



**WESTBROOK CITY COUNCIL
FACILITIES & STREETS COMMITTEE MEETING AGENDA
MONDAY JANUARY 6, 2020 AT 6:30 PM
WESTBROOK HIGH SCHOOL ROOM 114**



Westbrook City Council's Facilities & Streets Committee, chaired by Councilor Michael Shaughnessy, will meet on Monday January 6, 2020 at 6:30pm, immediately prior to a regularly scheduled City Council meeting. The agenda items are as follows:

1. **Oak Street – Allowing Parking on One Side of the Street**
2. **Dunn Street – Establishing a No-Parking Zone**



Angela Holmes
City Clerk & Registrar of Voters
2 York Street
Westbrook, Maine 04092
Phone: 207-591-8131
Fax: 207-854-0635

January 2, 2020

TO: Honorable City Council
FROM: Angela Holmes, City Clerk & Registrar of Voters
RE: Facilities & Streets Committee Items

Dear Councilors:

The two items appearing on this Facilities & Streets Committee agenda (allowing parking on one side of Oak Street and establishing a no-parking zone on Dunn Street) were approved by the Facilities & Streets Committee on October 21, 2019 and were referred to City Council for action.

Due to the election cycle, we postponed bringing these items forward until the new slate of City Councilors were in office. Due to the nature of these items, notice will be sent to the residents of each street. We are bringing these items before the Committee now to brief the new Councilors on these items in advance of the mailing to residents. This item is slated for consideration at the January 27, 2020 Council meeting.

A brief synopsis of each item is attached for your review.

OAK STREET

Updated January 2, 2020

History

This referral was submitted by former Councilor Michael Foley on behalf of resident Bruce Tuttle in June 2019. The request was to allow parking on one side of Oak Street in the existing no-parking zone.

Staff Review

Parking is currently **prohibited** on both sides of Oak Street between Seavey & Forest (in red on map).

Parking is currently **allowed** on both sides of Oak Street between Forest & Berkeley (in green on map).

Action

City staff recommended allowing parking on one side of Oak Street between Seavey & Lamb, noting that parking within 25' of an intersection is still prohibited. The Facilities & Streets Committee unanimously agreed to this proposal on October 21, 2019. Neither the Committee nor City staff had a preference as to which side of the street should be designated for parking, so it was agreed to draft legislation using Mr. Tuttle's suggestion of allowing parking on the even side (south side) of the street.

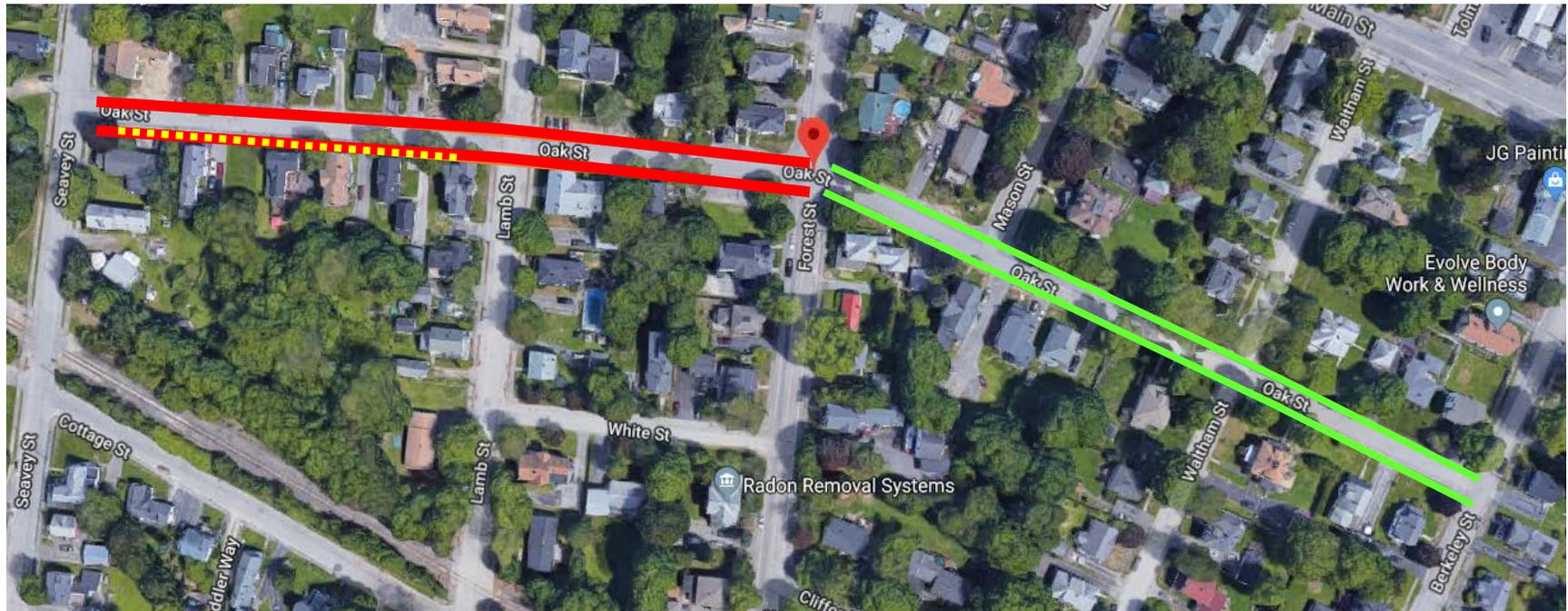
This item will appear on the January 27, 2020 City Council agenda for action.

