holmes noted for the record that this item requires a public hearing. Notice of the public hearing was published in the American Journal on December 28, 2017 and January 4, 2018. Notice was also mailed to property owners within 500' of the business on December 27, 2017.
 - b. President Rielly opened the public hearing. No one spoke. President Rielly closed the public hearing.
 - c. Motion to approve a liquor license for Starlite Catering, located at 1275A Bridgton Road. Moved by Councilor Adams, seconded by Councilor Rairdon.
Motion carried by a show of hands. None opposed.
3. **Order 2018-1.** Award of Bid for Mowing and Maintenance Services. Motion to approve first reading of Order 2018-1. Moved by Councilor Peoples, seconded by Councilor Rairdon.
Motion carried by a show of hands. None opposed.
4. **Order 2018-2.** Authorizing Contract for Firefighter Screening Program.
 - a. Motion to approve first reading of Order 2018-2. Moved by Councilor Peoples, seconded by Councilor Adams.
 - b. The following individuals commented on the motion to approve first reading of the legislation:
 - i. Councilor Rairdon
 - ii. Chief Turcotte
 - c. Revisiting the motion to approve first reading of Order 2018-2.
Motion carried by a show of hands. None opposed.
5. **Order 2018-3.** Authorizing Amendment to the Westbrook Code of Ordinances Chapter 29, Article IV, *Excavations*. Motion to approve first reading of Order 2018-3. Moved by Councilor Peoples, seconded by Councilor Adams.
Motion carried by a show of hands. None opposed.
6. **Order 2018-4.** Acceptance of Easement Deed for Riverview Terrace.
 - a. Motion to approve first reading of Order 2018-4. Moved by Councilor Adams, seconded by Councilor Rairdon.
 - b. The following individuals commented on the motion to approve first reading of the legislation:
 - i. Mr. Bryant
 - c. Revisiting the motion to approve first reading of Order 2018-4.
Motion carried by a show of hands. None opposed.

7. **Order 2018-5.** Acceptance of Speed Enforcement Grant Funds.
Motion to approve first reading of Order 2018-5.
Moved by Councilor Rairdon, seconded by Councilor Peoples.
Motion carried by a show of hands. None opposed.

8. **Point of Order.**
 - a. As a point of order, Mr. Bryant asked City Council to allow the inclusion of one additional item on the agenda, Order 2018-6, Authorizing Emergency Repairs to Engine 4. This item was inadvertently left off of the agenda. It was discussed at the most recent Public Safety Committee meeting, and was referred to City Council for action. Copies of the proposed legislation were distributed.

 - b. Motion to add Order 2018-6 to the agenda.
Moved by Councilor Rairdon, seconded by Councilor Adams.
Motion carried by a show of hands. None opposed.

9. **Order 2018-6.** Authorizing Emergency Repairs to Engine 4.
 - a. Motion to approve first reading of Order 2018-6.
Moved by Councilor Adams, seconded by Councilor Rairdon.

 - b. The following individuals commented on the motion to approve first reading of the legislation:
 - i. Vice President O’Hara
 - ii. Chief Turcotte

 - c. Revisiting the motion to approve first reading of Order 2018-6.
Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

President Rielly opened the floor for the second and final public comment. No one spoke.

EXECUTIVE SESSION

Motion to enter into Executive Session at 7:33pm for consultation with legal counsel concerning legal rights and duties of the City Pursuant to 1 MRSA, Section 405-6-E.

Moved by Councilor Rairdon, seconded by Councilor Peoples.

Motion carried by a show of hands. None opposed.

RECONVENE

Called to order by President Rielly at 8:38pm.

Councilors Present: Lynda Adams (Ward 5); Victor Chau (Ward 2); Ann Peoples (At-Large); Gary Rairdon (Ward 4); John O’Hara (At-Large/Vice President); Brendan Rielly (Ward 1/President)

Councilors Absent: Anna Turcotte (Ward 3)

Other City Officials Present: Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Michael Sanphy (Mayor); Daniel Stevenson (Economic Development Director)

ADJOURNMENT

Motion to adjourn at 8:38pm.

Moved by Councilor Rairdon, seconded by Councilor Peoples.

Motion carried by a show of hands. None opposed.