



**WESTBROOK CITY COUNCIL
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY FEBRUARY 3, 2020
WESTBROOK HIGH SCHOOL ROOM 114**



CALL TO ORDER

Meeting called to order at 7:05pm by City Council President Gary Rairdon.

City Councilors Present: Michael Shaughnessy (At-Large); David C. Morse (Ward 1); Victor Chau (Ward 2); Gary Rairdon (Ward 4, President); Elliot Storey (Ward 5)

City Councilors Absent: Anna A. Turcotte (Ward 3, Vice President); Claude Rwaganje (At-Large)

Other City Officials Present: Jerre Bryant (City Administrator); Rosemary Bebris (Director of Walker Memorial Library); Natalie Burns (Legal Counsel); Michael T. Foley (Mayor); Angela Holmes (City Clerk); Suzanne Knight (Finance Director); Sean Lally (Police Captain); Dena Lebeda (Tax Collector); Lillian Ranco (Student Representative); Rebecca Spitella (Assistant Planner); Daniel Stevenson (Director of Economic Development); Andrew Turcotte (Fire Chief)

PLEDGE OF ALLEGIANCE

President Rairdon led all present in the Pledge of Allegiance.

MINUTES

President Rairdon stated that unless there were any objections, the minutes from the following meetings would stand as presented: the Regular City Council Meeting and Facilities & Streets Committee Meeting held on January 6, 2020; the Joint Workshop held on January 13, 2020; and the Committee of the Whole Meeting and the Special City Council Meeting held on January 27, 2020. No objections received. Minutes stand as presented.

MAYOR'S MESSAGE

Mayor Foley shared the following messages:

1. Cody Johnson, Equipment Operator I, was presented with the award for Employee of the Quarter for 4th Quarter 2019.
2. A tour of City facilities is scheduled for February 12, 2020.
3. A letter was issued to Dr. Lancia from the Westbrook School Department expressing concern about the Department's response and plan of correction regarding the June 30, 2019 account deficits.
4. Mayor Foley gave the floor to Mr. Stevenson, who presented information on Snow Emergency Parking. Mr. Stevenson addressed questions from President Rairdon and Mayor Foley.

STUDENT REPRESENTATIVE UPDATE

Ms. Ranco shared the following messages:

1. Thank you to everyone who came to the Westbrook High School Chamber Singers' cabaret spaghetti dinner fundraiser.
2. Tomorrow night is the last game of the season for Boys Varsity Baseball.
3. Westbrook High School will host a Winter Carnival all next week.
4. A fundraiser will be held at Chipotle on Saturday February 18, 2020.

PUBLIC COMMENT

President Rairdon opened the floor for the first public comment portion of the evening's meeting. The following individuals spoke: Councilor Chau, Councilor Morse, Deborah Shangraw (752 Main Street, Discover Downtown Westbrook), Jay Lacke (30 Methodist Road)

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the City Council Orders which require second and final reading.

1. **Order 2020-15. Authorizing Agreement for Consulting Services for City Forest Master Plan.**
Order 2020-16. Authorizing Acceptance & Expenditure of TC Energy Foundation Grant.
Order 2020-17. Authorizing Acceptance of Westbrook Energy Center Donation.
Order 2020-18. Authorizing Expenditure for Emergency Repairs to Fire Engine 1.
Order 2020-19. Authorizing Acceptance of 2018 Community Development Block Grant (CDBG) Funds & Award of Bid for Walker Memorial Library Window Project.
Order 2020-20. Approving the 2018-2021 Collective Bargaining Agreement with the Public Service Unit.
Order 2020-21. Authorizing Acceptance & Expenditure of High Visibility Impaired Driving Enforcement Grant.
Order 2020-22. Granting Easement to Portland Water District.
 Motion to approve second and final reading of Orders 2020-15 through 2020-22.
 Moved by Councilor Chau, seconded by Councilor Storey.
 President Rairdon asked if any Councilor wishes any item to be considered separately. No one spoke.
 President Rairdon opened the floor for comments on the motion to approve Orders 2020-15 through 2020-22. No one spoke.
Motion carried. Orders 2020-15 through 2020-22 adopted. (Vote 5-0-2)
 Ayes: Shaughnessy, Morse, Chau, Rairdon, Storey
 Nays: None
 Absent: Turcotte, Rwaganje

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Resolve 2020-11. Referring Temporary Sign Ordinance Review to Planning Board.**
 Motion to approve first and final reading of Resolve 2020-11.
 Moved by Councilor Morse, seconded by Councilor Chau.
 President Rairdon opened the floor for comments on the motion to approve first and final reading of the legislation. The following individuals spoke: Councilor Shaughnessy

Motion carried. Resolve 2020-11 adopted. (Vote 5-0-2)

Ayes: Shaughnessy, Morse, Chau, Rairdon, Storey

Nays: None

Absent: Turcotte, Rwaganje

2. Order 2020-23. Approving Write-Off of Uncollectible Personal Property Taxes.

Motion to approve first and final reading of Order 2020-23.

Moved by Councilor Chau, seconded by Councilor Shaughnessy.

President Rairdon opened the floor for comments on the motion to approve first and final reading of the legislation. The following individuals spoke: President Rairdon, Mr. Bryant

Motion carried. Order 2020-23 adopted. (Vote 5-0-2)

Ayes: Shaughnessy, Morse, Chau, Rairdon, Storey

Nays: None

Absent: Turcotte, Rwaganje

3. Order 2020-24. Authorizing Distribution of Snowmobile Revenues to Westbrook Trail Blazes Snowmobile Club.

Motion to approve first and final reading of Order 2020-24.

Moved by Councilor Shaughnessy, seconded by Councilor Morse.

President Rairdon opened the floor for comments on the motion to approve first and final reading of the legislation. The following individuals spoke: Mayor Foley, Dan McCarthy (President, Westbrook Trail Blazes Snowmobile Club), President Rairdon

Motion carried. Order 2020-24 adopted. (Vote 5-0-2)

Ayes: Shaughnessy, Morse, Chau, Rairdon, Storey

Nays: None

Absent: Turcotte, Rwaganje

4. Order 2020-25. Authorizing FY 2021 Animal Shelter Contract with the Animal Refuge League of Greater Portland.

Motion to approve first of two readings for Order 2020-25.

Moved by Councilor Chau, seconded by Councilor Morse.

President Rairdon opened the floor for comments on the motion to approve first and final reading of the legislation. The following individuals spoke: Mr. Bryant

Motion carried by a show of hands. None opposed.

5. Order 2020-26. Authorizing Expenditure for Extension of Water Service.

Motion to approve first of two readings for Order 2020-26.

Moved by Councilor Morse, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion to approve first and final reading of the legislation. The following individuals spoke: Mayor Foley, Mr. Bryant, President Rairdon, Guy Cote (19 Laffin Drive), Councilor Storey

Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

President Rairdon opened the floor for the second and final public comment portion of the evening's meeting. The following individuals spoke: Mr. Stevenson, Jay Lacke (30 Methodist Road), Mayor Foley

REFERRALS

There were no new referrals.

COMMITTEE REPORTS

There were no reports from City Council committees.

ADJOURNMENT

Motion to adjourn at 7:58pm.

Moved by Councilor Chau, seconded by Councilor Morse

Motion carried by a show of hands. None opposed.