Public Outreach

Mr. Tuttle was notified of the Committee meeting on October 9, 2019. Notice of the October 21, 2019 Facilities & Streets Committee meeting was sent to all property owners on Oak Street via postcard on October 11, 2019. The message encouraged property owners to notify their tenants.

Notice of the January 27, 2019 City Council meeting will be sent to property owners on Oak Street on January 8, 2020.

Green – parking allowed
Red – parking prohibited
Yellow – proposed area to allow parking



DUNN STREET PARKING

Updated on January 2, 2020

History

Referral initiated by Public Services & Police Department employees. Currently difficult to plow, remove garbage and access Dunn Street with public safety vehicles. Fire Department also noted difficulty turning onto Dunn Street from Main Street.

City staff recommended eliminating parking on east side of the street (closest to Riverbank Park) from Main Street to the Presumpscot River. Council rejected proposal and sent item back to Committee, instructing Administration to develop an alternative proposal. Suggestions included establishing a smaller no-parking zone area, establishing a winter-only no-parking ban for one side of Dunn, and working with the private property owner to trim the bushes on the corner property at Main & Dunn to improve vehicular sight lines.

Staff Review

Dunn Street is wider between Main and Cloudman than it is between Cloudman and the Presumpscot River. Most significant public safety concerns are access to properties between Cloudman and the river. Staff are in favor of establishing a no-parking zone on the east side of Dunn Street from the corner of the Riverbank Park access road to the Presumpscot River. There are no marked parking spaces in this area, but it would eliminate the equivalent of 4 parking spaces. This would not address the plowing issues on Dunn Street, but would improve access for public safety vehicles.

Current regulations already prohibit parking within 25' of an intersection. However, there is no signage on Dunn Street concerning this regulation at present. Posting signage to enforce this prohibited zone would partially alleviate navigation issues for larger public safety/service vehicles.

Staff are not in favor of a winter-only parking ban on one side of Dunn Street, as this would be the only location with this kind of ban and the enforcement procedure would not be practical, given existing difficulties with enforcing overnight winter parking bans. However, Public Services will provide the Police Department with a list of narrow streets that have been historically difficult to plow, and PD will use strategic enforcement to assist.

Per Council suggestion, City staff contacted the property owner at the corner of Main & Dunn to see if the owner would trim the bushes located on private property to improve sight lines; the property owner declined.

Action

City staff recommend establishing a no-parking zone on the east side of Dunn Street from the Riverbank Park access road to the Presumpscot River. City staff also recommend posting signage to enforce the current regulations restricting parking 25' from intersections at Main & Dunn and Dunn & Cloudman.

These recommendations were unanimously approved by the Facilities & Streets Committee on October 21, 2019.

This item will appear on the January 27, 2020 City Council agenda for action.

Public Outreach

Notice of the October 21, 2019 Facilities & Streets meeting was sent to all property owners on Dunn Street via postcard on October 11, 2019. The message encouraged property owners to notify their tenants. In addition, Westbrook Police distributed flyers to all residences on Dunn Street, to be consistent with past communication methods on this matter.

Notice of the January 27, 2019 City Council meeting will be sent to property owners on Dunn Street on January 8, 2020.

Yellow – existing prohibited area, needs signage (at Main & Dunn, and Dunn & Cloudman)
Red – proposed no-parking zone

