

**WESTBROOK CITY COUNCIL  
FINANCE COMMITTEE MEETING MINUTES  
MONDAY APRIL 9, 2018  
WESTBROOK HIGH SCHOOL, ROOM 114**

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**Call to Order.** Called to order at 6:32pm by Committee Chair Anna Turcotte.

**Councilors Present:** Lynda Adams (Ward 5); Victor Chau (Ward 2); Gary Rairdon (Ward 4); Anna Turcotte (Ward 3/Committee Chair); John O'Hara (At-Large/Vice President); Brendan Rielly (Ward 1/President)

**Councilors Absent:** Ann Peoples (At-Large)

**Other City Officials Present:** Rebecca Albert (Library Director); Jerre Bryant (City Administrator); Eric Dudley (Director of Engineering & Public Services); Jennie Franceschi (Director of Planning & Code Enforcement); Angela Holmes (City Clerk); Suzanne Knight (Finance Director); Michael Sanphy (Mayor)

**ITEMS DISCUSSED**

**Information Requests**

Mr. Bryant noted that copies of tonight's presentation have been distributed to Councilors, along with brief summaries of each budget to be presented. Mr. Bryant also distributed two documents outlining information requested at the Saturday April 7, 2018 Finance Committee meeting, including new positions requested by department heads and the balances of Recreation Program revenue funds.

**Revisiting Funding for My Place Teen Center and Intercultural Community Center**

Councilors Adams requested that funding for My Place Teen Center and the Intercultural Community Center be added to the revisit list for consideration.

**Item added to revisit list.**

**Public Comment**

Committee Chair Turcotte noted that there was a request from the public to speak to the Committee. Chair Turcotte gave the floor to Dr. Bruce Dyer, the Chair of the Social Services Committee.

**Engineering & Public Services Budget**

1. Mr. Bryant and Mr. Dudley provided an overview of the Engineering & Public Services Department's proposed FY 2018 – 2019 budget.
2. The following individuals presented comments and/or questions:
  - a. Committee Chair Turcotte
  - b. Councilor Adams
  - c. Mr. Bryant
  - d. Councilor Chau
  - e. Christine Latini (170 Pierce Street)
  - f. Fran Jensen (7 Vivian Street)

**Revisiting Mechanics Helper Position**

Councilor Adams requested that funding for the Mechanics Helper position, which was not included in the FY 2018 – 2019 budget, be added to the revisit list for consideration.

**Item added to revisit list.**

**Revisiting Unfunded Positions**

President Rielly requested that the following positions be revisited: CASH Coordinator, Recovery Liaison, School Resource Officer, Before & After School Administrative Assistant and the After School Administrative Assistant.

**Items added to the revisit list.**

**Walker Memorial Library Budget**

1. Mr. Bryant and Ms. Albert provided an overview of the Walker Memorial Library's proposed FY 2018 – 2019 budget.
2. The following individuals presented comments and/or questions:
  - a. Committee Chair Turcotte
  - b. Councilor Rairdon
  - c. Councilor Chau
  - d. Mr. Bryant
  - e. Ms. Knight
  - f. Councilor Adams
  - g. Fran Jensen (Walker Memorial Library Trustee)

**Revisiting Unfunded Positions**

President Rielly requested that the Part-Time Technical Assistants for Adult and Youth Services be added to the revisit list for consideration.

**Item added to revisit list.**

**Planning & Code Enforcement Budget**

1. Mr. Bryant and Ms. Franceschi provided an overview of the Planning & Code Enforcement Department's proposed FY 2018 – 2019 budget.
2. The following individuals presented comments and/or questions:
  - a. Committee Chair Turcotte
  - b. Councilor Chau
  - c. Ms. Franceschi
  - d. Councilor Adams
  - e. Mr. Bryant

**City Clerk & Election Budget**

1. Mr. Bryant and Ms. Holmes provided an overview of the City Clerk's Office and Elections proposed FY 2018 – 2019 budgets.
2. The following individuals presented comments and/or questions:
  - a. Councilor Chau
  - b. Councilor Adams

**Adjournment**

Motion to adjourn at 9:04pm.

Moved by Vice President O'Hara, seconded by Councilor Adams.

**Motion carried by a show of hands. None opposed.**